



Lewisham

# London Borough of Lewisham

## Parking Policy

March 2023

# Introduction

This document sets out Lewisham Council's policies on parking in the borough. It responds to the Council's 2021/22 comprehensive review of parking policy, which included a detailed consultation exercise on all aspects of parking, including charges.

The policy document contains the key decision plan from the latest Mayor & Cabinet meeting which was held on 7th December 2022.

This policy provides an integrated and accessible parking policy document which will be reviewed at least every three years.

Further revision made 11.01.2024.

## Policy context

Parking regulation is governed by the Road Traffic Regulation Act 1984. The Council's local transport and parking policy objectives comply with this legislation and are set out in the Local Implementation Plan (LIP). The goals, objectives and outcomes for the LIP have been developed within the framework provided by the Mayor of London's Transport Strategy, but they also reflect local policies and priorities and as such are aligned with the Council's corporate strategy 2022 -2026 [Lewisham Council - Corporate strategy](#).

The parking policy is placed within this broader policy framework. Parking has a borough-wide impact, and has particular relevance to the many economic, environmental and social objectives of a modern transport system. To varying degrees, parking impacts on all eight of the objectives in the Council's LIP:

- Reduce the number of road traffic collisions and improve safety and security on the public transport network
- Enhance Lewisham's natural environment and open spaces
- Create a low emissions transport system and a resilient transport network
- Support and promote healthier and more physically active lifestyles
- Improve the quality and connectivity in and around town centres
- Reduce congestion and maximise efficiency of the transport network
- Improve access to jobs, training and services, regardless of social background and physical and mental health
- Improve the urban environment, including the design and condition of highways and footways.

# 1. Parking in the Borough

There are a variety of parking places in the borough, including car parks, uncontrolled streets, and bays designated for specific purposes such as disabled parking, loading, or short-term use.

## 1.1 Car Parks

The Council maintains a number of off-street car parks in the borough [Lewisham Council - Car parks managed by us](#).

## 1.2 Street Parking

The Council maintains a variety of parking bays designated for specific purposes, as detailed below. Many of these designated bays require payment, a valid permit, or relate to a particular vehicle type:

- On-street short-term parking bays (see
- Disabled bays for Blue Badge holders (see section 5 of this policy document)
- Resident bays in Controlled Parking Zones (see section 2)
- Business bays in Controlled Parking Zones (see section 2)
- Short-stay bays parking for visitors and customers (see section 2.6.6)
- Loading bays for deliveries
- Shared use bays, for use as indicated on nearby parking signs
- Electric Vehicle charging bays
- Car Club Bays
- Taxi ranks

## 1.3 Enforcement of Parking Restrictions

The Council is responsible for the enforcement of all waiting, loading and parking restrictions on roads for which the Council is the Highway Authority and also in Council operated off-street car parks.

The Council has adopted powers to enforce against idling vehicles, where drivers leave their engines running while stopped, which meets objectives in the [Lewisham Council - Air Quality Action Plan 2022-2027](#).

[Details regarding the financing of parking enforcement can be found in the Council's Annual Parking](#). (see section 6)

The cost of penalty charge notices (PCNs) are set by a London-wide body called London Councils to ensure that charges are consistent throughout London [Parking and traffic charges in London | London Councils](#). [A full list of contraventions at each rate can be found on the London Councils website](#).

Under the provisions of the Traffic Management Act 2004, local authorities in London may set Penalty Charges for parking contraventions to one of two bands, A or B. [Parking Band Map | London Councils](#) is available online.

In all cases, PCNs issued for parking contraventions in Lewisham will be issued in either band A or band B.

Band A rates are issue north of A205, whereas band B rates are issued south of A205.

Within the Band A rates, higher level penalties apply to contraventions which are considered more serious, such as parking on yellow lines or where an obstruction is caused. These rates have been set in order to firmly discourage illegal parking and to ensure consistency in PCN charges across the borough.

## 2. Controlled Parking Zones (CPZs)

**CPZs aim to balance the parking needs of those living, working, visiting and trading in the borough.**

Lewisham Council, like most local authorities in London, levies a charge for a permit to park in areas of the borough that have been designated CPZs, which is based on emissions. CPZs are a function of transport policy and their purpose is to:

- ensure safe and sustainable access
- achieve effective parking management
- balance the needs of all road users
- meet environmental objectives
- focus on customer needs.

The Council's parking policy has to balance the needs of those living, working, visiting and trading in the borough as well as ensuring that the cost of parking controls is met. The Mayor of London's Transport Strategy sets out the hierarchy to be applied when designing a parking scheme and in allocating spaces. The hierarchy to be applied is as follows (a higher priority within these groups is given for people with mobility impairment):

1. Residents
2. Shoppers, visitors and those directly adding to the local economy
3. Local workers
4. Commuters

The Council's parking charges reflect the need to not only cover the costs of delivering parking controls but also managing these issues. The parking charges are fixed in accordance with the requirements of the Road Traffic Regulation Act 1984. Section 122 of the Act imposes a duty on the Council to use them to 'secure the expeditious, convenient and safe movement of vehicular and other traffic including pedestrians and the provision of suitable and adequate parking facilities on and off the highway'.

Charging helps to incentivise more sustainable travel options amongst all users, whilst also ensuring that the borough does not become a 'car park' for those travelling into London from the south east. It also ensures the Council continues to meet the objectives set out above and comply with the requirements of Section 122 Road Traffic Regulation Act 1984.

The Council's fear of becoming a 'car park' for commuters is very real. The introduction of the congestion charge in 2003 saw the number of commuters driving into central London reduce but the risk was and remains that they park in the surrounding areas. With the introduction of an expanded Ultra Low Emission Zone covering all of Lewisham in 2023, a similar risk applies. The Council has multiple transport links into central London, with Lewisham just inside zone 2 with cheaper fares and access to the Docklands Light Railway. Added to this is the fact that access to Lewisham and its car parks is relatively easy for commuters driving into London but becomes more difficult the further into London they travel as congestion and travel times increase.

Using the power awarded to the Council under Section 122 of the Road Traffic Regulation Act 1984 we have established a range of CPZ's where resident demand was established and where there was clear evidence to suggest the need existed.

## **2.1 Existing Operational CPZs**

2.1.1 CPZs are designed to protect residents and businesses from high demand for parking, so they are mainly centred around major destinations, such as town centres, railway stations and the hospital.

2.1.2 The coverage of existing CPZs is shown on the CPZ Map on the Council's Parking web pages [Lewisham Council - Controlled parking zones and operating times](#).

2.1.3 Lewisham Council has declared a Climate Emergency, set out an ambitious Air Quality Action Plan, the population in the borough has grown to exceed 300,000 people, and car ownership has reduced to 47% of households.

2.1.4 The Parking Policy has now been updated to reflect the needs of Lewisham residents and contemporary policy guidance. CPZs help ensure that parking is managed and regulated safely and fairly, whilst ensuring parking congestion is reduced.

2.1.5 CPZs help deliver against a number of Lewisham and London-wide strategies and policies across areas including the Environment, Transportation, and Air Quality. Lewisham has the lowest CPZ coverage amongst inner London boroughs, with 23% coverage compared to 100% coverage in Tower Hamlets, Camden and Islington.

2.1.6 Most inner London boroughs have generally achieved borough-wide CPZ coverage, whilst most outer London boroughs are working on a programme of further CPZs to increase coverage within their respective borough. A major driving force for this is deterring private car journeys and encouraging more sustainable and active modes of travel.

2.1.7 As part of the Sustainable Streets programme, as set out in the [Sustainable Transport and Parking Improvements report](#), all existing CPZs in the borough will be reviewed to consider the need for extending days and hours of operation.

## **2.2. Parking in CPZs – Scheme Rules and Regulations**

2.2.1 In CPZs, parking on the street is restricted during the operating hours of the zone. The operating hours are displayed at the entrance to each zone.

2.2.2 During the operating hours, parking may only take place in designated areas, and with a valid payment or permit. See section 3 for information on paying for your parking, while section 2.5 details the full list of available permits including who is eligible and how to apply.

