

Council tax discount application form for people with a severe mental impairment (SMI)



How to complete this form

You need to answer questions one to four and your GP or hospital doctor needs to answer questions five to seven. When the form is complete, you should use our online evidence form to upload it or post it to **Council tax, PO Box 58993, London SE6 9GZ** within the next 14 days.

If you are entitled to a council tax discount or exemption, we will send you a new bill showing the reduction. If you are not entitled, we will write to you and tell you why.

To be completed by the person eligible to pay council tax

1. Your full name and address

	Postcode:

2. Number of adults living in the property, including person with an SMI

3. Name of person who is severely mentally impaired

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4. What benefits the person named in question three gets (tick all that apply)

- ☐ Employment support allowance (ESA)
- ☐ Severe disablement allowance
- ☐ Attendance allowance
- ☐ Disability working allowance
- ☐ An increase in disablement pension for constant attendance (middle or high rate)
- ☐ The care component of disability living allowance (DLA)
- ☐ Unemployability supplement
- ☐ Income support where the applicable amount includes a disability premium

You need to upload proof of these benefits and the dates they started using our 'submit evidence' form online.

To be completed by a doctor

5. Doctor's full name and surgery or hospital address (please print)

	Postcode:

6. I certify that, in my opinion, the person named in question three IS/IS NOT (please delete as appropriate) suffering from a severe mental impairment, as defined in the Local Government Finance Act 1992.

They have had this impairment since:	/	/
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7. Doctor's signature:

Date:

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Declaration

I understand that the information I have given will be kept and used by the Council in connection to council tax collection. I consent to the information being disclosed to other parts of the Council and to third parties (e.g. the Department for Works and Pensions), or in other circumstances where legally allowed. I also understand that I have the right to access the information the Council holds about me and that I can get a copy of this information if I request it in writing and pay the required fee.

Signature of the person eligible to pay council tax:

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