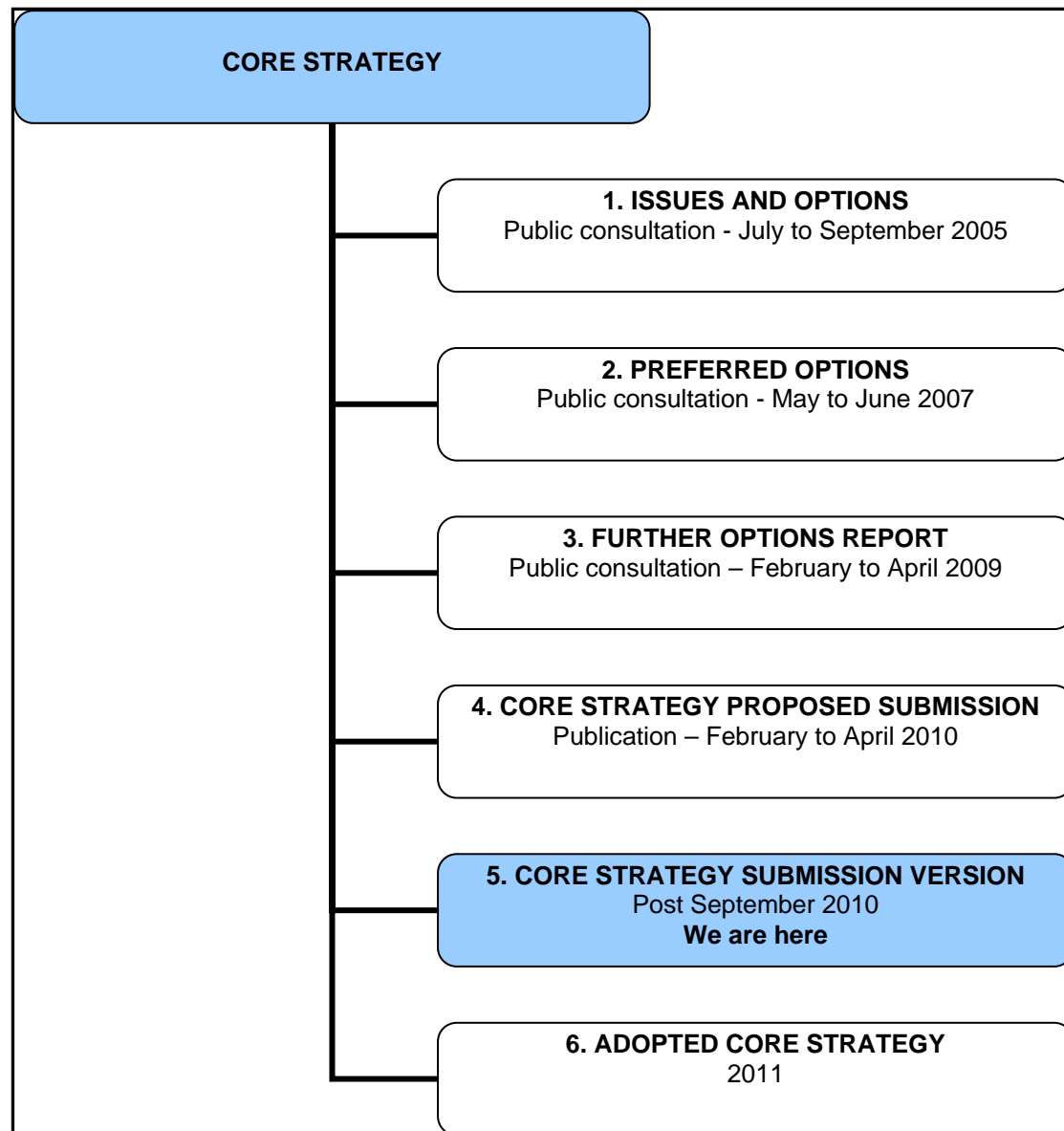


**London Borough of Lewisham**

**LDF Core Strategy: Submission Version – September 2010**

**PAS Legal Compliance Tool**

## Lewisham Core strategy production process



### Note:

A Sustainability Appraisal scoping report was undertaken for the Core Strategy in May 2005. Subsequently, every iteration of the Core Strategy has been accompanied by a Sustainability Appraisal and Strategic Environmental Assessment.

## **Stage one: Inception**

### **Introduction**

You should aim to build up the evidence in the tool. This can be done by anticipating the submission requirements and ensuring that the correct procedures are carried out as the development plan document is prepared. The components of the required statements will be progressively put in place as plan preparation proceeds.

Where the 'Possible evidence' column refers to a document that will not be complete until a later stage (for example, the sustainability appraisal report), documents that will contribute to that report are relevant at the earlier stages. This way, the submitted report provides the evidence at submission, with an audit trail back to its source.

In terms of legal compliance, the main issues for the inception stage are in relation to:

- pre-planning for community engagement
- planning the sustainability appraisal (including consultation with the statutory environment consultation bodies)
- ensuring that the plan rests on a credible evidence base, including meeting the Act's requirement for keeping matters affecting the development of the area under review.

Regulation 24 notes that a statement setting out which bodies and people the council invited to make representations under Regulation 25 is one of the proposed submission documents. In this tool, the term 'consultation statement' is used to describe this statement.

## Stage 1: Inception

Activity	Legal Requirement	Guidance Reference	Evidence provided
1. Is the development plan document identified in the adopted local development scheme and have you recorded the timetable for its production?	The Act section 15(2); section 19(1)	PPS12 paragraphs 4.50; 4.53-4.58	<p>Work commenced on the Core Strategy (then known as the Spatial (core) Strategy) under the first LDS, which was adopted on 19 May 2005 (see CSD2.3).</p> <p>The LDS has since been through 4 revisions. The latest revised LDS was adopted and came into effect on 23 September 2010 and continues to include the timetable for the Core Strategy (See CSD2.4).</p>
2. Have you considered how community engagement will be programmed into the preparation of the development plan document?	<ol style="list-style-type: none"> <li>1. The Act section 19(3)</li> <li>2. Regulation 25</li> </ol>	PPS12 paragraphs 4.19-4.29	<p>The Statement of Community Involvement for LBL has been the basis for public consultation since its inception in 2005 and throughout all consultation processes (see CSD1.8).</p> <p>The Local Development Scheme (See CSD2.4) schedule is available on the Council's website for the public and is assisted by updates using LDF Newsletters (see CSD2.6) and the AMR (see CSD2.7 and CSD2.8). The Council also has an internal project plan for the Core Strategy which is regularly updated and is available in soft or hard copy on request.</p>
3. Have you considered the appropriate bodies you should consult?	Regulation 25	<ol style="list-style-type: none"> <li>1. PPS12 paragraphs 4.25 -4.26</li> <li>2. Plan Making Manual – Consultee list</li> </ol>	<p>The Statement of Community Involvement for LBL contains a base list of both specific and general consultation bodies (see CSD1.8).</p> <p>The Consultation Statement (CSD1.10) submitted alongside the Core Strategy contains the following:</p> <ul style="list-style-type: none"> <li>• Detail of the consultation process</li> <li>• The key letters from each consultation relating to the Core Strategy</li> <li>• A list of the specific bodies consulted and the documents sent</li> <li>• A list of the general bodies consulted and the documents sent</li> </ul>

Activity	Legal Requirement	Guidance Reference	Evidence provided
			<ul style="list-style-type: none"> <li>A summary of the responses and representations from each consultation</li> </ul> <p>Where further detail is required, the full text / original copies of consultation responses and representations are available from our consultation databases on request.</p>
4. Is baseline information being collected and evidence being gathered to keep the matters which affect the development of the area under review?	The Act, section13	PPS12 paragraphs 4.36 – 4.47	<p>A wide ranging evidence base has been collated by the Council in support of the Core Strategy. The list of reports produced is available in Appendix 1 of the submitted DPD and a complete set of documents has been provided for inspection (see CSD folder 3).</p> <p>Key information from these reports is monitored through the Annual Monitoring Report (AMR) and will continue to be so to ensure it remains up to date (see CSD2.7 and CSD2.8).</p>
5. Is baseline information being collected and evidence being gathered to set the framework for the sustainability appraisal?	The Act section19(5)	<ol style="list-style-type: none"> <li>PPS12 paragraphs 4.50; 4.39-4.43</li> <li>Strategic Environmental Assessment Guide, chapter five</li> </ol>	<p>The Core Strategy Sustainability Appraisal Scoping Report (see CSD2.9) was prepared in May 2005. The report reviewed existing plans, using an appraisal framework to establish key sustainability issues and baseline information. This document has been updated (with new plans and programmes and baseline information) at each stage of the Core Strategy production process.</p> <p>Further, with consideration to the scoping report, a Sustainability Appraisal Report has been prepared for each version of the Core Strategy.</p>
6. Have you consulted the statutory environment consultation bodies	Regulations 9 and 13 of The Environmental Assessment of	PPS12 paragraph 4.40 SEA Guide Ch 3	Copies of the Sustainability Appraisal Scoping Report (see CSD2.9) were sent in May 2005 to: Environment Agency,

Activity	Legal Requirement	Guidance Reference	Evidence provided
<p>for five weeks on the scope and level of detail of the environmental information to be included in the sustainability appraisal report?</p>	<p>Plans and Programmes Regulations 2004 No 1633.</p>		<p>Countryside Agency, English Heritage and English Nature.</p> <p>Alongside the report was a request for comments on the proposed scope and level of details of the information to be included in the final report.</p> <p>The Consultation Statement (see CSD1.10) submitted alongside the Core Strategy contains the following:</p> <ul style="list-style-type: none"> <li>• Detail of the consultation process</li> <li>• The key letters sent out</li> <li>• A list of the specific bodies consulted and the documents sent</li> <li>• A list of the general bodies consulted and the documents sent</li> <li>• A summary of the responses and representations including those from the statutory environment consultation bodies (note: only the Environment Agency and the GLA formerly responded).</li> </ul> <p>Where further detail is required, the full text / original copies of consultation responses and representations are available from our consultation databases on request.</p>

## **Stage two: Plan preparation - frontloading phase**

### **Introduction**

The council is required to invite specific and general consultation bodies to make representations about the content of the development plan document. The New Regulation 25 section in the Plan Making Manual observes that the requirements of the regulations may be fulfilled by other activities of the council and its partners. You should review all the legal requirements set out in this, as well as the following phase, to satisfy yourself that they are properly addressing all the matters they should.