2.2.3. Outside of the operating hours, parking may be permitted on single yellow lines, unless otherwise indicated on the roadside signs.

2.2.4 The Council now operates a virtual permit system. This removes the need to physically display a permit in the windscreen of your car. Your vehicle details are held on the parking database and permit information is relayed to the parking enforcement officer via a handheld computer. A valid permit session must be authorised via the online service before your vehicle is eligible to park. Certain permit types may be transferrable between vehicles or have time limits on parking sessions. These would be managed online or via your mobile device.

2.2.5. Failure to park in accordance with the Highway Code and the parking restrictions that are in force may result in a Penalty Charge Notice being issued.

### **2.3. Sustainable Transport and Parking Improvements programme**

2.3.1 The Sustainable Transport and Parking Improvements programme will introduce changes to how parking is managed, alongside additional measures to support residents to choose more sustainable travel options. The objectives of the programme are to:

- Reduce parking pressure
- Encourage people to walk and cycle more
- Improve road safety
- Improve air quality
- Reduce traffic levels
- Protect public health
- Improve the public realm

2.3.2 The Sustainable Streets programme will be implemented by an areas-based approach, rather than individual roads only, to improve each CPZ integrity and allow residents resilience in parking options. In addition, each agreed CPZ will be taken forward with measures to encourage residents to switch to more sustainable ways to travel to their destination, like walking, cycling or public transport. These measures may include:

- Electric vehicle charging points
- Bike hangars
- Improved pedestrian crossings
- Tree planting
- Parklets and green spaces
- Footway widening
- Car clubs
- Cycle hire

2.3.3 The Parking Policy has been updated to ensure the Mayor and Cabinet's decision to support [Sustainable Transport and Parking Improvements](#) reflect the needs of Lewisham residents and contemporary policy guidance.

2.3.4 The decision whether to implement Sustainable Streets should be based on officer recommendations which consider consultation responses in conjunction with data of parking pressure, road safety, air quality, and walking and cycling needs. This information should be looked at over a wider area to decide whether to include individual streets, taking into consideration factors such as the risk of displacement. Knowing the level of support and collating local knowledge from the residents in the responses will inform the final design of any improvements.

2.3.5 Individual comments and concerns will be considered, and feedback will then be collated on a street-by-street basis so that engagement exercises are recognised as consultations rather than referendums.

2.3.6 Consultation feedback received from residents of car-free developments will be considered in the context of the planning obligations of those developments, which states that residents are not permitted to apply for or hold a parking permit.

2.3.7 Consultation will cover an area considered to be affected by both existing and potentially displaced parking pressure.

2.3.8 After the consultation outlined above has concluded, designs for any improvements will be finalised. These will then proceed to Mayor and Cabinet for a decision on whether to proceed to statutory consultation for the making of the Traffic Management Orders (TMO), in accordance with the Local Authorities' Traffic Orders (Procedure) (England and Wales) Regulations 1996. The statutory consultation will provide residents with a further opportunity to raise any concerns or objections which will be considered through a delegated authority report, which will be outlined in future reports to Mayor and Cabinet.

2.3.9 The operating hours of CPZs will be informed by consultation, but the options available will depend on the parking attractors in the local area. CPZs within walking distance of major all-day attractors such as town centres and the hospital may not be eligible for shorter operational hours.

2.3.10 The consultation and process milestones for Sustainable Streets will follow that set out in Appendix 1.

## **2.4. CPZ permits**

2.4.1 Resident Permits can be purchased for up to a twelve-month period with three month or six month permits available on a pro-rata basis.

2.4.2 Business parking permits can be purchased for up to a twelve-month period with three month or six month permits available on a pro-rata basis. Business parking permits will be sold for Lewisham Council car parks only on a monthly pro-rata rate.

2.4.3 Permit charges vary for resident and business parking permits, depending on the emissions level of the vehicle. A surcharge also applies, except where the vehicle conforms to the most recent vehicle emissions standards, as set out in the Council's parking charges.

2.4.4 Lewisham-issued Blue Badge holders can apply for a Disabled Permit, which allows Lewisham-issued Blue Badge holders to park within any resident bay, in any CPZ throughout the borough. However, unless Blue Badge holders own a Disabled Permit, they cannot park in residents' bays. For further details, please see section 4.3 and section 4.4.

2.4.5 In order to be eligible for a Disabled Permit, residents must have a Lewisham-issued Blue Badge. Only one vehicle is granted per Blue Badge, and it must be registered at the Blue Badge holder's address.

2.4.6 A range of other permits are available, including charges and concessions for visitors, charities, and carers. The full list of available permits is included in point 2.5, including details about who is eligible and how to apply.

2.4.7 [The Council's website includes all you might need to know regarding information about, and schedule of permit charges.](#)

2.4.8 CPZ permit charges are subject to the current refund policy. A refund will only apply to a full charge resident and business permit where the permit was issued for a six month or twelve-month period. The refund is payable for any full month remaining on the permit. The refund date is calculated from the date the request for a refund is received by the Council. An administration fee will also apply. A refund is not offered for visitor or concessionary rate permits.

2.4.9 As a result of the introduction of an emission-based charging structure, the parking permit charges will be reviewed annually to take account of consumer behaviour and to ensure the scheme remains effective.

2.4.10 The public will be consulted on any future charge increases as part of the statutory Traffic Management Order (TMO) process.

2.4.11 A report on parking related revenue will be produced annually. The report will be an enhanced and accessible version of the reporting requirements by statute under Section 55 of The Road Traffic Regulation Act 1984.

## **2.5. CPZ Concessionary Permits**

There are a range of permits for parking in CPZs, designed to meet the needs of different sections of the community.

- Resident permits
- Business permits
- Visitor permits (for purchase by residents only)
- Carer permits
- Charity permits
- Business All Zone Permit
- Community Health Permit (4HRS)
- Health services business Permit
- Lawn bowls club permits
- Floating car club permit (for purchase by approved car club operators only)
- Motorcycle Resident Permit (see section 2.14)
- Motorcycle All Business Permit (see section 2.14)
- Exemption Permits
- Resident Housing Estate Permits

### **To apply for or renew any permits for which you may be eligible:**

[Apply for or renew a permit online](#)

Alternatively, you can apply for or renew a permit by contacting NSL services at:

Parking Permits

1A Eros House, Brownhill Road, SE6 2EF

Telephone: 020 8787 5397

Email: [lewishamparkingpermits@nslservices.co.uk](mailto:lewishamparkingpermits@nslservices.co.uk)

## **2.6 Resident Permits**

2.6.1 Resident permits are available to residents who live within the boundary of a Controlled Parking Zone (CPZ) and who have a vehicle registered to them at their address within a CPZ. Permits may not be available for residents of new developments in line with the Council's planning policy (see CPZ scheme rules in section 2.2), for example residents living in car-free developments.

2.6.2 Resident permits can be used in designated resident parking bays or in dual use parking bays where specified. Resident permits are not valid for use in bays that are designated for specific use such as business, pay to park or disabled parking bays.

2.6.3 Permits can be purchased for three-, six- or twelve-month periods. Permit charges vary depending on the emissions level of the vehicle. A surcharge also applies, except where the



vehicle conforms to the most recent vehicle emissions standards (Euro VI standards or higher).

2.6.4 The Council may from time-to-time request applicants to provide the vehicle registration document confirming details of the tax banding for the vehicle and proof of residency within one of the borough's CPZs.

2.6.5 Lewisham-issued Blue Badge holders with a vehicle registered to their home address, can apply for a Disabled Permit free of charge to park in any CPZ across the borough.

2.6.7 On purchase of an annual (twelve month) resident permit, ten hours of visitor parking credit will be applied to the account of the purchasing resident. See section 2.8 for more information regarding visitor permits.

2.6.8 Upon application, a book of ten (1 hour) visitor parking permits will be provided free of charge to any residents in CPZs who are over 60, and in receipt of Council Tax support, and do not have another parking permit per annum.

