

LONDON BOROUGH OF LEWISHAM

JOB DESCRIPTION

Designation:	Principal Planner (Career Grade)	Grade:	PO4 PO5 PO6
Reports to (Designation):	Team Leader	Grade:	PO8
Directorate:	Place	Department:	Planning

Main Purpose of the job:

Lead professional within Development Management for the most contentious and highest profile planning applications. Deliver high-quality, policy-compliant development that advances local growth and regeneration priorities.

Exercise delegated decision-making powers, provide expert advice to internal and external stakeholders and supervise junior staff while ensuring performance standards are met.

Summary of Responsibilities and Personal Duties:

PO4

Case, time and project management

Responsible for independently and effectively managing a varied and complex workload including pre-applications, large major applications, and appeal casework, adapting to constant changes in the work programme and conflicting deadlines, either independently or with minimal support or by leading and/or making a substantial contribution to a sub-team while ensuring compliance with relevant legislation and meeting statutory and corporate targets and deadlines.

Manage complex, high-risk projects, such as regeneration schemes or developments worth up to £1 billion, optimising infrastructure and investment returns, reducing financial liability, and preserving the Council's reputational and political integrity.

Produce clear, accurate reports that set out the reasons for recommendations and evidence that all relevant matters have been considered.

Oversee the validation of major and contentious cases and perform quality-control checks on cases validated by others.

Appeals

Lead the planning appeal process, prepare robust statements and proofs of evidence, act as the Council's principal witness, and present expert evidence under cross-examination at hearings and inquiries.

Coordinate input from legal, planning and technical teams and from elected members and the public to ensure a strategic and robust appeal response.

Decision-making

Decide complex applications, ensuring compliance with the Scheme of Delegation and strict adherence to legislative and policy requirements, while exercising considerable autonomy.

Exercise professional judgment with ongoing creativity and innovative thinking to assess complex issues, evaluate alternative approaches, and devise solutions, interpreting

procedures and providing advisory support to colleagues and teams.

Management

Supervise and coordinate several multi-disciplinary teams including internal and external specialists such as environmental health officers, highways engineers, viability consultants and design experts, across diverse work areas that may include heritage-led schemes, tall buildings, transport-focused developments and other complex proposals, guiding direct and indirect reports to deliver integrated, high-quality outcomes.

Undertake moderate staff supervisory responsibilities including mentoring, supervision and support of more junior officers and technical officers and conducting panel interviews, inductions and monitoring staff performance.

Representing

Build and maintain one-to-one client relationships, using a professional and attentive approach to foster rapport, deepen understanding, and secure productive working relationships.

Prepare and deliver written and oral reports and briefings, using clear communication, structured argument, and engaging presentation to hold the attention of and impart insight to sizeable, mixed-interest audiences.

Influence the opinions of decision-makers, including Planning Committees, elected Members, Inspectors and external stakeholders, by presenting persuasive, well-reasoned professional advice in committee, court, and other formal forums.

Negotiation

Lead in negotiating and securing relevant Section 106 planning obligations for highly complex applications and considerably contribute to Community Infrastructure Levy work.

Negotiate using professional expertise, reasoned argument, compromise, and rapport to achieve advantageous outcomes and secure high-quality schemes that maximise the planning balance in the public interest.

Advice

Provide authoritative, professional advice, guidance and solutions to Councillors, senior officers, developers, and other senior stakeholders on complex, sensitive and high-profile matters. This includes interpreting national, regional and local policy, identifying risks and constraints, advising on appropriate strategies, and supporting sound, defensible decision-making throughout all stages of the development management process.

Complaints and enquiries

Lead on preparing responses to straightforward complaints regarding other casework and prepare draft responses to complaints and Member enquiries regarding own workload in a timely and professional manner.

Service improvement

Identify and deliver service-improvement and revenue-generation projects, make a substantial contribution as part of a sub-team of officers, using creative professional judgement to analyse complex issues, devise and implement solutions, train colleagues in new methods, maintain up-to-date process documentation, and provide advisory support across teams.

Resources

Promote paid planning services and provide exceptional customer service to boost income; ensure planning fees are accurately calculated, processed, and received; manage consultants and their budgets.

Provide considerable support to finance staff to ensure the timely issuance and payment of invoices.

Training

Undertake independent learning proactively, make a significant contribution as part of a sub-team of officers to deliver training, and keep up to date with the latest planning laws, policies, methods and technology.