Information assembled during this phase contributes to:

- showing that the procedures have been complied with
- developing alternatives and options and appraising them through sustainability appraisal and against evidence.

The council should record actions taken during this phase as they will be needed to show that the plan meets the legal requirements. They will also show that a realistic and reasonable approach has been taken to plan preparation.

You can refer to the following sections of the Plan Making Manual:

- Preparation of development plan documents
- Core strategy: managing its development
- Sustainability Appraisals: challenge questions
- Developing the evidence base

## Stage 2: Plan preparation - frontloading phase

Activity	Legal Requirement	Guidance Reference	Evidence provided
<p>1. Have you notified the specific consultation bodies that have an interest in the subject of the development plan document and invited them to make representations about its contents?</p>	<p>Regulation 25(1) and (2)(a)</p>	<p>PPS12 paragraphs 4.24 – 4.29</p>	<p>All ‘specific consultation bodies’ have been consulted in accordance with the adopted Statement of Community Involvement. The Statement of Community Involvement for LBL has been the basis for public consultation since it’s inception in 2005 and throughout all consultation processes (see CSD1.8).</p> <p>The Consultation Statement (CSD1.10) submitted alongside the Core Strategy contains the following:</p> <ul style="list-style-type: none"> <li>• Detail of the consultation process</li> <li>• The key letters from each consultation relating to the Core Strategy</li> <li>• A list of the specific bodies consulted and the documents sent</li> <li>• A list of the general bodies consulted and the documents sent</li> <li>• A summary of the responses and representations from each consultation</li> </ul> <p>Where further detail is required, the full text / original copies of consultation responses and representations are available from our consultation databases on request.</p>
<p>2. Have you notified the general consultation bodies that you consider have an interest in the subject of the development plan document and invited them to make</p>	<p>Regulation 25(1) and (2)(b)</p>	<p>PPS12 paragraphs 4.24 – 4.29</p>	<p>All ‘general consultation bodies’ have been consulted in accordance with the adopted Statement of Community Involvement. The Statement of Community Involvement for LBL has been the basis for public consultation since it’s inception in 2005 and throughout all consultation processes (see CSD1.8).</p> <p>The Consultation Statement (CSD1.10) submitted alongside the Core Strategy contains the following:</p>



Activity	Legal Requirement	Guidance Reference	Evidence provided
representations about its contents?			<ul style="list-style-type: none"> <li>• Detail of the consultation process</li> <li>• The key letters from each consultation relating to the Core Strategy</li> <li>• A list of the specific bodies consulted and the documents sent</li> <li>• A list of the general bodies consulted and the documents sent</li> <li>• A summary of the responses and representations from each consultation</li> </ul> <p>Where further detail is required, the full text / original copies of consultation responses and representations are available from our consultation databases on request.</p>
3. Are you inviting representations from people resident or carrying out business in your area about the content of the development plan document?	Regulation 25(3)	PPS12 paragraphs 4.24 – 4.29	<p>Yes. The Statement of Community Involvement outlines the methodology for communication with residents and business owners. The Statement of Community Involvement for LBL has been the basis for public consultation since it's inception in 2005 and throughout all consultation processes (see CSD1.8).</p> <p>Alongside the consultation processes outlined in the Statement of Community Involvement, residents and businesses have been engaged through public forums and advertising through local newspapers, libraries and other council offices. The public have made representations using a variety of formats, such as mail, e-mail, the internet and the public forums.</p> <p>The Consultation Statement (CSD1.10) submitted alongside the Core Strategy contains the following:</p> <ul style="list-style-type: none"> <li>• Detail of the consultation process</li> <li>• The key letters from each consultation relating to the Core Strategy</li> <li>• A list of the specific bodies consulted and the documents sent</li> </ul>

Activity	Legal Requirement	Guidance Reference	Evidence provided
			<ul style="list-style-type: none"> <li>• A list of the general bodies consulted and the documents sent</li> <li>• A summary of the responses and representations from each consultation</li> </ul> <p>Where further detail is required, the full text / original copies of consultation responses and representations are available from our consultation databases on request.</p>
<p>4. Are you engaging with stakeholders responsible for delivery of the strategy?</p>	<p>Regulation 25</p>	<p>PPS12 paragraphs 4.4; 4.27 – 4.29; 4.45</p>	<p>Yes. The Statement of Community Involvement outlines the methodology for communication with all stakeholders. Lewisham breaks down its stakeholders by the groupings Statutory, Specific and General. The Statement of Community Involvement for LBL has been the basis for public consultation since it's inception in 2005 and throughout all consultation processes (see CSD1.8).</p> <p>The Consultation Statement (CSD1.10) submitted alongside the Core Strategy contains the following:</p> <ul style="list-style-type: none"> <li>• Detail of the consultation process</li> <li>• The key letters from each consultation relating to the Core Strategy</li> <li>• A list of the specific bodies consulted and the documents sent</li> <li>• A list of the general bodies consulted and the documents sent</li> <li>• A summary of the responses and representations from each consultation</li> </ul> <p>Where further detail is required, the full text / original copies of consultation responses and representations are available from our consultation databases on request. This demonstrates how representations have been considered and any action taken as a result.</p>

Activity	Legal Requirement	Guidance Reference	Evidence provided
			<p>The Infrastructure Delivery Plan (see CSD3.18) establishes the key stakeholders responsible for the delivery of the infrastructure supporting major development in the borough. Additionally, it provides an Infrastructure Delivery Schedule which forms a strategy and proposed timeline for implementation.</p>
<p>5. Are you taking into account representations made?</p>	<p>Regulation 25(5)</p>	<p>PPS12 paragraphs 4.19-4.29; 4.37</p>	<p>Yes. Representations have been taken into account at each stage of the Core Strategy preparation.</p> <p>The Statement of Community Involvement outlines the methodology for communication with residents and business owners. The Statement of Community Involvement for LBL has been the basis for public consultation since it's inception in 2005 and throughout all consultation processes (see CSD1.8).</p> <p>The Consultation Statement (CSD1.10) submitted alongside the Core Strategy contains the following:</p> <ul style="list-style-type: none"> <li>• Detail of the consultation process</li> <li>• The key letters from each consultation relating to the Core Strategy</li> <li>• A list of the specific bodies consulted and the documents sent</li> <li>• A list of the general bodies consulted and the documents sent</li> <li>• A summary of the responses and representations from each consultation</li> </ul> <p>Where further detail is required, the full text / original copies of consultation responses and representations are available from our consultation databases on request. This demonstrates how representations have been considered and any action taken as a result.</p>

Activity	Legal Requirement	Guidance Reference	Evidence provided
			<p>The Preferred Options Core Strategy 2007 (CSD2.22) document reflects the representations made during the Issues and Options stage by detailing alternative options and the reason they have not been chosen to progress. The same process has also been followed for the Core Strategy Options 2009 (CSD2.24) document.</p>
<p>6. Does the consultation contribute to the development and sustainability appraisal of alternatives?</p>	<ol style="list-style-type: none"> <li>1. The Act section 19(5)</li> <li>2. Regulations 12 and 13 of The Environmental Assessment of Plans and Programmes Regulations 2004 No 1633.</li> </ol>	<ol style="list-style-type: none"> <li>1. PPS12 paragraphs 4.39-4.43</li> <li>2. SEA Guide, chapter three</li> </ol>	<p>Yes. Each version of the Sustainability Appraisal has been updated to include the contribution of representations from preceding consultation exercises.</p> <p>The Consultation Statement (CSD1.10) submitted alongside the Core Strategy contains the following:</p> <ul style="list-style-type: none"> <li>• Detail of the consultation process</li> <li>• The key letters from each consultation relating to the Core Strategy</li> <li>• A list of the specific bodies consulted and the documents sent</li> <li>• A list of the general bodies consulted and the documents sent</li> <li>• A summary of the responses and representations from each consultation</li> </ul> <p>Where further detail is required, the full text / original copies of consultation responses and representations are available from our consultation databases on request. This demonstrates how representations have been considered and any action taken as a result.</p> <p>The Sustainability Appraisals for each iteration of the Core Strategy</p>