2.6.9 Carer permits are offered free of charge to those residents who meet the criteria. See section 2.9 for further information on carer permits.

Please note: *only one concessionary rate permit will be issued per household.*

## **2.7 Business Permits**

2.7.1 Business permits are available to those employed at premises located within the boundary of a CPZ. A letter from the company is required to confirm employment.

2.7.2 Business permits can be used in Slaithwaite Road Car Park and Clarendon Rise Car Park. Business permits are not valid for use in resident only parking bays or bays designated for specific use, such as disabled parking bays.

2.7.3 Business permits can be purchased for six or twelve months. Business parking permits will be sold for Lewisham Council car parks only on a monthly pro-rata rate. Permit charges vary depending on the emissions level of the vehicle. A surcharge also applies, except where the vehicle conforms to the most recent vehicle emissions standards (Euro VI standards or higher).

2.7.4 Nationally-registered charities, who are in receipt of a Lewisham Council grant, will be eligible for a concession to the business permit rate (a charity permit – see section 2.10). The charity will be able to purchase a business permit at the resident permit rate provided the vehicle(s) is registered to the Charity and that the Charity's operating business is located within the boundary of a CPZ.

2.7.5 Staff permits are a specific type of business permit available to Lewisham Council staff at the standard business permit rates. These may only be used in the Laurence House and Holbeach Road car parks.

## **2.8 Resident Visitor Vouchers**

2.8.1 Visitor vouchers are available for purchase to residents who live within the boundary of a CPZ. Permits may not be available for residents of new developments in line with the Council's planning policy (see CPZ scheme rules in section 2.2).

2.8.2 Visitor vouchers for residents can be used in designated resident parking bays or in dual purpose parking bays where specified. They are not valid for use in Business only parking bays or bays designated for specific use such as disabled parking bays.

2.8.3 Visitor vouchers can be purchased online in blocks of 10, these will be virtual permits and the resident will call off their permits as they require them.

2.8.4 There is no purchase limit on the number of visitor vouchers issued per household per year.

On purchase of an annual (twelve month) resident permit, ten hours of visitor parking credit will be applied to the account of the purchasing resident.

2.8.5 On application, a block 10 visitor parking vouchers (1 hour) will be provided free of charge to residents in CPZs that are over 60 years and in receipt of Council Tax support and do not have another parking permit.

## **2.9 Carer Permits**

2.9.1 This type of permit is issued free of charge and entitles the parking of carer's vehicles for those residents living within a CPZ who require constant help in the provision of their care, whether from family, friends or professional carers.

2.9.2 The resident is required to provide supporting evidence from a medical practitioner that assistance in the provision of care is required by the individual. The applicant does not have to live alone, and entitlement is extended to residents where there is a maximum of one full charge resident permit held for a vehicle at that property.

2.9.3 If the medical condition is of a permanent nature the supporting medical evidence should state this. If the condition is of a permanent nature the medical evidence is supplied with the initial application and is not required upon permit renewal, unless there has been a significant change.

2.9.4 If the medical condition is not of a permanent nature the supporting medical evidence is required upon initial application and upon permit renewal.

Carer permits are only issued to households that do not hold more than one full charge resident permit.

2.9.5 The permit is not vehicle specific and is issued to the resident who in turn may pass to their carer when visiting. This permit is virtual, and this transfer may be managed on online or using a mobile device. The permit allows the carer to park nearby in the same manner as a resident.

2.9.6 In order to stop misuse of these permits, a carer's permit will entitle the user to a maximum of four hours parking for any specific vehicle on any particular day. Carer parking permits are provided free of charge. A maximum of one permit/parking concession is granted per household.

## **2.10 Charity Business Permits**

2.10.1 Charity permits are available to nationally-registered charities who are in receipt of a Lewisham Council grant, who have a vehicle(s) registered to the charity and whose operating business is located within the boundary of the CPZ.

2.10.2 Charity permits operate in the same way as the borough's business permits and can be used in designated business parking bays or in dual purpose parking bays where specified. The Charity permit is charged at a concessionary rate in line with the resident permit charge.

2.10.3 Charity permits are not valid for use in resident-only parking bays or bays designated for specific use, such as disabled parking bays.

## **2.11 Business All-Zones Permits**

2.11.1 The business all-zones permit is not zone specific and can be used across all the borough's Controlled Parking Zones. This permit is available to any resident or business with a vehicle registered in the borough.

2.11.2 The business all-zones permit allows the holder to park in any on-street permit bay in any CPZ, unlike the standard business permit which is valid for the zone in which the business is located. These permits are also valid in all the Council's off-street car parks and are useful for businesses that have a number of branches or outlets across the borough.

## **2.12 Community Health Permit (4HRS)**

2.12.1 Community Health Permits are administered by the relevant Health Authority and are only made available to their staff for whom it is necessary to park in CPZs for a significant amount of their working week. The permits are used by district nurses, health visitors, chiropodists, and members of the adult therapy team amongst others during their working hours.

2.12.2 The permits are purchased by the Health Authority on behalf of their employee. Health permits are made available to the individual if they have opted to manage their own care provision by way of a grant from the Authority.

2.12.3 Health permits issued to an individual will be borough-wide, not zone specific.

2.12.4 Health professionals offer medical support to residents and are often required to carry medication and heavy/bulky equipment to the patient's home. Staff using the health permit to park in CPZs must vacate the parking space immediately after they have left the patients home. They should not undertake a non-work related activity while leaving the car parked in the CPZ. If an enforcement officer observes a member of staff undertaking non-work related activities; a penalty charge notice will be issued. A permit may be vehicle specific or be valid for up to 5 vehicle registrations, this type of permit will only be issued when the permit is to be utilised by medical teams.

2.12.5 Where Community Health Permit Holders can park:

- Resident Bays
- Pay and Display Bays
- Shared use bays

2.12.6 The permits are valid for one year, with parking time-limited to a maximum of four hours. A concessionary rate is charged to that of the normal business permit rate.

2.12.7 The Health Authority will need to apply for a permit on behalf of their employee.

## **2.13 Hospital Health Permits**

2.13.1 As Lewisham Hospital has a limited number of on-site parking spaces, the Hospital is issued with a limited number of Hospital Health permits to enable parking at the Hospital.

2.13.2 Where Hospital Health Permit Holders can park:

- The hospital health permit holders can park in bays where the sign states "permit holders only".

- They are not allowed to park in bays where the sign says Residents permit holder only or bays where it states Pay and display only.
- In Rushey Green West Zone E, staff with a hospital health permit are not permitted to park in the shared use bays in Albacore Crescent and Bladgon Road, these are bays nearest to Rushey Green. There are permit holder bays Doggett Road and Albacore Crescent, Doggett Road end.
- In Rushey Green East Zone L, staff with a hospital health permit can park in shared use and permit holders only bays, these bays are mainly on the park side, bottom end of Lewisham Park and in Fordyce Road.
- Holbeach Road Car Park – Hospital health permits can park on the 1st and 2nd Floor, they are not allowed on the ground floor.

2.13.3 The Hospital is issued with a limited number of permits to enable parking in the CPZs surrounding the hospital. The number allocated to the hospital was established where under-utilised space was identified in the surrounding CPZs. Hospital staff permits are only valid in the designated CPZs surrounding the hospital.

Where Hospital Staff with Business Permits can park:

- Holbeach 1st & 2nd Floors

Where Hospital Staff can park:

- The Hospital Health permit holders are permitted to park in bays where the sign states “permit holders only”.
- They are not permitted to park in bays where the sign says Residents permit holder only or bays where it states Pay and display only.
- In Rushey Green West Zone E, staff with a hospital health permit are not permitted to park in the shared use bays in Albacore Crescent and Bladgon Road, these are bays nearest to Rushey Green. There are permit holder bays Doggett Road and Albacore Crescent, Doggett Road end.
- In Rushey Green East Zone L, staff with a hospital health permit can park in shared use and permit holders only bays, these bays are mainly on the park side, bottom end of Lewisham Park and in Fordyce Road.

Any changes to the enforcement will be communicated to stakeholders.