Governance	Contribute to coordination of committee and panel agendas and meetings to shape decisions with major service, financial, and organisational impact; review and refine others' reports to minimise planning, legal, and organisational risk; and provide constructive feedback to authors.
Policy	Contribute to the development of spatial planning policies, documents, and guidance by organising and delivering aspects of consultation, analyse responses and propose improvements.
Work conditions	Undertake frequent year-round unaccompanied site visits including to building sites requiring some physical effort and the wearing of PPE. Represent the council at meetings and site visits, including, when needed, outside normal officer hours and away from the usual office location, handling contentious issues with professionalism, tact, and resilience, working alone where necessary and mitigating emotional or physical risk

PO5

All of the above and in addition:

Case, time and project management	Responsible for a workload that exceeds that typical of the PO4 level, including leading sub-teams of internal officers and external specialists, such as viability, design, heritage, highways, and environmental health officers and consultants, to coordinate technical input and ensure integrated, policy-compliant outcomes on complex project.. Manage the most complex, high-risk projects, such as regeneration schemes or developments worth up to £2 billion.
Decision-making	Decide more complex applications than those typical of the PO4 level, while exercising significant autonomy.
Management	Undertake considerable staff supervisory responsibilities that exceed those typical of the PO4 level and including leading recruitment efforts, conducting inductions, overseeing probation periods and monitoring staff performance. Deputise for team leaders' line management responsibilities as needed, including case allocation, monitoring staff performance and conducting one-to-one supervision meetings.
Representing	Influence the opinions of stakeholders that exceed those typical of the PO4 level, including the Mayor and Cabinet.
Negotiation	Lead in negotiating and securing relevant Unilateral Undertaking and Section 106 planning obligations for more complex applications than those typical of the PO4 level and significantly contribute to Community Infrastructure Levy work.
Advice	Provide authoritative, professional advice, guidance and solutions for more complex applications than those typical of the PO4 level.
Complaints and enquiries	Lead on preparing responses for more complex applications than those typical of the PO4 level.
Service improvement	Lead a sub-team of junior and peer-level colleagues to deliver service improvement and revenue-generating ideas, including developing a detailed scope from an initial brief, preparing and managing a delivery programme, monitoring progress, meeting deadlines, and updating senior managers.

Resources	Procure and manage consultants and their budgets. Provide significant support to finance staff to ensure purchase orders and invoices are raised accurately and processed promptly, helping to maintain timely payments and effective financial tracking.
Training	Lead a sub-team of junior and peer-level colleagues to deliver training needs, including identifying learning needs, developing and coordinating training content, scheduling sessions, monitoring uptake, and reporting progress to senior managers.
Governance	Contribute considerably to committee and panel matters.
Policy	Contribute considerably to policy matters, including leading coordination of internal and external stakeholders and preparation of site-specific masterplans and design codes.

PO6

All of the above and in addition:

Case, time and project management	Responsible for a workload that exceeds that typical of the PO5 level.
Decision-making	Decide more complex applications than those typical of the PO5 level, while exercising substantial autonomy.
Management	Undertake significant staff supervisory responsibilities that exceed those typical of the PO5 level and may involve leading recruitment efforts, conducting inductions, overseeing probation periods, monitoring staff performance and managing capability procedures. To fully take on the Team Leader role in deputising for team leaders as needed.
Negotiation	Lead in negotiating and securing relevant Unilateral Undertaking and Section 106 planning obligations for more complex applications than those typical of the PO5 level.
Advice	Provide authoritative, professional advice, guidance and solutions for more complex applications than those typical of the PO5 level.
Complaints and enquiries	Lead on preparing responses for more complex applications than those typical of the PO5 level.
Service improvement	Drive innovative, service-wide improvements by interpreting emerging legislation and policy, advising senior leaders on strategic direction, and collaborating with managers on corporate change projects to represent team interests and embed new solutions across the organisation.
Resources	Support managers by undertaking delegated budgetary and resource-related duties, including monitoring revenue and delegated budgets, tracking expenditure, and implementing agreed cost-saving measures..
Training	Organise and lead a sub-team to deliver service-wide training needs, including identifying suitable contributors, coordinating their input, and ensuring delivery.
Governance	Contribute significantly to committee and panel matters including acting as presiding

officer.