Activity	Legal Requirement	Guidance Reference	Evidence provided
			<p>have been included as part of the submitted documents. For Issues and Options 2005 see the Sustainability Appraisal for the Preferred Options Core Strategy 2007 (see CSD2.23). For the Sustainability Appraisal of the Core Strategy Options 2009 document see CSD2.25.</p>
<p>7. Is the participation:</p> <ul style="list-style-type: none"> <li>• following the principles set out in your statement of community involvement</li> <li>• integrating involvement with the sustainable community strategy</li> <li>• proportionate to the scale of issues involved in the development plan document?</li> </ul>	<ol style="list-style-type: none"> <li>1. The Act s.19(3)</li> <li>2. Regulation 25</li> </ol>	<p>PPS12 paragraphs 4.19 – 4.26; 4.42</p>	<p>Yes. The Statement of Community Involvement for LBL has been the basis for public consultation since it's inception in 2005 and throughout all consultation processes (see CSD1.8).</p> <p>The Lewisham Strategic Partnership (LSP) are responsible for the Sustainable Community Strategy (see CSD3.1) in the borough. There is considerable communication at officer level from the Planning Policy Team to ensure close links with the Sustainable Community Strategy's development. Alongside this there is an update presentation of the LDF delivered to the LSP at least twice yearly.</p> <p>The participation from the public is considered to be in scale with the level of issues. Additionally, the council uses focussed attention where necessary on specific issues.</p> <p>The Consultation Statement (CSD1.10) submitted alongside the Core Strategy contains the following:</p> <ul style="list-style-type: none"> <li>• Detail of the consultation process</li> <li>• The key letters from each consultation relating to the Core Strategy</li> <li>• A list of the specific bodies consulted and the documents sent</li> <li>• A list of the general bodies consulted and the documents sent</li> <li>• A summary of the responses and representations from each consultation</li> </ul> <p>Where further detail is required, the full text / original copies of</p>

Activity	Legal Requirement	Guidance Reference	Evidence provided
			consultation responses and representations are available from our consultation databases on request.
<p>8. Are you keeping a record of:</p> <ul style="list-style-type: none"> <li>• the individuals or bodies invited to make representations</li> <li>• How this was done</li> <li>• The main issues raised?</li> </ul>	Regulation 24	PPS12 paragraphs 4.24 – 4.29	<p>Yes. The Consultation Statement (CSD1.10) submitted alongside the Core Strategy contains the following:</p> <ul style="list-style-type: none"> <li>• Detail of the consultation process</li> <li>• The key letters from each consultation relating to the Core Strategy</li> <li>• A list of the specific bodies consulted and the documents sent</li> <li>• A list of the general bodies consulted and the documents sent</li> <li>• A summary of the responses and representations from each consultation</li> </ul> <p>Where further detail is required, the full text / original copies of consultation responses and representations are available from our consultation databases on request.</p> <p>Additionally, for particular individual representations requiring further investigation, the council responses and any further correspondence have been retained.</p> <p>The Core Strategy Preferred Options 2007 document (see CSD2.22) also makes reference to the main points raised in consultation on issues and options, within shaded boxes named 'The Options' (found on Preferred Options document pages 41, 43, 46, 48, 49, 53, 55, 56, 58, 59, 61, 62, 64, 66, 67, 69, 71, 72, and 74).</p>
<p>9. Are you developing a framework for monitoring the effects of the</p>	<p>1. The Act section 35</p> <p>2. Regulation 48 Reg 17 of The</p>	<p>1. PPS12 paragraphs 4.39 – 4.43 and 4.47</p>	<p>The Core Strategy Preferred Options 2007 document (see CSD2.22) page 78, Implementation and Monitoring, describes the arrangements for monitoring and the corresponding table identifies the indicators, main agencies involved and proposed targets.</p>

Activity	Legal Requirement	Guidance Reference	Evidence provided
development plan document?	Environmental Assessment of Plans and Programmes Regulations 2004 No1363	2. SEA Guide, Chapter five 3. Office of the Deputy Prime Minister monitoring guide	<p>For the 2009 Core Strategy Options (see CSD2.24) report, each strategic spatial option has a section regarding its delivery, while each policy option contains an implementation and monitoring section. See pages 56, 72, 104, 126 138, 148, 161, 171, 179, 191, 203, 214 &amp; 221.</p> <p>As the Implementation and Monitoring section indicates, the monitoring process is achieved through the production of the Annual Monitoring Report (AMR). This document explains the context of the reporting and reviews progress on the LDF. The First AMR was produced in December 2005 and since then an AMR has been produced each December to regularly monitor progress. The latest iteration is available as CSD2.8.</p> <p>The Sustainability Appraisal also proposes a monitoring framework to assess the sustainability effects of implementing the Core Strategy. The Sustainability Appraisal of the Core Strategy Issues and Options 2005 is located as part of the Sustainability Appraisal of the Preferred Options Core Strategy 2007 document (see CSD2.23).</p>
10. Have you arranged to send copies of documents used in consultation to the Government Office and Planning Inspectorate?	Not statutory, but will assist in identifying issues leading towards a sound development plan document	Plan Making Manual - New Regulation 25	<p>Correspondence with GOL and PINS occurred on several occasions during the Issues and Options consultation in 2005. Two hard copies and one electronic copy of each of the DPDs were sent to both the Government Office for London and the Planning Inspectorate.</p> <p>The Consultation Statement (CSD1.10) submitted alongside the Core Strategy contains the following:</p> <ul style="list-style-type: none"> <li>• Detail of the consultation process</li> <li>• The key letters from each consultation relating to the Core Strategy</li> <li>• A list of the specific bodies consulted and the documents sent</li> </ul>

<b>Activity</b>	<b>Legal Requirement</b>	<b>Guidance Reference</b>	<b>Evidence provided</b>
			<ul style="list-style-type: none"><li>• A list of the general bodies consulted and the documents sent</li><li>• A summary of the responses and representations from each consultation</li></ul> <p>Where further detail is required, the full text / original copies of consultation responses and representations are available from our consultation databases on request.</p>



## Stage three: Plan preparation - formulation phase

### Introduction

This stage has many legal matters, for process and content, to address. The council should be beginning to formulate the preferred strategy for the core strategy (or whichever vehicle the council chooses to address Regulation 25 requirements). To do this, the council should use the information gathered and previous collaborative work with stakeholders.

For other types of development plan document, the term 'preferred strategy' refers to the preferred site allocations or policies. Paragraphs 4.26 and 4.38 of PPS12 make it clear that explicit consideration of alternatives is a key part of the plan making process. They also state that for significant development plan documents it is usually appropriate to involve the community in considering them. Paragraph 4.5 of PPS12 notes that it is essential that the core strategy makes clear spatial choices about where development should go in broad terms.

You should evaluate the reasonable alternatives identified in 'stage two: frontloading phase – plan preparation' phase against the:

- completed body of information from evidence gathering
- results of sustainability appraisal
- findings from community participation.

This may be written up as a preferred strategy report. The results of participation on the preferred strategy and an accompanying sustainability report will enable the council to gauge the community's response and receive additional evidence about the options. The council can then decide whether, and how, the preferred strategy and policies should be changed for publishing the finished development plan document.

Alternatives developed from the evidence and engagement during the frontloading stage need to be appraised to decide on the preferred strategy. Participation will also need to be carried out on it.

We stress that these matters need to be considered, and dealt with, in good time, and not left until publication. Supporting documents will assist in providing evidence that decisions on alternatives and strategy are soundly based. These documents will, in due course, become part of the proposed submission documents in stage four.

**The council should tell all parties that this is the main participation opportunity on the emerging plan. The publication stage will not be a participation or consultation process.** Instead, the publication stage is a formal opportunity for anyone to communicate their dissatisfaction with an aspect of the development plan document's soundness. This is carried out with representations made to the inspector for consideration at examination. The more effectively this message is put across, the lower the chance of late changes being brought forward following publication.

Please refer to the following sections in the Plan Making Manual:

9. Core strategy: managing its development
9. Sustainability appraisal
9. Considering alternatives

### Stage three: Plan preparation - formulation phase

Activity	Statutory Requirement	Guidance reference	Evidence provided
<p>1. Are you preparing reasonable alternatives for evaluation during the preparation of the development plan document?</p>	<p>Regulation 12 of The Environmental Assessment of Plans and Programmes Regulations 2004 No. 1633</p>	<p>1. PPS12 paragraph 4.38 2. SEA Guide, Chapter five</p>	<p>Alternatives have been evaluated through both the Preferred Options Core Strategy Report 2007 (see CSD2.22) and the Core Strategy Options Report February 2009 (see CSD2.24).</p> <p>A full draft Sustainability Appraisal was undertaken of the Core Strategy Preferred Options 2007 and published for consultation in June 2007 (see CSD2.23) in parallel with consultation on the Preferred Options reports. The Sustainability Appraisal evaluated the emerging options against the Sustainability Objectives that had been developed and provided a commentary on the options, which helped develop the preferred options at that stage.</p> <p>The same process was followed for the Core Strategy Options Report 2009, with the Sustainability Appraisal joining the Core Strategy in consultation in Feb 2009 (see CSD2.25).</p>
<p>2. Have you assessed alternatives against:</p> <ul style="list-style-type: none"> <li>• consistency with national policy</li> <li>• general conformity with the regional spatial strategy?</li> </ul>	<p>The Act section 19(2), section 24</p>	<p>PPS12 4.30 – 33</p>	<p>Yes. Consistency with national and regional policy is required by the Councils Local Development Scheme (LDS). This can be seen in every version of the LDS from the first Adopted LDS in 2006 (see CSD2.3) to the current 2010 version 5 (see CSD2.4).</p> <p>The national and regional policy context is considered throughout both the Core Strategy Preferred Options 2007 (see CSD2.22) and Core Strategy Options 2009 (see CSD2.24) documents. For more specific detail, refer to Appendix 1 of the Core Strategy Preferred Options 2007 and Section 1.4 of the Core Strategy Options Report 2009.</p> <p>With regard to the London Plan, the Mayor of London often has the same policy direction as our spatial vision. For example, Objective 2 of</p>