A bulk application is made from Lewisham Hospital on behalf of its staff; applications will not be accepted from individuals.

## **2.14 Motorcycle Permits**

Motorcycle parking was reviewed in line with the Council’s Climate Change Emergency Plan and are charged in line with the Emission Based Charges policy.

A variety of permits are available to motorcyclists:

Motorcycle Resident Permit  
 Motorcycle Business All Zone Permits  
 Motorcycle Health Permit  
 Motorcycle Hospital Health Permit  
 Motorcycle Visitor Permit  
 Motorcycle Business Staff Permits

The permits listed above can be applied under existing permits under the same mechanisms, in line with the Mayor and Cabinet report.

A report on proposed changes to motorcycle parking charges was reviewed by the Council's Sustainable Development Select Committee and approved by Mayor and Cabinet in summer 2021. Once the consultation results had been received and considered, changes were made to the initial proposals and a new report was approved by Mayor and Cabinet on 12 January 2022.

[Read the report](#) that was presented to the Sustainable Development Select Committee on 30 June, and subsequently approved by Mayor and Cabinet on 14 July 2021.

[Read the report](#) that was approved by Mayor and Cabinet on 12 January 2022.

[Read the Report](#) that was approved by Housing, Regeneration and Public Realm on 16 May 2022.

A TMO came into force 30 May 2022.

Motorists can apply for a resident motorcycle permit on the permit system.

### **2.16 Lawn Bowls Club Permits**

A permit is available to lawn bowls clubs situated in CPZs, where under-utilised parking space is identified and is available, in order to support other Council policies such as promoting healthy lifestyles.

The permits are only valid for the six-month period during the bowling season (mid-April until mid-October).

The permits can only be used to park in resident bays.

The permit is not vehicle specific so that the club may distribute as necessary to members and visiting teams, however if lost or stolen these permits will not be replaced during the valid period.

A maximum of up to 8 permits are available per club. To ensure the maximum number of permits issued will be sufficient for their needs the bowling club will be responsible for promoting car sharing amongst members and visiting clubs whenever possible.

### **2.17 Exemptions**

Exemptions for certain schemes will be provided where appropriate. Eligibility for exemptions will be dependent on the aim of the schemes and the impact on certain groups. Further, evidence required will vary for each scheme. In most cases, applicants for exemptions will need to be Lewisham residents or provide evidence of address for business in Lewisham.

For each scheme, motorists must ensure they receive approval and confirmation of exemption before proceeding in an area that is enforced. Failure to comply may result in a PCN. Appeals for this nature of contravention must follow the statutory process.

For applications, if evidence is not uploaded within the required 30 days, permit applications will be rejected and a new application will need to be submitted.

### **2.18 Resident Housing Estate Permit**

To align with the Air Quality Action Plan in January 2022, Lewisham Homes introduced Traffic Management Orders (TMOs) to manage and enforce parking on its housing estates meaning the estates are now managed by Lewisham Council's Parking Services. Enforcement hours for Housing Estates are 24 hours a day.

## 3. Payment

### 3.1. Short-Term Pay To Park

The Council provides access to a cashless payment system using the Council website and mobile devices as an alternative to paying for parking using pay & display machines. The intention is to reduce the use of pay & display machines across the borough and expand the use of the cashless parking system. A cashless parking system allows the user to pay for their parking online or via their mobile device.

[Further information on the Council's current cashless system.](#)

### 3.2. How To Pay for Your Permit

Apply and pay for your permit online [Lewisham Council - Parking permits for controlled parking zones](#). Alternatively, you can apply and pay by contacting NSL services:

Parking Permits

1A Eros House, Brownhill Road, SE6 2EF

Telephone: 020 8787 5397

Email: [lewishamparkingpermits@nslservices.co.uk](mailto:lewishamparkingpermits@nslservices.co.uk)

### 3.3. How to Pay your Parking Penalty Charge Notices (PCNs)

[Pay your Penalty Charge Notice online.](#)

## 4. Disabled Parking

### 4.1. The Blue Badge Scheme

The Blue Badge Scheme is governed nationally. Individual local authorities are responsible for the day-to-day administration and enforcement of the scheme. Lewisham operates the scheme in conjunction with national guidance. As a Council we endeavour to ensure that badges are only issued to residents who satisfy one or more of the eligibility criteria set out in the legislation. Under no circumstances should anyone who does not satisfy at least one of the criteria receive a Blue Badge.

The use of a Blue Badge is to assist the user to park closer to their destination. It is available to people with severe mobility problems who travel either as drivers or passengers. It also applies to registered blind people.

It is a criminal offence for you or anyone else to misuse the badge. Doing so could lead to a £1,000 fine and confiscation of the badge. Making sure that the scheme is not abused will benefit genuine badge holders, such as yourself

Useful information on your rights and responsibilities are set out in the Blue Badge Scheme national handbook [The Blue Badge scheme: rights and responsibilities in England - GOV.UK \(www.gov.uk\)](http://www.gov.uk).

### 4.2. How to apply for a Blue Badge

Apply or renew a Blue Badge online [Eligibility - Disabled Motoring UK](#).

Alternatively you can contact [Lewisham Council - How to apply for or renew a Blue Badge](#)

Concessionary Awards  
PO BOX 4206  
London SE6 4BR.  
Tel: 020 8314 9844

### 4.3. Parking Restrictions for Blue Badge Holders

In the London Borough of Lewisham, Blue Badge holders are *not* permitted to park:

- on single or double yellow lines where loading/unloading is prohibited
- on school 'keep clear' markings
- on 'zig-zag' markings on either side of pedestrian crossings
- in suspended parking bays
- where temporary restrictions are in place as indicated by 'no waiting' cones or similar devices
- in resident parking bays (unless they also hold the relevant resident or disabled permit)
- in business parking bays (unless they also hold the relevant business permit)
- in bays reserved for defined uses (for example, taxi ranks or motorcycle bays)
- on a pavement, unless this is indicated as being permitted at a particular location.
- Where the vehicle is causing an obstruction (either physically or due to impaired sight lines) for other road users.

Blue Badge holders are permitted to park:

- in Lewisham Council-managed public car parks
- in disabled parking bays



- in pay & display bays for unlimited time, without charge
- in time-limited parking bays
- in shared-use bays where pay & display is permitted in addition to permit holders
- on single or double yellow lines for up to three hours where loading/ unloading is permitted. As the parking time is restricted to 3 hours the clock provided with the badge should be set at time of arrival and left clearly on display in the vehicle

#### **4.4. Disabled Parking in CPZs**

In CPZs, all Blue Badge holders should follow the CPZ Scheme Rules (see section 2.2) and follow guidance on parking restrictions (see section 4.3).

##### Concessions for Disabled Residents

Lewisham-issued Blue Badge holders who live within a CPZ, and with a vehicle registered to their home address within Lewisham, can apply for a Disabled Permit free of charge (see Section 2.4). This is because Blue Badges are not valid in residential parking bays, so the free permit ensures that disabled drivers, who may not be able to afford a permit, have more accessible parking. Applications for Blue Badge holders who do not drive will be reviewed case by case.

Blue Badge holders who rely on regular visitors to receive constant help and care are not eligible for a Disabled Permit but may apply for a free carer permit (see Section 2.9).

Only one concessionary permit will be issued per household (i.e., a free Disabled Permit or a free Carer Permit).

Under certain circumstances Blue Badge holders may apply for a residential disabled parking bay (see Section 4.5).

#### **4.5. Residential Disabled Bays**

Disabled Parking Bays are designated parking spaces on the public highway, which allow Blue Badge holders to park close to residential properties and key destinations.

Lewisham Council only offer 'formal' disabled parking bays, which carry a Traffic Management Order and are therefore legally enforceable. Advisory bays (bays without sign and post), which do not carry a Traffic Management Order, are no longer offered due to changes in the Traffic Signs Regulations and General Directions 2016. These bays are being phased out with qualifying residents able to apply for a formal bay at any time.

