

Eligibility Criteria Checklist

This document outlines a checklist for all the evidence that is required for your application.

1. Please ensure your Blue Badge has six months validity before submitting your application.

Does your Blue Badge with six months validity? (You must submit both sides of the Blue Badge)	Yes/No
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2. A) You must be in receipt of any **ONE** of the following listed in the table below, dated within the last 12 months, to meet the eligibility criteria. Please ensure you submit one of the below medical evidence, otherwise we cannot progress with your application. Tick the box that applies to you.

Disability Living Allowance (DLA) Higher Rate Mobility	
Personal Independence Payment (PIP) mobility component with 10 points or more for 'moving around'	
mobility component of PIP and has obtained 10 points specifically for Descriptor E under the "planning and following journeys" activity, on the grounds that they are unable to undertake any journey because it would cause them overwhelming psychological distress	
Attendance Allowance Higher Rate	
Assessment by a council approved assessor certifying that they meet equivalent criteria to the above.	

- B) You must submit **ALL** of the evidence stated below:

Full valid UK driving licence - registered to the Applicant / Nominated Driver at the Applicant's address	
Council Tax statement – applicant and/or nominated driver living at the same address	
Full UK vehicle registration certificate V5C	
Tenancy Agreement (more than 12 months), leaseholder Agreement or Freeholder Agreement – name of applicant and/or nominated driver at the address	

3. The blue-badge holder does not have to be the driver of a vehicle, but ANY driver (if not the applicant) must live at the **same address** as the blue badge holder.

Please see below the checklist of evidence you must submit. Parents/carers of children below the age of 18 are not subject to this list and applications will be assessed on a case-by-case basis.

Council Tax with both the Blue Badge driver and driver's name listed	
Names of the Blue Badge Holder AND Driver must be in at least one of the following pieces of evidence at the same address: • Utility bill (excluding phone and landline bills) • Council Tax Bill For example, Driver may be named on Utility bill, and Blue Badge holder on Council Tax bill. Alternatively, both may be named under one bill.	
A discounted utility bill in Blue Badge Holder's name AND Council Tax Bill in Driver's name.	

4. Parents/carers of children under the age of three, would not be entitled to apply for a formal disabled parking bay for the use of that child unless that child is always accompanied by bulky medical equipment which cannot be carried around without great difficulty and/or need to be kept near a vehicle at all times. Applications of this nature will be assessed on a case-by-case basis depending on the circumstance of the applicant.

Please note before submitting an application that we cannot consider requests for private land or Housing Associations, including Lewisham Homes Estates. You will need to contact your Housing Association for any disabled bay related requests.