Activity	Statutory Requirement	Guidance reference	Evidence provided
			<p>the London Plan is 'To make London a better city for people to live in' which fits in with Lewisham's aim to 'seek to make Lewisham the best place in London to live, work and learn'.</p> <p>Correspondence with the Mayor of London and the Government Office for London (GOL) took place during both the 2007 and 2009 consultations (see CSD2.30).</p>
<p>3. Are you having regard to:</p> <ul style="list-style-type: none"> <li>• adjoining regional spatial strategies, the spatial development strategy for London, or Welsh Spatial Plan (as appropriate)</li> <li>• the National Planning Framework for Scotland?</li> </ul>	<ol style="list-style-type: none"> <li>1. The Act section19(2)</li> <li>2. Regulation 15(1)(g)</li> </ol>		<p>Yes. All stages of the preparation of the 2007 Preferred Options and 2009 Options reports have taken regard to the Spatial Development Strategy for Greater London (London Plan). Each section of both Core Strategy versions relates to the London Plan individually, as do each of the supporting evidence base documents.</p> <p>Correspondence with the Mayor of London and the Government Office for London (GOL) took place during both the 2007 and 2009 consultations (see CSD2.30).</p>
<p>4. Are you having regard to:</p> <ul style="list-style-type: none"> <li>• the sustainable community strategy of the authority or other authorities whose area comprises part of the area of the council</li> </ul>	<p>The Act section19(2)</p>	<p>PPS12 paragraphs 1.6; 4.22 - 4. 23; 4.34 - 4. 35</p>	<p>The Lewisham Strategic Partnership (LSP) are responsible for the Sustainable Community Strategy (see CSD3.1) in the borough. There is considerable communication at officer level from the Planning Policy Team to ensure close links with the Sustainable Community Strategy's development. Alongside this there is an update presentation of the LDF delivered to the LSP at least twice yearly. The relationship with the Sustainable Community Strategy is detailed in the Options 2009 report (see CSD2.24) on page 200.</p> <p>The Infrastructure Delivery Plan (see CSD3.18) has regard to plans and</p>

Activity	Statutory Requirement	Guidance reference	Evidence provided
<ul style="list-style-type: none"> <li>any other local development documents adopted by the council?</li> </ul>			<p>programmes for the delivery of infrastructure within Lewisham Council, the private sector and voluntary sector, including bodies across the borough boundaries.</p> <p>Several Conservation Area SPDs and the Bromley Road SPD are detailed in the Options 2009 report (see CSD2.24) on page 200.</p>
<p>5. Do you have regard to other matters and strategies relating to:</p> <ul style="list-style-type: none"> <li>resources</li> <li>the regional development agencies' regional economic strategy</li> <li>the local transport plan and transport facilities and services</li> <li>waste strategies</li> <li>hazardous substances and accidents?</li> </ul>	<ol style="list-style-type: none"> <li>The Act section 19(2)</li> <li>Regulation 15</li> </ol>		<p>There is reference to the Economic Development Strategy (EDS) produced by the London Development Agency on page 11, paragraph 2.44 of the Core Strategy Preferred Options Report 2007 (see CSD2.22). The Core Strategy Options Report 2009 does not refer specifically to the EDS, but takes account of it throughout (see CSD2.24).</p> <p>Land use planning and transport are interwoven in shaping and developing areas in the most effective and sustainable way. The Lewisham Local Implementation Plan (LIP) (see CSD3.29) is a statutory document required by the Mayor of London to show how the borough will implement the Mayor's Transport Strategy with regard to infrastructure. The LIP is referred to in the Core Strategy Preferred Options Report 2007 on page 11, paragraph 2.4.5 (see CSD2.22) and in the Core Strategy Options Report 2009 on page 146, paragraph 7.239 (see CSD2.24).</p> <p>Thames Water have commented on both Preferred Options 2007 and Options 2009, relating to water and sewage infrastructure. Consultation responses are summarised in the Consultation Statement (see CSD1.10), with further detail available on request from the consultation databases. The National Grid, Transco, EDF Energy and a number of other resource providers have been consulted throughout the LDF process and have not made any representations in relation to the Core</p>

Activity	Statutory Requirement	Guidance reference	Evidence provided																										
			<p>Strategy.</p> <p>In 2009, the resource providers listed below were contacted again as part of the Infrastructure Delivery Plan production process (see CSD3.18).</p> <table data-bbox="1070 533 1993 1107"> <thead> <tr> <th data-bbox="1070 533 1272 564">Date</th> <th data-bbox="1272 533 1576 564">Company / Authority</th> </tr> </thead> <tbody> <tr> <td data-bbox="1070 580 1272 612">16 April 2009</td> <td data-bbox="1272 580 1756 612">London Strategic Health Authority</td> </tr> <tr> <td data-bbox="1070 628 1272 660">16 April 2009</td> <td data-bbox="1272 628 1675 660">London Ambulance Service</td> </tr> <tr> <td data-bbox="1070 676 1272 708">21 April 2009</td> <td data-bbox="1272 676 1464 708">EDF Energy</td> </tr> <tr> <td data-bbox="1070 724 1272 756">28 April 2009</td> <td data-bbox="1272 724 1473 756">National Grid</td> </tr> <tr> <td data-bbox="1070 772 1272 804">1 May 2009</td> <td data-bbox="1272 772 1585 804">Scotia Gas Networks</td> </tr> <tr> <td data-bbox="1070 820 1272 852">8 May 2009</td> <td data-bbox="1272 820 1675 852">London Ambulance Service</td> </tr> <tr> <td data-bbox="1070 868 1272 900">26 May 2009</td> <td data-bbox="1272 868 1989 900">London Borough of Lewisham – Housing Strategy</td> </tr> <tr> <td data-bbox="1070 916 1272 948">28 May 2009</td> <td data-bbox="1272 916 1496 948">Thames Water</td> </tr> <tr> <td data-bbox="1070 963 1272 995">1 June 2009</td> <td data-bbox="1272 963 1868 995">Lewisham PCT – Mental Health Services</td> </tr> <tr> <td data-bbox="1070 1011 1272 1043">2 June 2009</td> <td data-bbox="1272 1011 1585 1043">Environment Agency</td> </tr> <tr> <td data-bbox="1070 1059 1272 1091">17 June 2009</td> <td data-bbox="1272 1059 1957 1091">CGMS Consulting (Metropolitan Police Service)</td> </tr> <tr> <td data-bbox="1070 1107 1272 1139">17 June 2009</td> <td data-bbox="1272 1107 1576 1139">London Fire Service</td> </tr> </tbody> </table> <p>Prior to submission, the Council will ensure that all utility companies representations have been taken into account in either the submitted document or the accompanying schedule of changes.</p> <p>Waste management sites are discussed on page 47, section 5.2.3 of the 2007 Core Strategy (see CSD2.22) as these issues were deemed significant challenges to the borough. The Waste strategy is discussed further in the Development Policies and Site Allocations Preferred</p>	Date	Company / Authority	16 April 2009	London Strategic Health Authority	16 April 2009	London Ambulance Service	21 April 2009	EDF Energy	28 April 2009	National Grid	1 May 2009	Scotia Gas Networks	8 May 2009	London Ambulance Service	26 May 2009	London Borough of Lewisham – Housing Strategy	28 May 2009	Thames Water	1 June 2009	Lewisham PCT – Mental Health Services	2 June 2009	Environment Agency	17 June 2009	CGMS Consulting (Metropolitan Police Service)	17 June 2009	London Fire Service
Date	Company / Authority																												
16 April 2009	London Strategic Health Authority																												
16 April 2009	London Ambulance Service																												
21 April 2009	EDF Energy																												
28 April 2009	National Grid																												
1 May 2009	Scotia Gas Networks																												
8 May 2009	London Ambulance Service																												
26 May 2009	London Borough of Lewisham – Housing Strategy																												
28 May 2009	Thames Water																												
1 June 2009	Lewisham PCT – Mental Health Services																												
2 June 2009	Environment Agency																												
17 June 2009	CGMS Consulting (Metropolitan Police Service)																												
17 June 2009	London Fire Service																												

Activity	Statutory Requirement	Guidance reference	Evidence provided
			<p>Options report. For the 2009 Core Strategy Options Report, waste management is covered in the section from page 174 to 180 (see CSD2.24). The 5 south-east region boroughs have undertaken a joint technical waste program. The resulting document is available as CSD3.21. The submission version of the Core Strategy (see CSD1.1) includes guidance regarding waste in Core Strategy Policy 13 and is also taken forward as part of the 2010 Site Allocations Further Options report.</p> <p>The EU directive on hazardous substances requires land use policies to take prevention and minimisation of consequences into account. As this matter is detailed in nature, it is considered in more detail in the Development Policies and Site Allocations Preferred Options report. Further action will be taken forward using the Development Management DPD.</p> <p>The submission version of the Core Strategy includes guidance regarding hazardous substances on page 107 (see CSD1.1).</p>
6. Are you having regard to the need to include policies on mitigating and adapting to climate change?		Annex to PPS1 on climate change	Climate change is considered an important issue in the borough and for the 2007 Core Strategy is detailed further in page 45 (see CSD2.22). For the 2009 Core Strategy Options Report details regarding climate change can be found on page 140 (see CSD2.24).
7. Have you undertaken the necessary sustainability appraisal of alternatives,	<ol style="list-style-type: none"> <li>1. The Act section 19(5)</li> <li>2. Regulation 12 and 13 of The Environmental Assessment of</li> </ol>	<ol style="list-style-type: none"> <li>1. PPS12 paragraphs 4.38 – 4.43</li> <li>2. SEA Guide, Chapter five</li> </ol>	A Sustainability Appraisal was undertaken of the Core Strategy Preferred Options 2007 and published for consultation in June 2007 (see CSD2.23) in parallel with consultation on the Preferred Options reports. The Sustainability Appraisal evaluated the emerging options against the Sustainability Objectives that had been developed and provided a commentary on the options, which helped develop the