Qualifying residents are entitled to apply for a disabled parking bay to be installed near to their property, subject to meeting both the medical and highway criteria outlined below. Not all applications will be successful, and Lewisham Council will not approve more than one application per formal address for a disabled parking bay.

If a disabled parking bay is approved and installed, the bay may be utilised by all blue badge holders and are not for the sole use of the resident for which the bay was implemented.

Approved disabled parking bays would be require a Traffic Management Order installed in batches in order to reduce the cost borne by the council and the applicant, so it may take several months for a disabled parking bay to be installed.

#### Medical Criteria

1. To qualify for a formal disabled parking bay, applicants must be in receipt of either:
  - a) Disability Living Allowance (DLA) Higher Rate Mobility OR;
  - b) Personal Independence Payment (PIP) mobility component with 10 points or more for 'moving around' OR;
  - c) receives the mobility component of PIP and has obtained 10 points specifically for Descriptor E under the "planning and following journeys" activity, on the grounds that they are unable to undertake any journey because it would cause them overwhelming psychological distress
  - d) Attendance Allowance Higher Rate; OR
  - e) Assessment by a council approved assessor certifying that they meet equivalent criteria to the above.
2. Applicants must hold a valid blue badge.
3. The blue-badge holder does not have to be the driver of a vehicle, but any driver (if not the applicant) must live at the same address as the blue badge holder.
4. Parents/carers of children under the age of three, would not be entitled to apply for a formal disabled parking bay for the use of that child unless that child is always accompanied by bulky medical equipment which cannot be carried around without great difficulty and/or need to be kept near a vehicle at all times. Applications of this nature will be assessed on a case by case basis depending on the circumstance of the applicant.

#### Highway Criteria

1. Disabled parking bays are considered on a case-by-case basis, but they will not be installed in locations where the bay:
  - a) Compromises safety;
  - b) Restricts traffic flow;
  - c) Blocks access;
  - d) Would be situated more than 50 metres from the property front door;
  - e) Would replace existing waiting and loading restrictions;
  - f) Would be positioned on a red route.
2. The closest available parking space to the applicant's front door will be the only location that is considered for the installation of any bay.

Highway conditions will be assessed by an Engineer from Lewisham Council by means of a site visit

#### Off-Street Parking

Disabled parking bays will not be authorised if the applicant has access to an adequate off-street parking facility such as a garage or a driveway/hardstanding. Please see notes below. Any adequate off-street parking facility available to a household shall be prioritised to the disabled user, and not to other non-disabled vehicle users from within the same household/building.

#### Existing Garage

Garages will be deemed adequate off-street parking facilities if:

- The internal dimensions of the garage are a minimum of 5.0 metres deep and 2.7 metres wide;

- The passage from the garage to the property is suitable for disabled access;
- There is a vehicular crossover serving the garage (dropped kerb).
- Where internal dimensions are provided but are obstructed by the storage of household goods or similar, it is the responsibility of the resident to remove the items to provide adequate parking space.
- If reasonable alterations can be made within the boundary of the property to improve access to a garage, then this will also be the responsibility of the resident and the DPB application will be refused.
- Where there is a garage that meets the above criteria, but there is no vehicular crossover (dropped kerb) serving that garage, applicants will be expected to apply for a vehicular crossover to park their vehicle off-street, and a Disabled Parking Bay application would be refused.
- Where there is a garage that meets the above criteria, and the blue badge holder requires a specially adapted vehicle that cannot fit within the space, then the application for a disabled parking bay may still be approved but will be assessed on a case-by-case basis.

#### Curtilage Parking Space (Driveway/Hardstanding)

Curtilage parking spaces will be deemed adequate off-street parking facilities if:

- There is a vehicular crossover (dropped kerb) serving the space;
- The dimensions of the space are a minimum of 4.8 metres deep and 2.7 metres wide (or a minimum of 2 metres wide if the vehicle door on one side can be fully opened);
- The gradient of the space does not exceed 5% (1 in 20)

Where the minimum dimensions for a curtilage parking space can be achieved through reasonable alterations on the applicant's property, then the applicant is expected to make these alterations and an on-street Disabled Parking Bay application will be refused.

If reasonable alterations can be made within the boundary of the property to improve access to the curtilage parking space, then this will also be the responsibility of the resident and the DPB application will be refused.

Where there is a curtilage parking space that meets the above criteria, but there is no vehicular crossover (dropped kerb) serving that space, applicants will be expected to apply for a vehicular crossover to park their vehicle off-street, and a Disabled Parking Bay application would be refused.

Where there is an off-street parking space that meets the above criteria, and the blue badge holder requires a specially adapted vehicle that cannot fit within the space, then the application for a disabled parking bay may still be approved but will be assessed on a case by case basis.

#### Cost

There is no charge to the individual for the implementation of these bays.

However, there are some costs to the Council. Disabled bays require appropriate road markings and signs, usually including a post. It also requires the making of a traffic order and therefore involves significant administration and much greater cost to install than an advisory bay.

The cost of making a traffic order is in the region of £3,000. The cost of making the traffic order is the same if it includes one or a number of parking bays. Therefore, to ensure the Council maximises cost efficiencies these bays are introduced in batches.

You can apply for a residential disabled bay by sending an application form (available online [Lewisham Council - Request for a Formal Disabled Bay](#)) or by post to:

Laurence House  
1 Catford Road  
London  
SE6 4RU

#### **4.6. Reviewing Disabled Parking Provision**

Disabled parking provision throughout the borough is reviewed to check whether disabled bays are still needed and to ensure that road space is being used in the best possible way.

- Applications for new disabled bays will be considered on receipt and implemented in batches at least once a year.
- The need for individual disabled bays will be kept under review and disabled bays that are no longer used will be removed. Where appropriate, those which are under-used will be replaced by shared use bays.

## 5. Parking Restrictions

### 5.1 Waiting and Loading Restrictions

The Council receives a number of requests for the implementation of new waiting and loading restrictions. The majority of these requests are for yellow line restrictions at junctions and bends to ease access and/or improve road safety. A large part of the cost to introduce such restrictions is changing the Traffic Management Order (TMO). To make the process cost efficient, requests are evaluated against set criteria, and if approved, batched together into a single TMO with other similar requests.

The criteria against which these requests are evaluated are:

- Requests received from the public or via Councillors
- Road safety (based on number of road traffic collisions reported to the Metropolitan Police)
- Technical need (where technical changes may be needed to the TMO)
- Supporting local business
- Traffic flow and access

### 5.2 Special Events

At times parking and other public highway restrictions may need to be varied for a short period to allow special events such as street parties, play streets, fireworks displays, the London Marathon, People's Day etc to take place. These are dealt with on an individual basis sometimes using Temporary Traffic Management Orders.

Certain works or events on the highway may require a road closure. This may need a TMO and there may be costs associated with this or other works.

[Further information relating to road closures](#)

### 5.3 Suspensions and Dispensations

In some situations it may be necessary to suspend parking bays to allow for short term building work, domestic removals etc. A charge will be made where this involves the suspension of parking bays, which is designed to cover the cost of the Council's contractor (NSL) implementing and removing the suspension and - for 'paid for' parking bays (pay to park bays etc) - the loss of income whilst the bays are suspended. The loss of income is calculated as a daily rate.

Where there is a choice between suspending a resident's parking bay or a charged-for parking bay, preference will be given to suspend the latter and the person charged accordingly, thereby minimising any inconvenience to local residents.

[Further information relating to the temporary suspension of parking bays, plus online application form](#)

### 5.4 Funerals

Official funeral vehicles are entitled to park for an unlimited period to facilitate the funeral service. To minimise the negative impact on local residents, attendees should be directed to parking provision within the locality and must still adhere to traffic signs. Where there is limited kerbside parking space attendees are encouraged to car share or use public transport if possible.

### **5.5 Loading Bays**

Loading bays are useful to assist local businesses to take delivery of their goods in areas where kerbside space is limited. In some cases they will be time limited and may allow other uses of the kerbside space outside the designated operating loading times. Requests for loading bays will be considered by the Council and if agreed the implementation costs will be borne by the applicant. Costs may vary considerably depending on the detail but would include the cost of the Traffic Management Order (TMO) and implementation of lines and signs.

