## **Application Questions**

Please use the relevant section in the online application to complete your answers to these questions. Please provide as much detail as possible using examples of your skills, knowledge and experience. These can be both work and life experiences.

The answers you provide will determine whether your application is progressed to interview.

- **1.** Lewisham Apprenticeships are ring-fenced to Lewisham residents. Please confirm you are a Lewisham resident?
- 2. What is your understanding of Equality & Diversity?
- **3.** Why are you applying for this role?
- 4. What skills do you have that you feel make you the best candidate for this role?
- **5.** Please tell us about the IT packages you have used previously and what you have used them for. E.g Using Word to write letters/ Photoshop for editing.
- **6.** This role involves collecting data and producing reports using this information. What skills or experience do you have that may support your work doing this?
- **7.** Can you please tell us about a time when you have had to work without supervision and how you dealt with the situation?
- **8.** Can you please provide us with two examples of when you have had to use your written and oral communication skills?
- 9. Please can you provide an example where you have had to use your diplomacy skills.
- **10.** Please can you provide an an example of working under pressure and how you handled that ?