Activity	Statutory Requirement	Guidance reference	Evidence provided
including consultation on the sustainability appraisal report?	Plans and Programmes Regulations 2004 No 1633		<p>preferred options at that stage.</p> <p>The same process was followed for the Core Strategy Options Report 2009, with the Sustainability Appraisal joining the Core Strategy in consultation in Feb 2009 (see CSD2.25).</p>
8. Are you setting out clear reasons for any preferences between alternatives?	Regulation 13(1)	PPS12 paragraphs 4.36 – 4.38	<p>The Core Strategy Preferred Options report 2007 (see CSD2.22) identifies the significant alternatives to the preferred approach at each stage. This is achieved simply and concisely at each relevant stage in the text with paragraphs headed:</p> <p>‘The Options’  ‘The Preferred Option’  ‘Reasons for Preferred Option’  ‘What alternatives were considered and why they were rejected’ can be found on pages 26, 46, 47, 49, 52, 54, 56, 57, 59, 60, 61, 63, 65, 67, 68, 71, 72, 73, 76 and 77.</p> <p>For the Core Strategy Options Report 2009 (see CSD2.24), the two options are labelled ‘option 1’ and ‘option 2’ and are clearly set out in chapter 6 ‘Strategic Spatial Options’. Page 88 at the end of the chapter shows the alternative spatial options that have been rejected. The reasons for preference between options 1 and 2 are discussed in further detail on pages 58 – 61 (Mixed Use Employment Locations), pages 67 and 75 (Rationale) and pages 69 – 71 and 77 – 78 (Sustainability Appraisal).</p> <p>Within the Policy Options chapter, each topic for consideration has a section covering the alternative options and the reasons they were rejected.</p>

Activity	Statutory Requirement	Guidance reference	Evidence provided
			<p>It should be noted that both Core Strategies should ideally be read alongside their accompanying Sustainability Appraisals as these documents provide further analysis regarding the choice of options and the dismissed alternatives. For 2007 see CSD2.23 and for 2009 see CSD2.25.</p>
<p>9. Have you taken into account any representations made on the content of the development plan document and the sustainability appraisal?</p> <ul style="list-style-type: none"> <li>• Are you keeping a record?</li> </ul>	<ol style="list-style-type: none"> <li>1. Regulations 24, 25(5) and 30(1)(d)(iv)</li> <li>2. Regulation 13(4) of The Environmental Assessment of Plans and Programmes Regulations 2004 No 1633</li> </ol>	<p>PPS12 paragraphs 4.19 – 4.29</p>	<p>The Consultation Statement (CSD1.10) submitted alongside the Core Strategy contains the following:</p> <ul style="list-style-type: none"> <li>• Detail of the consultation process</li> <li>• The key letters from each consultation relating to the Core Strategy</li> <li>• A list of the specific bodies consulted and the documents sent</li> <li>• A list of the general bodies consulted and the documents sent</li> <li>• A summary of the responses and representations from each consultation</li> </ul> <p>Where further detail is required, the full text / original copies of consultation responses and representations are available from our consultation databases on request.</p> <p>It should be noted that the Core Strategies should ideally be read alongside their accompanying Sustainability Appraisals. For 2007 see CSD2.23 and for 2009 see CSD2.25.</p> <p>Additionally, a consultation report was completed in 2008/09 on the north of the borough. The North Deptford Consultation Report February 2009 can be found as CSD2.26.</p>
<p>10. Where sites are to be identified or areas for the</p>	<p>Regulations 9 and 14</p>	<p>PPS12 paragraphs 4.6 - 4.7; 8.1-8.3</p>	<p>A report exists detailing proposed changes to the information detailed in the UDP Proposals Map as a result of the policies contained in the Lewisham Core Strategy. Initially drafted in 2007, this report was</p>



Activity	Statutory Requirement	Guidance reference	Evidence provided
<p>application of policy in the development plan document, are you preparing sufficient illustrative material to:</p> <ul style="list-style-type: none"> <li>• enable you to amend the currently adopted proposals map</li> <li>• inform the community about the location of proposals?</li> </ul>			<p>updated and completed in February 2010 and consulted on alongside the publication version of the Core Strategy. It is located in CSD1.6 and is accompanied by an addendum produced in October 2010 (see CSD1.7).</p>
<p>11. Are the participation arrangements compliant with the statement of community involvement?</p>	<ol style="list-style-type: none"> <li>1. The Act, section 19(3)</li> <li>2. Regulation 25</li> </ol>	<p>PPS12 paragraphs 4.19-4.29</p>	<p>The Statement of Community Involvement for LBL has been the basis for public consultation since its inception in 2005 and throughout all consultation processes (see CSD1.8).</p> <p>The Consultation Statement (CSD1.10) submitted alongside the Core Strategy contains the following:</p> <ul style="list-style-type: none"> <li>• Detail of the consultation process</li> <li>• The key letters from each consultation relating to the Core Strategy</li> <li>• A list of the specific bodies consulted and the documents sent</li> <li>• A list of the general bodies consulted and the documents sent</li> <li>• A summary of the responses and representations from each consultation</li> </ul> <p>Where further detail is required, the full text / original copies of</p>

Activity	Statutory Requirement	Guidance reference	Evidence provided
			consultation responses and representations are available from our consultation databases on request.
12. Have you remained in close contact with the Government Office and discussed any emerging issues that might affect the soundness of the development plan document?		Plan Making Manual - New Regulation 25	Correspondence with the Mayor of London and the Government Office for London (GOL) took place during both the 2007 and 2009 consultations (see CSD2.30). Additionally, regular meetings have been held before and after each stage of consultation.

## Stage 4: Publication

### Introduction

The 2008 Local Development Framework Regulations change the procedure for submission of development plan documents. They bring the period for formal representations forward, which now take place **before** the development plan document is submitted for examination.

When moving towards publication stage, the council should consider the results of participation on the preferred strategy and sustainability appraisal report and decide whether to make any change to the preferred strategy. In the event that changes are required, the council will need to choose either to:

- do so and progress directly to publication

OR

- produce and consult on a revised preferred strategy.

The latter may be appropriate where the changes to the development plan document bring in changed policy or proposals not previously covered in community participation and the sustainability appraisal. It avoids having to treat publication as if it were a consultation, which it is not. It also provides insurance in relation to compliance with the Strategic Environmental Assessment Regulations. Legally, during any participation on a revised preferred strategy, you should:

- comply with the requirements of the statement of community involvement
- update the sustainability appraisal report.

The council should then produce the development plan document in the form in which it will be published. This includes removing of material dealing with the evaluation of alternatives and the finalisation of the text. The council should be fully happy that it wishes to adopt the development plan document in this form, and that it considers it to be sound and fit for examination.

**You should make it clear that publication of a development plan document is not public participation, nor a consultation.** The six weeks publication period is the opportunity for those dissatisfied (or satisfied) with the development plan document to make formal representations to the inspector about its soundness.

The possibility of change under certain circumstances (which should be exceptional) is allowed for in the new procedures, and is described in 'stage five: Submission'.

Please refer to the following sections of the Plan Making Manual:

- Publication and submission of a development plan document
- Sustainability appraisal
- Considering alternatives

## Stage 4: Publication

Activity	Statutory Requirement	Guidance Reference	Evidence provided
1. Have you prepared the sustainability appraisal report?	1. The Act section 19(5) 2. Regulation 12 of The Environmental Assessment of Plans and Programmes Regulations 2004 No 1633	1. PPS12 paragraphs 4.38 – 4.43 2. SEA Guide Chapter five	A Sustainability Appraisal and strategic environmental assessment was undertaken on the Core Strategy Proposed Submission Version and published for consultation in February 2010 (see CSD28) in parallel with consultation on the both documents.
2. Have you made clear where and within what period representations must be made?	Regulation 28(2) and (3)		<p>Yes. The consultation details were made available through a press advert, the Lewisham Life magazine, the Council website and documents in all libraries. This detailed both where and within what period representations were to be made.</p> <p>The statement of representations procedure was produced (see Consultation Statement – CSD1.10) and:</p> <ul style="list-style-type: none"> <li>• sent to all consultees</li> <li>• made available online on the Council's website at <a href="http://www.lewisham.gov.uk/reprodshorturl">http://www.lewisham.gov.uk/reprodshorturl</a></li> <li>• obtainable in all libraries and key public offices where the DPD was available</li> </ul> <p>The Consultation Statement (CSD1.10) submitted alongside the Core Strategy details the consultation process undertaken, while the Statement of Community Involvement (see CSD1.8) has been the basis for public consultation since its inception in 2005 and throughout all consultation processes.</p>

