

# Course Information Sheet 2019/20

<b>Course Title:</b>	English - Level 1 - Functional Skills Qualification	<b>Course No:</b>	ENG4
<b>Location:</b>	Various centres Please note We are in the process of arranging for the lift to be replaced at the Brockley Rise, so temporarily there is no lift access. If you have mobility issues please contact our enquiries line 0208 3143300 or email <a href="mailto:adultlearning@lewisham.gov.uk">adultlearning@lewisham.gov.uk</a> for help and advice before enrolling.	<b>Day of the week:</b>	Various
		<b>Course Length:</b>	21 Weeks
<b>Start Date:</b>	w/c 09/01/2020	<b>End Date:</b>	w/c 25/06/2020
		<b>Time:</b>	various

<b>Course Learning Goals:</b>	<ul style="list-style-type: none"> <li>Identify relevant information and line of argument in explanations or presentations</li> <li>Recognise vocabulary typically associated with specific types and purpose of texts (e.g. formal, informal, instructional, descriptive, explanatory and persuasive)</li> <li>Write consistently and accurately in complex sentences, using paragraphs where appropriate</li> <li>Agree a personal literacy goal</li> </ul>
<b>What prior knowledge, experience and qualifications will I need to join the course?</b>	You will need to be able to read a variety of texts with confidence, spell most common and key words correctly and use punctuation correctly. Priority is given to learners completing the introductory course successfully.
<b>Course Summary:</b>	In this course you will learn to: speak, listen, respond and discuss in a variety of settings, both formal and informal; read and recognise how language, textual and structural features are used to achieve different purposes; plan and draft writing using format and structure for different purposes; use correct punctuation and grammar, e.g. tenses.
<b>What teaching methods will the teacher use?</b>	Instruction and explanation of skills in speaking, listening, reading and writing English. You will work in groups and individually. The tutor will give written and verbal feedback on your progress.
<b>What assessment methods will the teacher use?</b>	There will be a diagnostic assessment at the start of the course to evidence your starting point. You will take a mock exam on the 17 March 2020 and a final exam on the 9 June 2020.
<b>What extra work will be required out of class time?</b>	Completing homework will help you make good progress.
<b>What materials will I need for the course and how much will they cost (approximately)?</b>	Pens, lined paper, ring binder – all widely available at affordable prices
<b>What do I need to bring to the first class?</b>	Pens, lined paper, ring binder
<b>When I have completed this course, what other courses could I progress onto?</b>	You can progress on to a GCSE English or Level 2 English course.
<b>Any other information</b>	To enrol on this course, you must first book an appointment for a pre-course assessment. You will have an assessment of your English skills and an interview with one of our specialist English tutors to help identify the most suitable course for you. Please allow up to two hours for this appointment.

	Please bring any English certificates you have and bring proof of ID with you. We will check your eligibility and answer any further questions you may have.
<b>Contact Details</b>	Enquiry Line on 0208 314 3300