

LEWISHAM CHECKLIST FOR PRIOR NOTIFICATION IN CONNECTION WITH TEMPORARY PERMITTED DEVELOPMENT RIGHTS FOR LARGER HOME EXTENSIONS

The following information (on both the national and local list of requirements) in the validation checklist must be submitted with your application for it to be accepted as valid. We encourage you to submit your application online using the Planning Portal. If you choose to post, please provide 1 hard copy of hard documents and a CD with plans no larger than A3 and to the required, identified metric scale. If an application is submitted without meeting these requirements, it will not be validated and will be returned to you. We will prioritise the processing of valid applications. The guidance below provides more details on the kind of information that needs to be submitted for the matters referred to in the list.

NB - This local list does not limit the council's ability to request additional information in the event that further issues arise during the determination period, and are considered to be a material consideration in the determination of the application.

Duty Planner Service

The Council offers a Duty Planner Service through which you can discuss your proposals with a planning officer and receive advice on the validation requirements for your application. Further details can be found on our website: <https://www.lewisham.gov.uk/myservices/planning/apply-for-planning-permission/get-planning-advice/informal-planning-advice/Pages/default.aspx>

National List of Requirements

<i>Written description of the proposed development</i>	<p><u>Minimum requirements</u></p> <p>1. Written description including:</p> <ul style="list-style-type: none">a. How far the enlarged part of the house extends beyond the rear wall of the original houseb. The maximum height of the enlarged part of the housec. The height of the eaves of the enlarged part of the house <p>Can be completed using the standard application form, which can be found here:</p> <p>https://ecab.planningportal.co.uk/uploads/1app/forms/notification_of_a_proposed_larger_home_extension.pdf</p>
<i>A plan indicating the site and showing the proposed development</i>	<p>The site location plan must:</p> <ul style="list-style-type: none">• be at a scale of 1:1250 or 1:2500 (or larger if appropriate)• show sufficient roads and buildings adjacent to the application site to identify it exactly• show the direction of North <p>show the boundaries of the application site edged in red (including sufficient land to carry out the development i.e. access, landscaping, visibility splays and parking)</p> <ul style="list-style-type: none">• show any other land within the applicant's control edged in blue

<i>The Developer's contact details, including email address if the developer is content to receive communication electronically.</i>	Required. Can be completed using the standard application form.
<i>The addresses of any adjoining premises</i>	Required. Can be completed using the standard application form.

Local List of Requirements

The Council has a limited period of time to process notifications of larger home extensions. If an objection to the extension is received the Council has a very short period of time in which to obtain additional information from the applicant to help assess the impact of the proposal on the amenity of adjacent owners/occupier. As such we ask that you provide as much additional information about the proposal as possible when the submission is made. The following information would greatly assist us:

- Photographs showing the site, location of proposed extension and its relationship with adjacent properties.
- Proposed floor plans, elevations and roof plan

For additional information see Lewisham Council guidance here: <https://www.lewisham.gov.uk/myserVICES/planning/apply-for-planning-permission/Download-forms/Documents/GuidanceNotesForPriorNotificationInRespectOfAProposedRearExtensionToAHouse.pdf>