Policy Contribute significantly to diverse policy matters, including strategic site masterplans and design codes, by guiding multi-disciplinary input, resolving competing priorities, and ensuring alignment with corporate objectives and statutory requirements.

Internal Contacts: These include:

- Planning Service colleagues such as Enforcement, Conservation and Urban Design
- Legal Services
- Finance officers
- Other specialists such as Highways, Environmental Health, Local Lead Flood Authority, Sustainability and Biodiversity
- Housing Strategy and Regeneration – for affordable housing and strategic development
- Elected Members including Ward Members, Committee Chairs, and Cabinet Members
- Corporate Communications
- Senior Management and Directors

External Contacts: This will include:

- Applicants, agents, architects, planning consultants and developers
- Local residents and amenity and community groups
- Neighbourhood Forums
- The Greater London Authority (GLA)
- Statutory consultees such as the Environment Agency, Historic England, TfL, and Network Rail
- Neighbouring boroughs officials
- Planning Inspectorate
- External consultants
- MPs, Assembly Members and neighbouring borough councillors
- Central government departments
- Legal counsel and external solicitors

To carry out the duties of the post with due regard to the Council's relevant policies, codes and procedures.

To carry out duties with due regard to the Council's values and behaviours

All employees are required to participate in Appraisal and Performance Management processes and to undertake appropriate training and development, including mandatory induction training, identified to enhance their work.

Undertake other duties, commensurate with the grade, as may reasonably be required.

Consideration will be given to restructuring the duties of this post for a disabled postholder.

THIS JOB DESCRIPTION MAY NEED TO BE AMENDED BY THE DIRECTORATE TO MEET
THE CHANGING NEEDS OF THE SERVICE.

Number of fully managed staff: none

Number of partially managed staff: up to four

Title: Planner (Career Grade)	Grade Scale 4-6	No of posts up to two
Title: Senior Planner (Career Grade)	Grade PO1-3	No of posts up to two

PERSON SPECIFICATION

Job Title: Principal Planner (Career Grade)

Grades: PO4, PO5, PO6

Department: Planning Service

Note to Candidates

The Person Specification is a picture of the skills, knowledge and experience needed to carry out the job. It has been used to draw up the advert and will also be used in the shortlisting and interview process for this post.

Those categories marked 'S' will be used especially for the purpose of shortlisting.

Please ensure that Equality and Diversity issues are addressed specifically in relation to the role for which you are applying when addressing the requirements of this person specification where appropriate.

If you are a disabled person and are unable to meet some of the job requirements specifically because of your disability, please address this in your application. If you meet all the other criteria you will be shortlisted and we will explore jointly with you if there are ways in which the job can be changed to enable you to meet the requirements.

PO4

Equality & Diversity	
Awareness of and a commitment to Equality of Access and Opportunity in a diverse community	S
Understanding of how equality and diversity relates to this post	S
Knowledge	
Significantly experienced fully trained Town Planner	S
Comprehensive knowledge of: - National legislation and regulations (e.g. Town & Country Planning Acts, Development Management Procedure Order, General Permitted Development Order, Fee Regulations, Community Infrastructure Levy) - National policies and guidance (e.g. NPPF and NPPG) - Regional plans and guidance (e.g. The London Plan, London Plan Guidance) - Local plans and guidance (e.g. The Local Plan, SPDs) - Neighbourhood plans	S
Comprehensive knowledge of broader Council-wide corporate issues and regional objectives and priorities	
Evidence of significant continuing professional development	
Sound knowledge of the development cycle, commercial aspects, and key activities for large major development schemes	
Aptitude	
Capable of prioritising work to respond successfully to constant and conflicting changes while maintaining performance	
Excellent numerical literacy, able to interrogate and challenge highly complex datasets and detailed financial-viability models, and present clear numeric summaries	
Quickly masters highly complex policy, legislative and process changes and applies learning	
Skills	
Skills can only be used as shortlisting criteria if the skill is to be tested	
Exceptional verbal communication skills, including explaining considerably complex matters in plain language to customers, staying calm and courteous when questions are challenging or views differ	T
Exceptional writing skills for clear, accurate written communication on highly complex matters	
Proven ability to draft clear, evidence-based committee and delegated reports on highly matters that are defensible at appeal and resistant to judicial review with negligible senior officer revisions	
Very good negotiation skills to independently secure improvements to highly complex schemes while balancing conflicting objectives, offering constructive pre-application advice and securing	

