

# Lewisham Council

## Disabled Resident Parking Permit Terms and Conditions

Residents with Lewisham-issued Blue Badges can apply for a Disabled Resident Parking Permit which can be purchased or renewed online.

[Apply for or renew your permit](#)

Permits are available for 12 months. Free permits are available for Lewisham-issued blue badge holders. Permits are now paperless (e-permits), which means you do not have to display a paper permit in your vehicle.

Applications must be submitted in Blue Badge holder's name.

Civil Enforcement Officers can check if your permit is valid using your vehicle registration number.

We may require further information in certain circumstances for extenuating circumstances

### **Before you start**

You will need:

1. An email address and telephone number
2. Your vehicle registration number
4. Your Lewisham-issued Blue Badge, front and back
5. You may also be asked to provide a proof of residency and/or vehicle ownership if we cannot confirm your residency and vehicle information automatically. We will accept scanned copies or photos of supporting documents

Where applicable, in exceptional circumstances, the Council will be in contact for further information to make a decision.

Exceptional circumstances may include underage blue badge holders. Applications of this nature will be assessed on a case-by-case basis depending on the circumstance of the applicant. You will need to provide the above evidence, and the below:

1. Medical letter
2. Motor Insurance Certificate

[Apply or renew now](#)

## **e-permit FAQs**

### [• e-permits FAQs](#)

#### **What happens after you apply?**

Once you have submitted all the documents required, we will need to approve the application. Your e-permit will start on the date that you have selected in your application.

If your application is not successful, we will contact you to explain why or what you need to do to help us process it.

Once the permit has been authorised, the resident can request 10 one-hour visitor parking e-permits which will be provided free of charge.

Your permit will not be valid until we have approved it. Parking in a Controlled Parking Zone (CPZ) restricted bays without a valid permit will result in liability to a PCN.

Please note that this information is being processed by third parties. For more information on how we process your data, please see below our privacy disclaimer.

### [Terms and conditions](#)

#### **Your entitlement to a permit**

- You can only have one Disabled Resident Permit with one vehicle registration number will be issued per household
- Your permanent address must be in Lewisham
- The vehicle must be registered at the property of the Lewisham-issued Blue Badge
- You must be over 17 years old to apply for a Disabled Resident Parking Permit.
- Extenuating circumstances for underage applicants will be reviewed on a case by case, and the Council will liaise with applicants.
- Your vehicle can be a passenger or a goods vehicle. The overall height must not exceed 2.27m (7'5"), the length must not exceed 5.25m (17'3") and the unloading weight must not exceed 3,500kg (996lb)
- Your vehicle must be registered with the DVLA at the address stated in this application.
- You are eligible for a Disabled Parking Permit if you are the Registered Keeper of the vehicle.
- Failure to supply proof documents within one month of the application will result in cancellation of the permit.
- It is your responsibility to renew your permit. If your vehicle is not covered by a valid permit, you will be at risk of receiving a Penalty Charge Notice (PCN)
- You can renew your permit up to 2 weeks before its expiry date

If further assistance is required, please contact us.

### **You will not be issued a Disabled Resident parking permit if:**

- You cannot be verified as the person residing at the property within your application
- You cannot provide documents on the prescribed list, or you submit fraudulent documents
- You knowingly make a false statement in order to obtain a parking permit
- Your vehicle is not registered with the DVLA at the address stated in the application
- You have been found to have used permits fraudulently
- You have any remaining charges for previous permits

### **How and where to use your permit**

- Drivers with a disabled resident permit must display their blue badge when parking in resident, dual and triple use bays.
- The permit is only valid for the Lewisham-issued blue badge holder of issue
- Vehicles must be parked correctly within the markings of the bay or space
- Disabled Resident permits can be used in on-street resident bays, shared use bays or permit holder bays within any CPZ specified on the permit
- Disabled Resident permits do not guarantee a parking space on the residential road address in the application
- e-permits should be validated online via your permit account for the entire time your vehicle is parked in a Controlled Parking Zone (CPZ) parking bay.

### **Where not to park with this permit**

- Disabled Resident permits are non-transferable and cannot be used in any other vehicle
- Disabled Resident permits are not valid in business permit bays, pay and display only bays, motorcycle bays, doctor's bays, car club bays, single or double yellow lines or car parks
- Disabled Resident permits are not valid in housing estates
- Disabled Resident permits are not valid in suspended bays. This will result in a Penalty Charge Notice (PCN) being issued
- Please check the signs carefully for the times when the suspension is in operation

### **Supporting documents**

You may need to submit one form of evidence from the list below, to complete your application. Scanned copies and clear photographs will be accepted.

## Evidence Needed

- Proof of address
- V5C/2 (new keepers supplement) or a bill of purchase for recently purchased vehicles
- Second page of V5C (logbook) displaying the name and address of the applicant
- Disabled Blue Badge documentation x 2
  - Front of Lewisham-issued Blue Badge with six-month validity
  - Back of Lewisham-issued Blue Badge with six-month validity
- Proof of address x 2
  - Council Tax Document
  - Tenancy Agreement
  - Solicitor's Letter
  - Utility Bill (Dated within the last three months) - mobile phone bills will not be accepted.
- Proof of vehicle ownership x 1
  - V5C Document

For exceptional circumstances, you will also be required to provide:

- Medical Letter (must show Blue Badge Holder's name and address)
- Motor insurance certificate x 1
  - Motability Agreement (must show your name and address)
  - Vehicle hire agreement minimum valid for 3 months (must show your name and address)

## Change of vehicle or address

- If you have an existing permit, it will not be valid to use on your new vehicle.
- You can apply for a change of vehicle registration or address free of charge via your online account
- If you are leaving Lewisham, you must inform us
- If you are changing address, you must inform us

## Replaced permits for courtesy cars

- You can temporarily add a courtesy car or short-term lease vehicle to your permit free of charge, via your online account

## Preventing fraud

- The Council considers fraud and attempted fraud to be an extremely serious matter and will not hesitate to take preventative, remedial, or punitive actions against any person or organisation suspected of fraud or attempted fraud
- If we cancel your permit because of fraud or misuse, then you may not be able to be granted a permit in the future

- Permits remain the property of Lewisham Council and we reserve the right to withdraw any permit without giving prior notice or reason, and your vehicle may be issued with a penalty charge notice or removed
- It is an offence under the Vehicle (Excise) Act 1962 (Section 7) to park or keep a mechanically propelled vehicle on a public road if the vehicle is unlicensed

### **Privacy Disclaimer**

By applying for a Disabled Resident Parking Permit, you are agreeing to the Terms and Conditions set out above.

If you wish to withdraw consent towards the use of your data, you must email the following address: [lewishamparkingpermits@nslservices.co.uk](mailto:lewishamparkingpermits@nslservices.co.uk). Please note this may result in your account being removed and any existing permits may be cancelled. If you do not have an exemption and you drive through the restricted area, you may be liable to a PCN.

For more information on how we use your data, please visit: <https://lewisham.gov.uk/about-this-site/privacy/customer-services>

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[Parking permits for CPZs](#)

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