



Business Rates  
Revenues  
Public Services

4<sup>th</sup> Floor Laurence House  
1 Catford Road, Catford,  
London  
SE6 4RU

Tel: 020 8314 6150  
Fax: 020 8690 7944

**APPLICATION FOR MANDATORY CHARITY RELIEF – SECTION 43, LOCAL GOVERNMENT FINANCE ACT 1988**

Mandatory relief - is given to charities/friendly societies or the trustees of a charity, Community Amateur Sports Club (CASC) or organisations which are specifically exempted from registration with the Charity Commission, where the property is being wholly or mainly used for charitable purposes. In these cases the business rates will be reduced by 80%.

**SECTION A:- Organisation seeking relief**

Name or Title of Organisation

Business Rates Account Number

**SECTION B:- Details of property where relief is sought**

Address

Description

For what purpose is the property used?

**Is the property used for any other purpose? If yes, please give details.**

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**Is the property currently occupied or empty? If occupied, please confirm from what date?**

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**What was the purchase/tenancy date? Please specify & give details of your Landlord if appropriate?**

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**SECTION C:- Particulars of the organisation**

**What is it's purpose?**

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**What funding is received?**

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**If funded by London Borough of Lewisham, please give details of Department, Contact Name & Telephone Number.**

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**Is it a registered charity, registered friendly society or Community Amateur Sports Club (CASC)? If yes, please give registration number.**

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**If not registered, has application been made for registration under the provisions of the Charities Act 1960 and please state why exempted?**

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**Is it recognised as a charity for income tax purposes? (please tick as appropriate)**

Yes  No

**Name, address & telephone number of the secretary or person responsible to whom future correspondence should be addressed?**

**SECTION D:- Declaration (to be signed by applicants)**

**I certify to the best of my knowledge and belief the foregoing statements are correct. Should there be any changes which might affect the entitlement of our relief, I will notify the Business Rates section immediately.**

**Signature:**

**Name in full, Please print:**

**Capacity in which signing the form, Please print:**

**Date:**

**Once completed please return the application form together with any documents or continuation sheets to: London Borough of Lewisham, Business Rates Section, 4th Floor Laurence House, 1 Catford Road, Catford, London SE6 4RU.**

**If you have any enquiries, please call the Business Rates Section on 020 8314 6150.**