Activity	Statutory Requirement	Guidance Reference	Evidence provided
			<p>The summary brochure for the Core Strategy Proposed Submission Version was sent out to all consultees and can be viewed in CSD2.29. This provided details of where and when representations on the Core Strategy needed to be made.</p>
<p>3. Have you made copies of the following available for inspection:</p> <ul style="list-style-type: none"> <li>• the proposed submission documents?</li> <li>• the statement of the representations procedure?</li> </ul>	Regulation 27(a)		<p>Yes. All material under consultation was made available to the public for inspection. The Consultation Statement (CSD1.10) submitted alongside the Core Strategy details the consultation process undertaken, while the Statement of Community Involvement (see CSD1.8) has been the basis for public consultation since its inception in 2005 and throughout all consultation processes.</p> <p>The statement of representations procedure was produced (see Consultation Statement – CSD1.10) and:</p> <ul style="list-style-type: none"> <li>• sent to all consultees</li> <li>• made available online on the Council’s website at <a href="http://www.lewisham.gov.uk/reprodshorturl">http://www.lewisham.gov.uk/reprodshorturl</a></li> <li>• obtainable in all libraries and key public offices where the DPD was available</li> </ul>
<p>4. Have you published on your website the following:</p> <ul style="list-style-type: none"> <li>• the proposed submission documents?</li> <li>• the statement of the representations procedure?</li> <li>• statement and details of where and</li> </ul>	Regulation 27(b)		<p>Yes. The Core Strategy Proposed Submission Version and accompanying sustainability appraisal and consultation statement and the Changes to Proposals Map document can all be found on the Council’s website at the location below.</p> <p><a href="http://consult.lewisham.gov.uk/portal/planning_policy/cs/">http://consult.lewisham.gov.uk/portal/planning_policy/cs/</a></p> <p>This web page also includes the details of where and when the documents can be inspected.</p>

Activity	Statutory Requirement	Guidance Reference	Evidence provided
when documents can be inspected?			
<p>5. Have you sent to each of the specific consultation bodies invited to make representations under Regulation 25(1):</p> <ul style="list-style-type: none"> <li>• A copy of each of the proposed submission documents</li> <li>• The statement of the representations procedure?</li> </ul>	Regulation 27(c)		<p>Yes. The Consultation Statement (CSD1.10) submitted alongside the Core Strategy contains the following:</p> <ul style="list-style-type: none"> <li>• Detail of the consultation process</li> <li>• The key letters from each consultation relating to the Core Strategy</li> <li>• A list of the specific bodies consulted and the documents sent</li> <li>• A list of the general bodies consulted and the documents sent</li> <li>• A summary of the responses and representations from each consultation</li> </ul> <p>Where further detail is required, the full text / original copies of consultation responses and representations are available from our consultation databases on request.</p>
<p>6. Have you sent to each of the general consultation bodies invited to make representations under Regulation 25(1):</p> <ul style="list-style-type: none"> <li>• the statement of the representations procedure?</li> <li>• where and when the documents can be inspected?</li> </ul>	Regulation 27(d)		<p>Yes. The Consultation Statement (CSD1.10) submitted alongside the Core Strategy contains the following:</p> <ul style="list-style-type: none"> <li>• Detail of the consultation process</li> <li>• The key letters from each consultation relating to the Core Strategy</li> <li>• A list of the specific bodies consulted and the documents sent</li> <li>• A list of the general bodies consulted and the documents sent</li> <li>• A summary of the responses and representations from each consultation</li> </ul> <p>Where further detail is required, the full text / original copies of consultation responses and representations are available from our consultation databases on request.</p>

Activity	Statutory Requirement	Guidance Reference	Evidence provided
<p>7. Have you given notice by local advertisement setting out:</p> <ul style="list-style-type: none"> <li>• the statement of the representations procedure</li> <li>• where and when the documents can be inspected?</li> </ul>	Regulation 27(e)		Yes. The consultation regarding the Core Strategy Proposed Submission Version was advertised in the South London Press on the 19 <sup>th</sup> February 2010. A copy of the advertisement can be viewed in the Consultation Statement.
<p>8. Have you requested the opinion of the regional planning body (or the Mayor in London) on the general conformity of the development plan document with the regional spatial strategy (or spatial development strategy)?</p>	<ol style="list-style-type: none"> <li>1. The Act section 24</li> <li>2. Regulation 29</li> </ol>	PPS12 paragraph 4.21	Yes. Correspondence with the Mayor of London and the Government Office for London (GOL) took place during the consultation (see CSD2.30). Additionally, regular meetings have been held before and after each stage of consultation.

## Stage five: Submission

### Introduction

At the submission stage, the council should receive and collate the representations made at publication stage. Reporting these representations to elected members is not mandatory. However, there may be requirements deriving from other legislation, Standing Orders or council procedures that must be considered.

However, if they are reported, they should report the facts of the representations made, not the results of a consultation process by the council. They should not treat it as a consultation or consider whether to make changes to try to answer representations.

The section called Changing your plan after publication in the Plan Making Manual distinguishes between 'focused changes', 'extensive changes' and 'minor changes'. You should be guided by the manual and its accompanying changes diagram in making decisions on how far to go back in the procedures, or to supplement existing work.

You should ensure you are in legal compliance with the statement of community involvement, the Habitats Directive and the Strategic Environmental Assessment Directive in any additional work. Any formal publication of additional or changed matters would need to allow at least a six-week period for representations to be made.

There are many possible combinations of approaches that could be taken to changes. You should be satisfied that you remain fully compliant with the legal requirements when any changes are made (and any consequential effects on the development plan document as a whole). All decisions and new steps taken should be fully documented and reflected in the 'evidence provided' column.

The PINS guide identifies seven key questions that inspectors will use in relation to legal compliance. These have been incorporated into the tool and are identified by **shading** in the left-hand 'Question' column.

Apart from notification of the examination, this tool does not deal with the legal requirements that need to be followed after submission. You should refer to the PINS guidance for further advice.

Please refer to the following sections of the Plan Making Manual:

- Publication and submission of a development plan document
- Changing your plan after publication
- Examination of a development plan document



## Stage five: Submission

Question	Statutory Requirement	Guidance Reference	Evidence provided
<p>1. Are you ready to submit the DPD?</p> <ul style="list-style-type: none"> <li>• Are there any major issues revealed by the representations on publication?</li> <li>• Are all the relevant documents in place?</li> </ul>	<ol style="list-style-type: none"> <li>1. The Act section 20(2)(b)</li> <li>2. The Act section 20(1)</li> <li>3. Regulation 30(1)</li> </ol>		<p>The DPD is ready for submission. See CSD1.1 for the DPD.</p> <p>The Consultation Statement (CSD1.10) submitted alongside the Core Strategy contains a list of the specific and general bodies consulted and the documents sent, followed by a summary of the representations received and the council response.</p> <p>For further detail, the schedule of recommended amendments contains the representations made against the consultation documents at the proposed submission stage and any subsequent proposed amendments to the submitted DPD as a result (Reg 28(2)) – See CSD1.</p> <p>Additionally, copies of all representations made are available in CSD1.9.</p> <p>Further documents prescribed at Regulation 30(1) for submission:</p> <ul style="list-style-type: none"> <li>• The Core Strategy Submission Version - Sustainability Appraisal and strategic environmental assessment – see CSD 1.2</li> <li>• The Core Strategy – Changes to the Proposals Map – see CSD1.6 and CSD1.7</li> <li>• The Statement of Community Involvement for LBL has been the basis for public consultation since it's inception in 2005 and throughout all consultation processes – see CSD1.8</li> </ul>

Question	Statutory Requirement	Guidance Reference	Evidence provided
			<p>Further, the evidence base is complete and published to accompany the submitted DPD in paper and electro0nic (cd) format as well as being available on the council website.</p>
<p>2. Has the development plan document been prepared in accordance with the local development scheme?</p> <ul style="list-style-type: none"> <li>• Does the development plan document's listing and description in the local development scheme match the document?</li> <li>• Have the timescales set out in the local development scheme been met?</li> </ul>	<p>The Act, section 19(1)</p>	<p>PPS12 paragraph 4.50; 4.53 – 4.55</p>	<p><b>Yes. The latest iteration of the local development scheme was approved by the GLA on 25 August 2010 and subsequently adopted by Lewisham Council on 23 September 2010. See CSD2.4 for the adopted local development scheme document and CSD2.5 for the approval letter from the GLA.</b></p> <p><b>Further it is considered that the DPD listing and description in the LDS matches the submitted Core Strategy. The production timetable of the Core Strategy is in accordance with the milestones set out in the latest iteration of the local development scheme.</b></p> <p><b>Previous versions of the local development scheme are available upon request.</b></p>
<p>3. Has the development plan document had regard to any sustainable community strategy for its area (like a county and district)?</p>	<p>The Act section 19(2)</p>	<p>PPS12 paragraph 4.34 – 4.35; 4.50</p>	<p><b>Yes. The Lewisham Strategic Partnership (LSP) are responsible for the Sustainable Community Strategy (see CSD3.1) in the borough. There is considerable communication at officer level from the Planning Policy Team to ensure close links with the Sustainable Community Strategy's development. Alongside this there is an update presentation of the LDF delivered to the LSP at least twice yearly.</b></p> <p><b>The Core Strategy Submission DPD has regard to the</b></p>