### **5.6 Short Stay Bays**

Short stay bays (normally 30 minutes) are considered in small shopping areas where a quick turn-around of parking will assist the business of local traders. They are particularly useful in areas that would otherwise suffer from all-day intrusive parking such as those close to train stations, and are therefore often included near local shops within CPZs.

These bays may be entirely free timed bays or be linked to a paid for parking system. This allows limited free parking after which pay & display charges would apply. The maximum limited free time would usually be 30 minutes.

### **5.7 Bus (Coach) Bays**

Bus (coach) bays may be considered under very specific circumstances to facilitate picking-up and dropping-off passengers. However, it would generally be expected that any new activity of this nature, particularly where undertaken by private companies, would be considered in advance, and catered for off the public highway.

All such specific-use bays would require an assessment to identify whether they are necessary, safe and feasible, before being considered for implementation. Normally the applicant would be required to cover the cost of the assessment, implementation works and the associated Traffic Management Order.

### **5.8 Motorcycle Parking**

Owing to the various destination objectives of motorcyclists specific use motorcycle bays have, in general, been found to be ineffective and lead to very little use and under-utilised kerbside space. Motorcycles are permitted to park perpendicular to the kerb, or where a bay is located on or partially on the footway, wholly within the marked bay.

Decision report from 16 May 2022 allows for motorcycles who pay for short stay parking may use permit holder bays, as well as pay-by-phone and shared use bays;

### **5.9 Footway parking**

In Lewisham, as with other London Boroughs, it is a contravention to park a vehicle wholly or partly on the footway and is therefore subject to a Penalty Charge Notice. This is because footways are provided for pedestrians, and parking vehicles on them causes problems for many people including the visually impaired, people with prams, pushchairs or wheelchairs, and many of us just wishing to walk along the footway.

However, at some locations it is reasonable to allow parking on the footway, for example in streets with very wide pavements and narrow roads. The Council has a procedure to assess applications for footway parking exemptions, incorporating site surveys, suitability against set criteria and public consultation.

Before considering an exemption to the footway parking regulations there must be evidence of a need for an exemption and one or both of the following must apply:

- The carriageway width is less than 10.2 metres
- The footway width is more than 3.6 metres.

Where footway parking is subsequently considered then the following criteria will apply:

- The footway construction must be suitable for the purpose
- It must be shown by public consultation amongst frontages that there would be a majority in support of such a scheme
- There is insufficient or non-existent off-street parking available
- The resultant available footway width will normally be a minimum of 1.8 metres, and 1.2 metres as an absolute minimum, after allowing for overhanging hedges etc.
- Footway parking will not be permitted across vehicular crossings and will terminate a minimum of 1.5 metres either side of the crossing
- Footway parking will not be permitted over pedestrian crossing places
- Footway parking will not be permitted within 1 metre of a fire hydrant or road gully
- Footway parking will not be permitted within 10 metres of a junction
- Sight lines must be maintained at junctions, and around bends
- Footway parking will not be allowed within 12 metres of a bus stop
- Access for emergency vehicles and refuse collection will be given preference to on-street parking provision
- Footway parking will not be allowed to the detriment of cycling facilities
- Footway parking exemption will only apply in an area that is clearly marked on the street with appropriate traffic signs and lines.

### **5.10 Crossovers**

If a person needs to drive across the pavement to get their vehicle into their driveway, then they must, by law, use a purpose-built crossover. The Highways Act (1980) enables the Council to construct a vehicular crossover to enable access to private driveways or other parking places. Due to administrative costs, there is an initial charge for applications which is non-refundable.

In some cases, planning permission is required and should be obtained for:-

- Properties on a classified Road;
- Properties in a conservation area;
- A listed building;
- Properties in multiple occupancy;
- An industrial or commercial premises;
- Driveways that do not have provision for natural drainage.

When a change is made such that the crossover is no longer needed, there may be a planning requirement to remove the crossover.

[Further information about crossovers and white bar markings.](#)

### **5.11 White 'H' Bar Markings at Crossovers**

Requests for 'H' bar markings (basically a white line in front of a formal dropped crossing indicating where people should not park) will be considered where required by residents, businesses etc. These markings are authorised for highway use in the Traffic Signs Regulations and General Directions (Diag 1026.1), however they are "advisory" and cannot be enforced. A charge will be made to the applicant for this work which is provided on application. This charge will include inspection and contractors' fees for implementing the marking.

### **5.12 Parking at Dropped Kerbs**

Parking adjacent to a dropped kerb is a parking contravention and is subject to a Penalty Charge Notice. The contravention applies where the footway, cycle track or verge has been lowered to the level of the carriageway (or where the carriageway has been raised) to assist:

- pedestrians crossing the carriageway;
- cyclists entering or leaving the carriageway; or
- vehicles entering or leaving the carriageway across the footway, cycle track or verge (e.g., property driveways).

Parking alongside a dropped kerb etc can cause considerable inconvenience and put vulnerable road users at risk. It can also block access to properties causing considerable nuisance to drivers.

Vehicles that are parked close to the dropped kerb but not physically preventing a vehicle from coming or going will not fall under the criteria of the contravention and a penalty will not be issued in such circumstances. The extent of the dropped kerb includes the transition kerb between the higher level and the lowered level of the footway, cycle track or verge.

In instances where a vehicle parks alongside a dropped kerb the Council's policy is to issue a penalty charge notice to the offending vehicle, subject to the exemptions listed below. Civil enforcement officers will observe for such offences when patrolling their daily patrol route. When a complaint is received by the Council regarding a single incident, response will be subject to best efforts, subject to staff availability and/or being mobile. Where there is a complaint (or series of complaints) regarding persistent and repeated infringements, a patrol route may be modified on a temporary basis but is subject to available resources. In determining allocation of resources, particular attention will be paid to infringements that impede the passage of those with disabilities.

It would not be the Council's policy to issue a penalty charge notice to all vehicles parked at dropped kerbs in line with the Secretary of States guidance:

*"The purpose of these powers is to help prevent inconsiderate or selfish parking causing congestion and road safety problems. To be effective enforcement action may need to be quite severe and so the power should always be used reasonably and with circumspection. Enforcement action should only be taken if the vehicle is causing or is likely to cause a road*



*safety hazard or obstruction to other road users or pedestrians. Restrictions on situations in which the authority can use these powers mean that they may be more suitable for tackling persistent problems than occasional ones.”*

The Council will therefore restrict enforcement to those areas where it is believed such parking will cause a daily nuisance. This will mainly be in the town centres where kerbs have been dropped to allow easy wheelchair access.

In line with the guidance, enforcement will only be applied where in the Council's opinion it is clear to the motorist the difference between a regular kerb and a dropped kerb (or a regular carriageway and a raised carriageway).

Exemptions to the contravention of parking at dropped kerbs are:

- alighting from a vehicle
- vehicles used by the fire, ambulance or police services
- where loading or unloading is taking place
- vehicles used for waste collection, building works or road works
- vehicles parked outside a driveway to residential premises with the occupier's consent
- vehicles parked outside a shared driveway to residential premises by, or with the consent of, residents at those premises.

The Council can only respond to a complaint of a vehicle parked outside a single driveway in instances where the complaint has been received from the occupier of the affected premises. In such instances the Council requires the complainant to provide relevant requested information (name, address, contact details) and confirm that they are the occupier.

It is illegal for the owner of a driveway to rent out space on the public highway across the driveway entrance. Where there is evidence that the owner's consent to park across a driveway entrance is based on payment, the vehicle remains liable to the issue of a penalty charge notice.

### **5.13 Controlled Parking Zones (CPZs)**

Where parking for local people and businesses is adversely affected by 'intrusive' parking by commuters or people using local shops, leisure centres etc. a CPZ may be introduced. See section 2 of this document for further details on CPZs.

### **5.14 Transport for London Road Network ('Red Routes')**

A number of the main roads within the borough are designated as red routes and come under the control of Transport for London. These roads are designed to allow traffic to flow freely on these major routes and have strict rules regarding stopping, parking etc.