S106 agreements.	
Excellent skills in applying procedural, local and national planning policy and guidance to a wide range of highly complex cases, delivering clear, positive and proactive advice to a wide range of customers that identifies, assesses and mitigates risks, leading paid pre-application meetings and promoting Planning Performance Agreements and other chargeable services.	
Represent the Council at meetings and site visits, engaging very effectively with residents, Councillors, developers and key stakeholders, including the GLA, working collaboratively while mitigating emotional and physical risks with professionalism.	
Proactive in building and maintaining professional relationships and networks	
Experience	
Considerable experience handling a varied caseload of highly complex cases from pre-app to implementation and of public inquiries, hearings and written-rep appeals, and PPAs; considerable experience of project-management and overseeing concurrent programmes, budgets and consultant teams, maintaining risk and programme control	S
Experience in dealing with very sensitive issues of concern to elected Members and the public	
Good experience of supervising and motivating individual junior staff on minorly complex tasks, giving guidance, coaching and feedback, with exposure to line management responsibilities including monitoring performance.	S
Proven ability to devise creative and analytical solutions to highly complex planning challenges, synthesising diverse inputs into deliverable actions	
Exercises excellent professional judgement when balancing policy and relevant material planning considerations on highly complex matters and when deciding moderately complex cases	
Experience presenting excellent persuasive reasoning on highly complex matters, providing compelling arguments at forums such as stakeholder meetings, public inquiries and committee, and securing favourable outcomes.	
Exhibits good strategic foresight, routinely assessing how highly complex planning decisions advance borough-wide growth, climate and regeneration goals, and guiding colleagues to keep outcomes aligned with corporate priorities.	
General Education	
Town Planning or recognised related postgraduate degree (e.g. Geography, Economics) or equivalent experience, qualifying for RTPI membership.	S
RTPI membership or eligibility for election	
Personal Qualities	
Proven diplomacy and tact; consistently sustains constructive relationships in highly contentious situations.	
Highly self-driven to stay at the forefront of planning practice and an embedded culture of continuing professional development.	
Role models values of inclusivity, trustworthiness and accountability by acting with unwavering probity, honesty and openness, and by treating residents, colleagues and partners consistently, fairly and with respect.	
Exceptional resilience, demonstrating proven professionalism and composure in highly hostile, emotionally charged or politically explosive situations, safeguarding the Council's reputation while advancing its agenda	
Committed mentor who freely shares expertise, builds a collaborative team culture, and motivates junior colleagues through supportive guidance, considerably contributing to a positive, inclusive workplace	
Excellent collaborative working, contributing to cross-council and multi-agency partnerships on highly complex matters; forges strategic alliances, aligns diverse teams and external stakeholders behind shared objectives	
Demonstrates very good political acumen, anticipating member priorities, advising senior officers and members on reputational risk and timing on highly complex matters	
Circumstances	
Able to attend off-site events outside normal office hours	
Physical	
Generally candidates must meet the standard Lewisham requirements for the post	