Question	Statutory Requirement	Guidance Reference	Evidence provided
			<p><b>Sustainable Community Strategy in the following sections:</b></p> <ul style="list-style-type: none"> <li>• Paragraph 1.20 – Page 7</li> <li>• Paragraphs 4-2 to 4.6 – Page 73</li> <li>• Paragraph 9.7 – Page 150</li> </ul>
<p>4. Is the development plan document in compliance with the statement of community involvement (where one exists)?</p> <ul style="list-style-type: none"> <li>• Has the council carried out consultation as described in the statement of community involvement?</li> </ul>	<ol style="list-style-type: none"> <li>1. The Act s19(3)</li> <li>2. Regulation 32(1)(c)</li> </ol>	<p>PPS12 paragraph 4.50; box after paragraph 4.26</p>	<p><b>Yes. The Statement of Community Involvement for LBL has been the basis for public consultation since it's inception in 2005 and throughout all consultation processes (see CSD1.8). Throughout this period, the development of the Core Strategy has been compliant with all requirements of the SCI.</b></p> <p><b>The Consultation Statement (CSD1.10) submitted alongside the Core Strategy details the consultation process undertaken at each stage of the Core Strategy.</b></p>
<p>5. Has the development plan document been subject to sustainability appraisal?</p> <ul style="list-style-type: none"> <li>• Has the council provided a final report of the findings of the appraisal?</li> </ul>	<ol style="list-style-type: none"> <li>1. The Act section 19(5)</li> <li>2. Regulation 32(1)(a)</li> </ol>	<ol style="list-style-type: none"> <li>1. PPS12 paragraph 4.39 – 4.43; 4.50</li> <li>2. SEA Practical Guide, chapter five</li> </ol>	<p><b>The Core Strategy has been subject to sustainability appraisal at each stage of the development process. Copies of the sustainability appraisals are located at the following locations:</b></p> <ul style="list-style-type: none"> <li>• Scoping Report – CSD2.9</li> <li>• Preferred Options – CSD2.23</li> <li>• Options – CSD2.25</li> <li>• Proposed Submission – CSD2.28</li> </ul>

Question	Statutory Requirement	Guidance Reference	Evidence provided
			<ul style="list-style-type: none"> <li>• <b>Submission – CSD1.2</b></li> </ul>
6. Is the development plan document to be submitted consistent with national policy?	The Act section20(2) and Schedule 8	PPS12 paragraphs 4.30 – 33; 4.50	Yes. The letter sent to the Government Office for London (GOL) regarding the consultation on the Core Strategy Proposed Submission Version can be located in the Consultation Statement (CSD1.10). The responding representations from GOL are located in CSD2.30
7. Does the development plan document contain any policies or proposals that are not in general conformity with the regional spatial strategy? <ul style="list-style-type: none"> <li>• If yes, is there local justification?</li> <li>• Has the council got confirmation from the regional planning body about the general conformity of the plan with the regional spatial strategy?</li> </ul>	1. The Act s 24(1)(a); 24(2) and 24(4) 2. Regulation 29	PPS12 paragraphs 4.30 – 33; 4.50	<b>No. The DPD is in conformity with regional spatial planning. Responses to the consultation of the Proposed Submission version of the Core Strategy received from the GLA and GOL can be viewed in CSD2.30</b> <b>This provides confirmation of conformity with the London Plan received from the Mayor of London.</b>
8. Does the development plan document comply	1. The Act section20(2), 20(3) and	PPS12 paragraphs	<b>The Core Strategy Submission Version is compliant with the 2004 regulations (as amended).</b>

Question	Statutory Requirement	Guidance Reference	Evidence provided
<p>with the 2004 regulations (as amended)?</p> <ul style="list-style-type: none"> <li>• Specifically, has the council published the prescribed documents, and made them available at their principal offices and their website?</li> <li>• Has the council placed local advertisements?</li> <li>• Has the council notified the development plan document bodies?</li> <li>• Does the development plan document contain a list of superseded saved policies?</li> </ul>	<p>20(5)(b) 2. Regulations 13(1), 13(2), 13(5) and 30(1)</p>	<p>4.36; 4.50</p>	<p><b>All required documents are available on the councils website and at the principal office (Laurence House, Catford).</b></p> <p><b>Local advertisements and notification of the DPD bodies will occur post-submission.</b></p> <p><b>Appendix 2 of the Submission Version of the Core Strategy details superseded saved policies.</b></p>
<p>9. Are there any policies applying to sites or areas by reference to an Ordnance Survey map or to amend an adopted proposals</p>	<p>Regulations 13(4) 14 and 30(1)(b)</p>	<p>PPS12 paragraphs 4.6 - 4.7; 8.1-8.3</p>	<p>A number of changes to the Proposals Map are required as a result of the Core Strategy. These can be found in the Proposals Map Changes Document located in Appendix 40.</p>

Question	Statutory Requirement	Guidance Reference	Evidence provided
map? <ul style="list-style-type: none"> <li>If yes, have you prepared a submission proposals map?</li> </ul>			
10. If the development plan document is not a core strategy, is it in conformity with the core strategy?	Regulation 13(6)		<b>N/A as the DPD is the Core Strategy.</b>
11. Have you prepared a statement setting out: <ul style="list-style-type: none"> <li>Which bodies and persons were invited to make representations under Regulation 25</li> <li>How they were invited</li> <li>A summary of the main issues raised</li> <li>How the representations have been taken into account?</li> </ul>	The Act section 20(3) Regulation 30(1)(d)		The Consultation Statement (CSD1.10) submitted alongside the Core Strategy contains the following: <ul style="list-style-type: none"> <li>Detail of the consultation process</li> <li>The key letters from each consultation relating to the Core Strategy</li> <li>A list of the specific bodies consulted and the documents sent</li> <li>A list of the general bodies consulted and the documents sent</li> <li>A summary of the responses and representations from each consultation</li> </ul> Where further detail is required, the full text / original copies of consultation responses and representations are available from our consultation databases on request.
12. Have you prepared a statement giving: <ul style="list-style-type: none"> <li>the number of representations</li> </ul>	The Act section 20(3) Regulation 30(1)(e)		The Consultation Statement (CSD1.10) submitted alongside the Core Strategy contains the following: <ul style="list-style-type: none"> <li>Detail of the consultation process</li> <li>The key letters from each consultation relating to the Core</li> </ul>

Question	Statutory Requirement	Guidance Reference	Evidence provided
<p>made under Regulation 28(2)</p> <ul style="list-style-type: none"> <li>a summary of the main issues raised</li> </ul> <p>OR</p> <ul style="list-style-type: none"> <li>that no representations were made?</li> </ul>			<p>Strategy</p> <ul style="list-style-type: none"> <li>A list of the specific bodies consulted and the documents sent</li> <li>A list of the general bodies consulted and the documents sent</li> <li>A summary of the responses and representations from each consultation</li> </ul> <p>Where further detail is required, the full text / original copies of consultation responses and representations are available from our consultation databases on request.</p>
<p>13. Have you collected together all the representations made under Regulation 28?</p>	<p>The Act section 20(3) Regulation 30(1)(f)</p>		<p>The Schedule of recommended amendments collects together the representations made under Regulation 28. See CSD1.5</p>
<p>14. Have you assembled the relevant supporting documents?</p>	<ol style="list-style-type: none"> <li>The Act section 20(3)</li> <li>Regulation 30(1)(g)</li> </ol>		<p>Yes.</p> <p>Assembled Documents:</p> <ul style="list-style-type: none"> <li>Core Strategy Submission Version – see CSD1.1</li> <li>Core Strategy Submission Version - Sustainability Appraisal and strategic environmental assessment – see CSD1.2</li> <li>Core Strategy – Changes to the Proposals Map – see CSD1.6 and CSD1.7</li> <li>The Consultation Statement (CSD1.10) contains details of the consultation process and details and responses from each</li> </ul>

Question	Statutory Requirement	Guidance Reference	Evidence provided
			<p>consultation</p> <ul style="list-style-type: none"> <li>• The Schedule of Changes details where a change to the submission document is as a result of a representation at the proposed submission stage (Reg 28(2)) – see CSD1.5</li> <li>• Additionally, copies of all representations made are available in CSD1.9</li> <li>• The Statement of Community Involvement for LBL has been the basis for public consultation since it's inception in 2005 and throughout all consultation processes (see CSD1.8)</li> <li>• Evidence Base Documents – Provided in paper and electronic (cd) format as well as being available on the Councils website</li> <li>• Self Assessment Soundness Form – CSD1.11</li> </ul>
<p>15. Has your council approved the development plan document for submission?</p>	<p>The Act section20</p>		<p>Yes.</p> <p>Lewisham Full Council approved the DPD for submission at the meeting dated 23 September 2010.</p> <p>The minutes from the meeting are available as CSD1.13</p>
<p>16. Have you sent the Secretary of State (the Planning Inspectorate) a paper copy of the following:</p>	<ol style="list-style-type: none"> <li>1. The Act s20(1) and 20(3)</li> <li>2. Regulations 30(1) and</li> </ol>		<p>Yes.</p> <p>The Submission Library containing the DPD, a proposals map changes report and the documents prescribed in Regulation 30(1)</p>