[Rules of red routes.](#)

### **5.15 School 'Keep Clear' Markings**

School 'Keep Clear' markings are used adjacent to school entrances/exits to prevent vehicles stopping and increase safety for people crossing in the vicinity. Vehicles should not stop within these marking during the days/times shown on the accompanying sign.

Any new or proposed alterations to School Keep Clear markings would be made during the school holidays and will involve prior consultation with residents and the school.

### **5.16 Car Clubs**

Car clubs are becoming a popular resource for people not wishing to own a vehicle. In support of the Council's and the Mayor of London's transport, environment and air quality aspirations, in line with the Air Quality Action Plan, the Council is aiming to increase the number of car club / shared vehicles available to residents across the Borough. This recognises the role the car clubs can play in offering residents an alternative to car ownership, thereby freeing up kerbside space for other uses and encouraging sustainable travel.

There are two types of Car Club operating in Lewisham:

**Round Trip Car Clubs** are for Car Club vehicles which park in a designated bay. The vehicle would be picked up and returned to the same bay. Car club vehicles are issued with a virtual permit which allows them to park in their designated bay e.g., within a CPZ area.

**Floating Car Club** vehicles are available for point-to-point journeys. Floating car club vehicles are issued with a virtual permit which allows them to park in any resident permit parking place within a CPZ and they may also park normally on a road with no parking restrictions. This means that vehicles do not need to be returned to the same space from which they are taken. Floating car club permits are issued to Council approved car club operators who meet certain eligibility criteria and agree to abide by the terms and conditions of the scheme.

[Further information about car clubs.](#)

### **5.17 Electric Vehicle Charging Points (EVCP)**

Improving local air quality by reducing emissions from road traffic is a priority for Lewisham. Providing an accessible network of electric vehicle charging points will play a vital role in facilitating the uptake of electric vehicles, which is a necessity to deliver air quality improvements and achieve the Council's ambition to make the borough of Lewisham carbon neutral by 2030.

Electric vehicle ownership in Lewisham is forecast to rise rapidly in the next eight years with an estimated 1,398 plus electric vehicles registered to Lewisham residents and businesses by 2025 (TfL ULEV Delivery Plan).

Electric Vehicle Charging Points are available at a number of on and off-street locations in Lewisham. A range of electric vehicle charging infrastructure will be required to meet the varied needs of residents and commercial electric vehicle users. The Council has developed a Low Emission Vehicle Strategy following a comprehensive review. This sets out the programme and criteria for future charging point provision in the borough.

[Further information about EVCPs](#)

### **5.18 Overnight Lorry Parking Ban**

The Lewisham (Commercial Vehicles) (Weight Restriction) Order 1974 was introduced to protect residential roads in the borough from intrusive overnight parking by heavy goods vehicles.

The ban prohibits vehicles over 5 tonnes (gross vehicle weight) from parking on residential streets overnight. This ban also applies to vehicles with more than 12 passenger seats. The

lorry ban is in place across the borough and applies between the hours of 6.30 pm and 8.00am. Compliance levels are generally high. This ban restricts parking and does not affect moving vehicles.

Moving vehicles are covered by the London Lorry Control Scheme, a blanket ban on vehicles over 18 tonnes turning off the TLRN onto local borough roads overnight and at weekends. [This is enforced by London Councils.](#)

### **5.18 Loading period**

The Council maintains the London Councils scheme of a 40-minute period for loading or unloading items or other goods from the vehicle and maintain a 10-minute minimum observation period for goods vehicles and 5-minute observation period for passenger vehicles. If loading/unloading activity is not seen within these observation periods enforcement action will be taken.

### **5.19 Restricted Parking Zones**

Restricted Parking Zones (RPZs) are a form of parking control which minimise the need for traditional on-street yellow lines and signs to control parking and loading. They are typically used in town centres.

The fundamental difference in an RPZ is that parking is only permitted in designated bays. Within an RPZ parking outside the bays markings is restricted and a penalty charge notice will be issued. RPZs require signs on entry to the zone, and signs for designated bays, which will be indicated on the road surface in some form (painted lines, different surfacing material etc.) The RPZ may also only operate at certain times (as shown on the entry plates) in which case outside of these times the restrictions will not apply.

### **5.20 'Permit Holders Parking Only Past This Point'**

'Permit holders parking only past this point' signs are used on single or a small number of roads to control parking without the need to introduce the signing and lining normally associated with larger CPZs. The carriageway is unmarked (removing the need to implement bay markings); however, yellow line and/or loading restrictions may be applied if necessary. Certain bay types may also be included within a permit parking area if absolutely required (e.g., disabled bays), although these will need to be marked on the carriageway and the restriction indicated by the appropriate sign.

### **5.21 School Streets**

School streets may be considered outside selected schools that meet set criteria. These schemes close roads outside schools at specific times during the week when children are arriving in the morning and leaving in the afternoon to prioritise access for pedestrians and cyclists during those times.

The objectives of school streets are to:

- tackle congestion
- improve air quality at the school gates
- make it easier and safer to walk and cycle to school

- create a friendlier and calmer environment for everyone.

The Council works closely with schools to determine where the road closure starts and ends (as the entire street may not necessarily need to be closed). Any school street proposal would be subject to public engagement and formal consultation.

[Further details about school streets](#)

To be eligible for an exemption for the School Street scheme, you must be one of the following:

- Residents of the qualifying street/s.
- Blue Badge Holding teachers, pupils and parents, carers, and other staff at the school where the restriction is present.
- Carers of residents of the qualifying street/s (approved by resident's GP that they require physical care due to health/physical conditions).

Qualifying residents will need to obtain one permit per vehicle to be exempted from the restriction. If qualifying residents own two vehicles, they will need to apply for two permits. The exemption permit will be an e-Permit.

Residents will need to provide two pieces of evidence for proof of address, and one piece of evidence for proof of vehicle ownership. Residents who require carers can obtain a second permit for their carer.

Evidence:

Proof of address

- Current Council Tax Document showing your address to be on the school street.
- Utility Bill (gas, water or electric) dated within the last 3 months showing your address to be on the school street.
- Tenancy agreement/ Solicitor completion letter showing your address to be on the school street (if the document is dated within the last month)

Proof of vehicle ownership

- Front cover of V5c displaying name of applicant.
- hire / lease agreement: hire / lease documentation must show name of applicant.

Proof of care requirement

- Letter from GP

Blue Badge holders who are: employed by the school, parents, or parents/carers for Blue Badge holding pupils who attend the school will need to provide two pieces of evidence for proof of attendance and one piece of evidence for proof of vehicle ownership.

Proof of attendance

- Photo of the Blue Badge (front and back).

- A letter from the Headteacher confirming that you are a staff member, pupil, parent or carer who requires access to the school.

Proof of vehicle ownership

- Front cover of V5c displaying name of applicant.
- hire / lease agreement: hire / lease documentation must show name of applicant.

Further information on exemptions can be found in section 2.17.

### **5.22 Low Traffic Neighbourhoods -**

The Lewisham and Lee Green Low Traffic Neighbourhood (LTN) was considered by the Council's Mayor and Cabinet in January 2022. You can read the Mayor and Cabinet report [here](#).

The LTN was introduced in July 2020 and revised in November 2020 following feedback from residents. Further LTNs can be introduced subject to reviews and alignment to Council Corporate objectives, policies, and London policies.

Low Traffic Neighbourhoods close roads to vehicular traffic at specific points, known as modal filters. In the Lewisham and Lee Green LTN, these filters are marked by physical planters or signage and ANPR camera-enforced restrictions. Cyclists, emergency vehicles and waste vehicles are permitted to pass through, and Blue Badge holders living in Lewisham are able to apply for an exemption.

In January 2021, a further consultation report outlining the next steps was produced. This report can be accessed [here](#).

To apply for an exemption, you must:

- be a Lewisham resident
- Have a valid blue badge issued by Lewisham

Only one vehicle can be registered per Blue Badge for this scheme. Motorists must not drive through road closures unless they receive an email confirming their exemption approval. Failure to adhere may result in a PCN.