Equality & Diversity	
Awareness of and a commitment to Equality of Access and Opportunity in a diverse community	S
Understanding of how equality and diversity relates to this post	S
Knowledge	
Significantly and extensively experienced fully trained Town Planner	S
Expert knowledge of: - National legislation and regulations (e.g. Town & Country Planning Acts, Development Management Procedure Order, General Permitted Development Order, Fee Regulations, Community Infrastructure Levy) - National policies and guidance (e.g. NPPF and NPPG) - Regional plans and guidance (e.g. The London Plan, London Plan Guidance) - Local plans and guidance (e.g. The Local Plan, SPDs) - Neighbourhood plans	S
Comprehensive knowledge of broader Council-wide corporate issues and regional objectives and priorities.	
Evidence of significant continuing professional development	
Comprehensive knowledge of the development cycle, commercial aspects, and key activities for strategic development schemes and wider industry	
Aptitude	
Capable of continuously re-prioritising workload to meet constant shifting, competing demands, sustaining performance through ongoing collaboration and dialogue with colleagues and stakeholders.	
Exceptional numerical literacy, able to interrogate and challenge very complex datasets and detailed financial-viability models, and present clear numeric summaries	
Quickly masters very complex policy, legislative and process changes and applies learning	
Skills	(To Be Tested – T)
Skills can only be used as shortlisting criteria if the skill is to be tested	
Persuasively articulates complex, borough-wide planning and policy matters to senior politicians, developers and the public, building consensus and securing buy-in even in strongly contested situations	T
Exceptional writing skills for clear, accurate written communication on very complex matters	
Proven ability to draft clear, evidence-based committee and delegated reports on very complex matters that are defensible at appeal and resistant to judicial review with negligible senior officer revisions	
Excellent negotiation skills to independently secure improvements to very complex schemes while balancing conflicting objectives, offering constructive pre-application advice and securing S106 agreements.	
Exceptional skills in applying procedural, local and national planning policy and guidance to a wide range of very complex cases, delivering clear, positive and proactive advice to a wide range of customers that identifies, assesses and mitigates risks, leading paid pre-application meetings and promoting Planning Performance Agreements and other chargeable services.	
Represent the Council at meetings / site visits, engaging very effectively with residents, Councillors, developers and key stakeholders, including central government and the GLA, working collaboratively while mitigating emotional and physical risks with professionalism.	
Proactive in building and maintaining professional relationships and networks	
Experience	
Significant experience handling a varied caseload of very complex cases from pre-app to implementation and of public inquiries, hearings and written-rep appeals, and PPAs; significant experience of comprehensive project-management and overseeing multiple concurrent programmes, budgets and consultant teams, maintaining rigorous risk and programme control	S
Experience in dealing with very sensitive issues of concern to elected Members and the public.	
Strong experience of supervising and motivating junior staff and consultants on complex tasks, giving guidance, coaching and feedback, with developing experience of line management responsibilities including recruitment, inductions and monitoring performance.	S
Proven ability to devise creative and analytical solutions to very complex planning challenges, synthesising diverse inputs into deliverable actions	

Exercises exceptional professional judgement when balancing policy and relevant material planning considerations on very complex matters and when deciding complex cases	
Experience presenting exceptional persuasive reasoning on very complex matters, providing compelling arguments at forums such as stakeholder meetings, public inquiries and committee, and securing favourable outcomes.	
Exhibits very good strategic foresight, integrating very complex, high-profile schemes into borough and regional strategies, weighing corporate risk and opportunity, and briefing senior managers and Members on long-term implications.	
General Education	
Town Planning or recognised related postgraduate degree (e.g. Geography, Economics) or equivalent experience, qualifying for RTPI membership.	S
RTPI membership or eligibility for election	
Personal Qualities	
Proven diplomacy and tact; consistently sustains constructive relationships in exceptionally contentious situations.	
Highly self-driven to stay at the forefront of planning practice and a deeply embedded culture of continuing professional development.	
Role models values of inclusivity, trustworthiness and accountability by acting with unwavering probity, honesty and openness, and by treating residents, colleagues and partners consistently, fairly and with respect.	
Exceptional resilience, demonstrating proven professionalism and composure in very hostile, emotionally charged or politically explosive situations, safeguarding the Council's reputation while advancing its agenda	
Committed mentor who consistently shares expertise, builds a collaborative team culture, and motivates junior colleagues through supportive guidance, significantly contributing to a positive, inclusive workplace	
Exceptional collaborative leadership, contributing to cross-council and multi-agency partnerships on very complex matters; forges strategic alliances, aligns diverse teams and external stakeholders behind shared objectives and embeds a culture of collaborative practice across the service.	
Shows very good political acumen, anticipating member priorities, advising senior officers and members on reputational risk and timing on very complex matters	
Circumstances	
Able to attend off-site events outside normal office hours	
Physical	
Generally candidates must meet the standard Lewisham requirements for the post	