Question	Statutory Requirement	Guidance Reference	Evidence provided
<ul style="list-style-type: none"> <li>• the development plan document?</li> <li>• the submission proposals map (unless there are no site allocation policies)?</li> <li>• the documents prescribed in Regulation 30(1)?</li> </ul>	30(2)(a)		<p>was sent to the Planning Inspectorate on the 29/10/10.</p> <p>The submission library index indicates the full suite of documents provided in paper copy format and can be viewed online at the Councils website at:  <a href="http://www.lewisham.gov.uk/Environment/Planning/PlanningPolicy/LocalDevelopmentFramework/CoreStrategySubmission.htm">http://www.lewisham.gov.uk/Environment/Planning/PlanningPolicy/LocalDevelopmentFramework/CoreStrategySubmission.htm</a></p>
<p>17. Have you sent the Secretary of State (the Planning Inspectorate) an electronic copy of the:</p> <ul style="list-style-type: none"> <li>• development plan document?</li> <li>• submission proposals map (unless there are no site allocation policies)?</li> <li>• documents prescribed in Regulation 30(1)?</li> </ul>	<ol style="list-style-type: none"> <li>1. The Act s20(1) and 20(3)</li> <li>2. Regulations 30(1) and 30(2)(b)</li> </ol>		<p>Yes.</p> <p>The Submission Library containing the DPD, a proposals map changes report and the documents prescribed in Regulation 30(1) was sent to the Planning Inspectorate on the 29/10/10.</p> <p>The submission library index indicates the full suite of documents provided in electronic format and can be viewed online at the Councils website at:  <a href="http://www.lewisham.gov.uk/Environment/Planning/PlanningPolicy/LocalDevelopmentFramework/CoreStrategySubmission.htm">http://www.lewisham.gov.uk/Environment/Planning/PlanningPolicy/LocalDevelopmentFramework/CoreStrategySubmission.htm</a></p>
<p>18. Have you made the following available at the same places where the proposed</p>	Regulation 30(3)(a)		<p>Yes.</p> <p>The following key documents have been made available at the</p>

Question	Statutory Requirement	Guidance Reference	Evidence provided
<p>submission documents were to be seen:</p> <ul style="list-style-type: none"> <li>• The development plan document?</li> <li>• The documents prescribed in Regulation 30(1)?</li> </ul>			<p>planning reception desk and the borough libraries in paper format (electronic format only at smaller libraries), alongside an electronic copy of the original submission library. The following documents are available for inspection:</p> <ol style="list-style-type: none"> <li>1. The Core Strategy</li> <li>2. The Schedule of recommended amendments to the Core Strategy</li> <li>3. The Sustainability Appraisal Report into the Core Strategy</li> <li>4. The Statement of Community Involvement</li> <li>5. The Statement of Consultation regarding representations received (including details of the main issues raised and how they were taken into account)</li> <li>6. Proposals Map changes</li> <li>7. Copies of representations received at the Publication Stage</li> <li>8. Supporting documents which informed the preparation of the document.</li> </ol>
<p>19. On your website, have you published the:</p> <ul style="list-style-type: none"> <li>• development plan document</li> <li>• submission proposals map</li> <li>• sustainability appraisal report</li> <li>• Regulation 30(1)(d) statement</li> <li>• Regulation 30(1)(e) statement</li> <li>• supporting</li> </ul>	<p>Regulation 30(3)(b)</p>		<p>Yes.</p> <p>The Submission Library containing the DPD and all required supporting documents has been made available on the Councils website. The submission library index indicates the full suite of documents provided in electronic format and can be viewed online at:</p> <p><a href="http://www.lewisham.gov.uk/Environment/Planning/PlanningPolicy/LocalDevelopmentFramework/CoreStrategySubmission.htm">http://www.lewisham.gov.uk/Environment/Planning/PlanningPolicy/LocalDevelopmentFramework/CoreStrategySubmission.htm</a></p>

Question	Statutory Requirement	Guidance Reference	Evidence provided
<p>documents (where practicable)</p> <ul style="list-style-type: none"> <li>• representations made under Regulation 28 (where practicable)</li> <li>• statement as to where and when the development plan document and the documents are available?</li> </ul>			
<p>20. For each specific consultation body invited to make representations under Regulation 25(1), have you sent the:</p> <ul style="list-style-type: none"> <li>• development plan document</li> <li>• submission proposals map</li> <li>• sustainability appraisal report</li> <li>• adopted statement of community involvement</li> <li>• Regulation 30(1)(d) statement</li> </ul>	<p>Regulation 30(3)(c)</p>		<p>Yes.</p> <p>The Submission Library containing the DPD, a proposals map changes report and the documents prescribed in Regulation 30(1) was sent to the specific consultation bodies on the 29/10/10.</p> <p>The submission library index indicates the full suite of documents provided in electronic format and can be viewed online at the Councils website at:  <a href="http://www.lewisham.gov.uk/Environment/Planning/PlanningPolicy/LocalDevelopmentFramework/CoreStrategySubmission.htm">http://www.lewisham.gov.uk/Environment/Planning/PlanningPolicy/LocalDevelopmentFramework/CoreStrategySubmission.htm</a></p> <p>The specific bodies were also consulted regarding the Schedule of recommended amendments to the Core Strategy (CSD1.5). The Consultation Statement (CSD1.10) submitted alongside the Core Strategy (and since updated to contain details of the submission</p>

Question	Statutory Requirement	Guidance Reference	Evidence provided
<ul style="list-style-type: none"> <li>• Regulation 30(1)(e) statement</li> <li>• supporting documents you consider relevant to each body</li> <li>• statement as to where and when the development plan document and the documents are available?</li> </ul>			<p>consultation) contains the following:</p> <ul style="list-style-type: none"> <li>• Detail of the consultation process</li> <li>• The key letters from each consultation relating to the Core Strategy</li> <li>• A list of the specific bodies consulted and the documents sent</li> <li>• A list of the general bodies consulted and the documents sent</li> <li>• A summary of the responses and representations from each consultation</li> </ul> <p>Where further detail is required, the full text / original copies of consultation responses can be found in the submission library (CSD1.9).</p>
<p>21. For each general consultation body invited to make representations under Regulation 25(1), have you sent:</p> <ul style="list-style-type: none"> <li>• notification that the documents prescribed in Regulation 30(1) are available for inspection</li> <li>• where and when they can be inspected?</li> </ul>	Regulation 30(3)(d)		<p>Yes.</p> <p>The Submission Library containing the DPD, a proposals map changes report and the documents prescribed in Regulation 30(1) was sent to the general consultation bodies on the 29/10/10.</p> <p>The submission library index indicates the full suite of documents provided in electronic format and can be viewed online at the Councils website at:</p> <p><a href="http://www.lewisham.gov.uk/Environment/Planning/PlanningPolicy/LocalDevelopmentFramework/CoreStrategySubmission.htm">http://www.lewisham.gov.uk/Environment/Planning/PlanningPolicy/LocalDevelopmentFramework/CoreStrategySubmission.htm</a></p> <p>The general bodies were also consulted regarding the Schedule of recommended amendments to the Core Strategy (CSD1.5). The Consultation Statement (CSD1.10) submitted alongside the Core</p>

Question	Statutory Requirement	Guidance Reference	Evidence provided
			<p>Strategy (and since updated to contain details of the submission consultation) contains the following:</p> <ul style="list-style-type: none"> <li>• Detail of the consultation process</li> <li>• The key letters from each consultation relating to the Core Strategy</li> <li>• A list of the specific bodies consulted and the documents sent</li> <li>• A list of the general bodies consulted and the documents sent</li> <li>• A summary of the responses and representations from each consultation</li> </ul> <p>Where further detail is required, the full text / original copies of consultation responses can be found in the submission library (CSD1.9).</p>
<p>22. Have you given notice by local advertisement setting out:</p> <ul style="list-style-type: none"> <li>• the title of the development plan document?</li> <li>• the subject and area covered by the development plan document?</li> <li>• notification that the documents prescribed in Regulation 30(1) are available for</li> </ul>	<p>Regulation 30(3)(e)</p>		<p>Yes.</p> <p>A copy of the local advertisement can be found in the submission library as CSD7.3. The submission library index indicates the full suite of documents provided in electronic format and can be viewed online at the Councils website at:</p> <p><a href="http://www.lewisham.gov.uk/Environment/Planning/PlanningPolicy/LocalDevelopmentFramework/CoreStrategySubmission.htm">http://www.lewisham.gov.uk/Environment/Planning/PlanningPolicy/LocalDevelopmentFramework/CoreStrategySubmission.htm</a></p>

Question	Statutory Requirement	Guidance Reference	Evidence provided
inspection <ul style="list-style-type: none"> <li>• where and when they can be inspected?</li> </ul>			
23. Have you given notice to persons who have requested to be notified that submission has taken place?	Regulation 30(3)(f)		<p>Yes.</p> <p>Persons who have requested to be informed of the submission have been included in our consultation database and have therefore been informed as part of the submission and accompanying consultation process.</p> <p>The Consultation Statement (CSD1.10) submitted alongside the Core Strategy (and since updated to contain details of the submission consultation) contains full details of the consultation process.</p>
24. If an examination is being held, at least six weeks before its opening has the Programme Officer: <ul style="list-style-type: none"> <li>• published the time and place of the examination and the name of the person appointed to carry out the examination on your website</li> <li>• notified those who have made representations on the published</li> </ul>	<ol style="list-style-type: none"> <li>1. The Act section 20</li> <li>2. Regulation 34</li> </ol>		<p>Yes.</p> <p>A letter was sent from the Programme Officer to those who made representations on the published plan on 10/12/10. This letter can be viewed on the Council's website at:</p> <p><a href="http://www.lewisham.gov.uk/Environment/Planning/PlanningPolicy/LocalDevelopmentFramework/CoreStrategyExamination.htm">http://www.lewisham.gov.uk/Environment/Planning/PlanningPolicy/LocalDevelopmentFramework/CoreStrategyExamination.htm</a></p> <p>The same website also contains full details of the time and place of the examination, the name of the Inspector and a copy of the public notice of the examination details.</p>

Question	Statutory Requirement	Guidance Reference	Evidence provided
development plan document which have not been withdrawn of these details <ul style="list-style-type: none"><li>• advertised these details?</li></ul>			