

# Course Information Sheet 2019/20

<b>Course Title:</b>	English Grammar and Punctuation- Entry Levels		<b>Course No:</b>	ENGG02
<b>Location:</b>	Various centres Please note We are in the process of arranging for the lift to be replaced at the Brockley Rise, so temporarily there is no lift access. If you have mobility issues please contact our enquiries line 0208 3143300 or email <a href="mailto:adultlearning@lewisham.gov.uk">adultlearning@lewisham.gov.uk</a> for help and advice before enrolling.		<b>Day of the week</b>	various
			<b>Course Length</b>	5 week
<b>Location:</b>	various		<b>Day of the week:</b>	various
<b>Start Date:</b>	w/c 16/09/2019	<b>End Date:</b>	w/c 14/10/2019	<b>Time:</b> various

<b>Course Learning Goals:</b>	Use a range of punctuation correctly (e.g. full stops, capital letters, question and exclamation marks) Grammar – parts of speech Grammar – verb tenses (past, present) Grammar - personal pronouns
<b>What prior knowledge, experience and qualifications will I need to join the course?</b>	You will be enrolled on and attending an English Functional Skills Entry 2/3 course with Adult Learning Lewisham.
<b>Course Summary:</b>	This short course will support you to write with confidence using punctuation marks correctly as well as understanding the basic foundations of English grammar.
<b>What teaching methods will the teacher use?</b>	Your tutor will show you examples and set tasks for you to practise using punctuation and grammar correctly.
<b>What assessment methods will the teacher use?</b>	Your skills and knowledge of grammar and punctuation will be assessed at the start of the course and a final assessment will measure the progress that you have made.
<b>What extra work will be required out of class time?</b>	You will need to complete homework set.
<b>What materials will I need for the course and how much will they cost (approximately)?</b>	Pen and paper
<b>What do I need to bring to the first class?</b>	You will need to bring a pen and paper.
<b>When I have completed this course, what other courses could I progress onto?</b>	You may like to take the Spelling Strategies short course if you would like to improve your confidence in spelling.
<b>Any other information</b>	Ask your English tutor refer you to this support course.
<b>Contact Details</b>	Contact the English Curriculum Leader on 020 8314 6965 for more information.