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**Remittance Advice – S106**

Notifying the Council of Payment of a Financial Contribution under a Section 106 Legal Agreement

This form **MUST** be completed in full and emailed to [**remittance@lewisham.gov.uk**](mailto:remittance@lewisham.gov.uk) and [**CIL@lewisham.gov.uk**](mailto:CIL@lewisham.gov.uk) . We require this form to be sent at the same time as the payment and without it we will not be able to locate your payment and we will assume that you have not paid.

|  |  |
| --- | --- |
| Payment Reference:  (Starts with S106/0… This reference is located at the top right of page 01 of the Demand Notice) |  |
| Planning Permission Reference:  (Point 5a on the Demand Notice) |  |
| Site Address:  (Point 5b on the Demand Notice) |  |
| Date legal agreement signed: |  |
| Name of Developer and Owner/Other Signatory: |  |
| Contact name: |  |
| Position: |  |
| Telephone number: |  |
| Email: |  |
| Obligations/Clauses:  Please quote the schedule number (S), paragraph number (P) from the Demand Notice and the sum requested and fill in opposite. An example is set out below.   1. S2,P3.1 - Travel Plan - £10,000 2. S3,P5 – Public Realm - £20,000 3. S4,P1.1 – Affordable Housing - £300,000 | 1.  2.  3.  4. |
| Penalties & interest incurred: |  |
| Total amount paid: |  |
| Method of Payment\* | 1. BACS 2. CHAPS |

**\* Methods of Payment**

When making payment - You **MUST** quote the above payment reference

Lewisham Council bank details:

|  |  |
| --- | --- |
| Account Name: | London Borough of Lewisham |
| Sort Code: | 20-00-00 |
| Account Number: | 93380513 |