



## PAYMENT OF ANNUAL FEE FOR REGISTRATION OF NON-COMMERCIAL SOCIETY

You can complete this form by typing and entering the information in the second column of the tables. Click on the 'yes' or 'no' box where required. If you are completing the form by hand, please write legibly in block capitals using black ink.

To:  
London Borough of Lewisham  
Safer Communities Service  
Licensing  
4th Floor, Laurence House  
1 Catford Road  
SE6 4RU

**This section is for official use only**

### Section A: Details of society

1. Name of society	
2. Registration number	

### Section B: Details of person acting on behalf of the society

3. Name	
4. Capacity	
5. Address (including postcode)	

6. Daytime telephone number	
7. Email address	

**Section C: Declaration**

(a) I am the person mentioned in Section B above, and I am acting on behalf of the society mentioned in Section A above. I wish to cancel the registration.	'Yes'	'No'
(b) I am the person mentioned in Section B above, and I am acting on behalf of the society mentioned in Section A above. I wish to pay the annual fee on behalf of the society.	'Yes'	'No'
Signature		
Date		

**Notes to societies applying for registration:**

1. If you wish to pay the annual fee, please make sure you have provided your daytime telephone number. We will contact you by phone to take payment of the annual fee. We are unable to register the society until we have received your payment.
2. If you do not return this form before the expiry date of registration certificate mentioned in Section A above, we may cancel your registration.