Evidence needed to apply for exemption:

- the first 6 digits of Blue Badge number
- vehicle registration
- contact details (including email address).

Further information on exemptions can be found in section 2.17.

### **5.23 Taxi Ranks**

In conjunction with TfL's Public Carriage Office the Council may designate a section of public highway as a taxi rank/bay. Taxi ranks are signed with a 'no stopping except taxis' sign to prohibit illegal parking by other vehicles, including private hire vehicles (minicabs).

### **5.24 Vehicle Removals**

It is the Council's policy not to remove vehicles parking in contravention of the parking regulations.

Abandoned vehicles may be reported using an online form. [Further details regarding how to report abandoned vehicles.](#)

## 6. Policy Review, Programmes and Annual Report

### 6.1 Policy Review Period

This document refreshes all the borough's parking policies and provides an integrated and accessible parking policy document. This policy is to be reviewed approximately every 5 years, by Mayor and Cabinet unless a revision/ amendment is approved by the Mayor and Cabinet.

### 6.2 Programmes

This policy establishes methodology for programming the consultation, implementation and review of CPZs through the Sustainable Streets Programme.

The [Sustainable Streets Programme](#) (see section 2.3) process milestone and the Project Management, Preparation And Planning methodology is set out in Appendix 1.

For minor amendments to existing parking restrictions, the Council also delivers an annual programme of Waiting and Loading Restrictions (see section 5.1). The scope of this programme is very limited and does not generally include changes within CPZs.

### 6.3 Annual Report

The Council has a statutory duty to report annually on parking related revenue. This policy commits to produce an enhanced and accessible annual report. The Annual Parking Report therefore includes details of the proposed CPZ Programme, the delivery of the previous year's CPZ schemes, and proposed charges for the coming year.

[Link to Annual Parking Reports](#)

### 6.4 Public Consultations

This policy establishes a new consultation process for the implementation and review of [Sustainable Streets Programme](#). The Sustainable Streets Programme public consultations will be conducted in accordance with the CPZ scheme rules and Sustainable Transport and Parking Improvements programme (see section 2.2-2.3) and will be based on the process milestone set out in Appendix 1.

### 6.5 Further Information

Further information on the current programme, details of any current Sustainable Streets consultations, and the latest Annual Parking Report are available on the Council's Parking web pages.

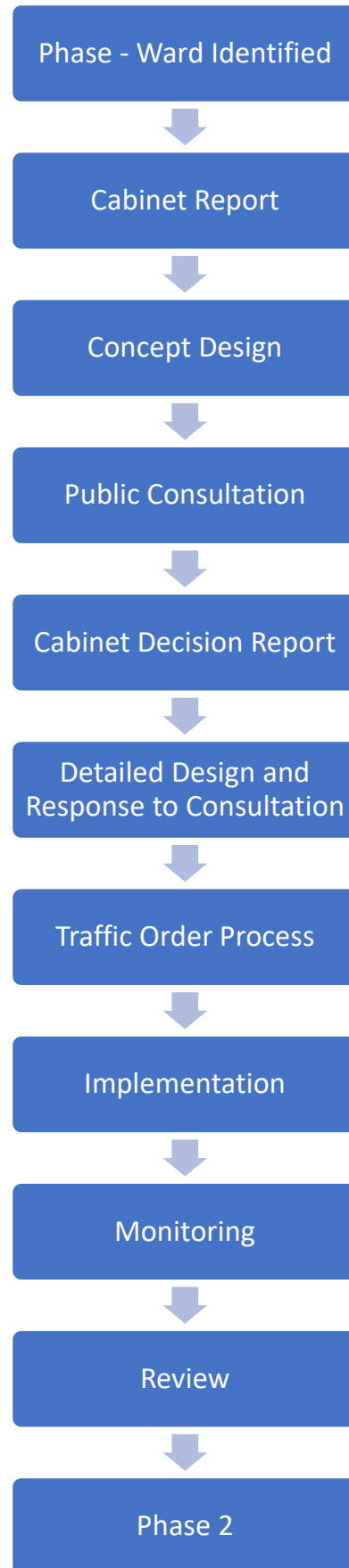
[To request or review a CPZ, please use the comments box system on the website.](#)







## Appendix A – Sustainable Streets Programme Process Milestone



Task	Method
<b>Project Management, Preparation And Planning</b>	
<b>Develop Communications &amp; Engagement Materials</b>	<b>Communications Collateral:</b> Consultation leaflet, Frequently Asked Questions, Survey, Social media content, Promotional material (poster), briefing packs and web page.
<b>Councillor / MP Briefings</b>	Briefing materials prepared for Councillors/MPs.
<b>Phase 1: Communications And Behaviour Change Priming</b>	
<b>Social Media Content</b>	Develop content plan with key messaging, channel, timings, and images (where available/provided)
<b>Council Communications</b>	<p>LBL to review upcoming communications and engagement occurring in relevant Wards, and embed key messaging and public consultation opportunity as relevant:</p> <ul style="list-style-type: none"> <li>• Lewisham Homes newsletter</li> <li>• Winter 2022 Lewisham Life</li> <li>• Relevant local press</li> <li>• Website and email newsletter</li> <li>• NextDoor and WhatsApp</li> </ul>
<b>Before and After Visualisations</b>	Before and after visualisations of high streets, residential streets, and other street locations to show future uses for car parking.
<b>Phase 2: Early Key Stakeholder Engagement</b>	
<b>Community Advocate Engagement</b>	1:1 discussions with local ward community advocates (e.g., Lewisham London Cycling Campaign, Lewisham Pensioners' Forum, Lewisham Parent and Carers' Forum) to share upcoming proposals, engagement, and consultation plan, and equip with key messaging to mobilise and prime local groups and communities.
<b>Key Stakeholder Meetings (Virtual)</b>	<p>Seven community group sessions (examples only):</p> <ul style="list-style-type: none"> <li>• Active travel groups</li> <li>• Residents' groups</li> <li>• Business group/local chamber</li> <li>• Age and disability</li> <li>• Youth representative groups</li> <li>• Environmental groups</li> </ul> <p>Present and seek feedback on proposals, communications, and public consultation.</p>
<b>Phase 3: Public Consultation</b>	
<b>Consultation Webpage</b>	Ward specific online consultation to be live for six weeks. Interim analysis of responses at end of week three to understand if approach needs to be adapted.
<b>Phone Line Established</b>	Dedicated phone line established for project for public to request call back and/or alternative survey options, provide feedback or find out more. Voicemail service only.
<b>Consultation Leaflet</b>	<p>Delivered to all properties in scope outlining:</p> <ul style="list-style-type: none"> <li>• Online consultation</li> <li>• Phone line</li> <li>• Street pop-up locations/dates</li> <li>• Alternative participation options (e.g., translated materials, hard copy etc)</li> </ul>
<b>Pop-ups</b>	Street pop-ups will occur in heavy footfall areas throughout Ward:
<ul style="list-style-type: none"> <li>a) Streets</li> <li>b) Schools</li> <li>c) Social housing</li> </ul>	<p><b>Streets (examples only)</b></p> <ul style="list-style-type: none"> <li>• Catford Market</li> <li>• Catford Rail Station</li> </ul>

Task	Method
	<ul style="list-style-type: none"> <li>• High street location (Catford)</li> <li>• Deptford Market</li> <li>• Deptford Rail Station</li> <li>• High street location (Deptford)</li> </ul> <p><b>Social housing:</b> join social housing community engagement events/days.</p> <p><b>Schools:</b> pop-ups at school pick-up times in Ward.</p>
<b>Phase 4: Analysis &amp; Reporting</b>	
<b>Consultation Analysis</b>	<p>Analysis of responses with a breakdown summary per survey question.</p> <p>Quality assurance of analysis output completed</p>
<b>Reporting</b>	<p>Summary report including background, consultation programme overview, analysis, recommendations (as agreed with client), proofing, and design.</p>