Equality & Diversity	
Awareness of and a commitment to Equality of Access and Opportunity in a diverse community	S
Understanding of how equality and diversity relates to this post	S
Knowledge	
Substantially and extensively experienced fully trained Town Planner, acknowledged as an expert in the field	S
Expert knowledge of: - National legislation and regulations (e.g. Town & Country Planning Acts, Development Management Procedure Order, General Permitted Development Order, Fee Regulations, Community Infrastructure Levy) - National policies and guidance (e.g. NPPF and NPPG) - Regional plans and guidance (e.g. The London Plan, London Plan Guidance) - Local plans and guidance (e.g. The Local Plan, SPDs) - Neighbourhood plans	S
Expert knowledge of broader Council-wide corporate issues and regional objectives and priorities.	
Evidence of substantial continuing professional development	
Expert knowledge of the development cycle, commercial aspects, and key activities for significant strategic development schemes and wider industry	
Aptitude	
Capable of continuously re-prioritising workload to meet constant shifting, competing demands, sustaining performance through ongoing collaboration and dialogue with colleagues and stakeholders.	
Exceptional numerical literacy, able to interrogate and challenge the most complex datasets and detailed financial-viability models, and present clear numeric summaries	
Quickly masters the most complex policy, legislative and process changes and applies learning	
Skills	
Skills can only be used as shortlisting criteria if the skill is to be tested	
Persuasively articulates complex, regional and borough-wide planning and policy matters to senior politicians, developers and the public, building consensus and securing buy-in even in strongly contested situations	T
Exceptional writing skills for clear, accurate written communication on the most complex matters	
Proven ability to draft clear, evidence-based committee and delegated reports on the most complex matters that are defensible at appeal and resistant to judicial review with negligible senior officer revisions	
Exceptional negotiation skills to independently secure improvements to the most complex schemes while balancing conflicting objectives, offering constructive pre-application advice and securing S106 agreements.	
Expert-level skills in applying procedural, local and national planning policy and guidance to a wide range of the most complex cases, delivering clear, positive and proactive advice to a wide range of customers that identifies, assesses and mitigates risks, leading paid pre-application meetings and promoting Planning Performance Agreements and other chargeable services.	
Represent the Council at meetings / site visits, engaging very effectively with residents, Councillors, developers and key stakeholders, including central government and the GLA, working collaboratively while mitigating emotional and physical risks with professionalism.	
Proactive in building and maintaining professional relationships and networks	
Experience	
Substantial experience handling a varied caseload of the most complex cases from pre-app to implementation and of public inquiries, hearings and written-rep appeals, and PPAs; substantial experience of comprehensive project-management and overseeing multiple concurrent programmes, budgets and consultant teams, maintaining rigorous risk and programme control	S
Experience in dealing with the most sensitive issues of concern to elected Members and the public.	
Considerable experience of supervising and motivating junior staff and consultants on highly complex tasks, giving guidance, coaching and feedback, with strong experience of line	S

management responsibilities including recruitment, inductions and monitoring performance.	
Proven ability to regularly devise creative and analytical solutions to the most complex planning and service-delivery challenges, synthesising diverse inputs into deliverable actions	
Exercises exceptional professional judgement when balancing policy and relevant material planning considerations on the most complex matters and when deciding highly complex cases	
Experience presenting exceptional persuasive reasoning on the most complex matters, providing compelling arguments at forums such as stakeholder meetings, public inquiries and committee, and securing favourable outcomes.	
Exhibits excellent strategic foresight, steering the most complex, cross-borough projects to deliver regional spatial objectives and corporate priorities, and shaping wider corporate and policy direction through forward-looking insight.	
General Education	
Town Planning or recognised related postgraduate degree (e.g. Geography, Economics) or equivalent experience, qualifying for RTPI membership.	S
RTPI membership or eligibility for election	
Personal Qualities	
Proven diplomacy and tact; consistently sustains constructive relationships in exceptionally contentious situations.	
Highly self-driven to stay at the forefront of planning practice and a deeply embedded culture of continuing professional development.	
Role models values of inclusivity, trustworthiness and accountability by acting with unwavering probity, honesty and openness, and by treating residents, colleagues and partners consistently, fairly and with respect.	
Outstanding resilience, demonstrating proven professionalism and composure in the most hostile, emotionally charged or politically explosive situations, safeguarding the Council's reputation while advancing its agenda	
Committed mentor who proactively shares expertise, builds a collaborative team culture, and motivates junior colleagues through supportive guidance, substantially contributing to a positive, inclusive workplace	
Outstanding collaborative leadership, contributing to cross-council and multi-agency partnerships on the most complex matters; forges strategic alliances, aligns diverse teams and external stakeholders behind shared objectives and embeds a culture of collaborative practice across the service.	
Shows very good political acumen, anticipating member priorities, advising senior officers and members on reputational risk and timing on the most complex matters	
Circumstances	
Able to attend off-site events outside normal office hours	
Physical	
Generally candidates must meet the standard Lewisham requirements for the post	

DBS Disclosure Required **Basic** ☐ **Standard** ☐ **Enhanced** ☐

(Tick as appropriate – guidance available from your HR Advisor, if a DBS is not required please leave boxes blank)