

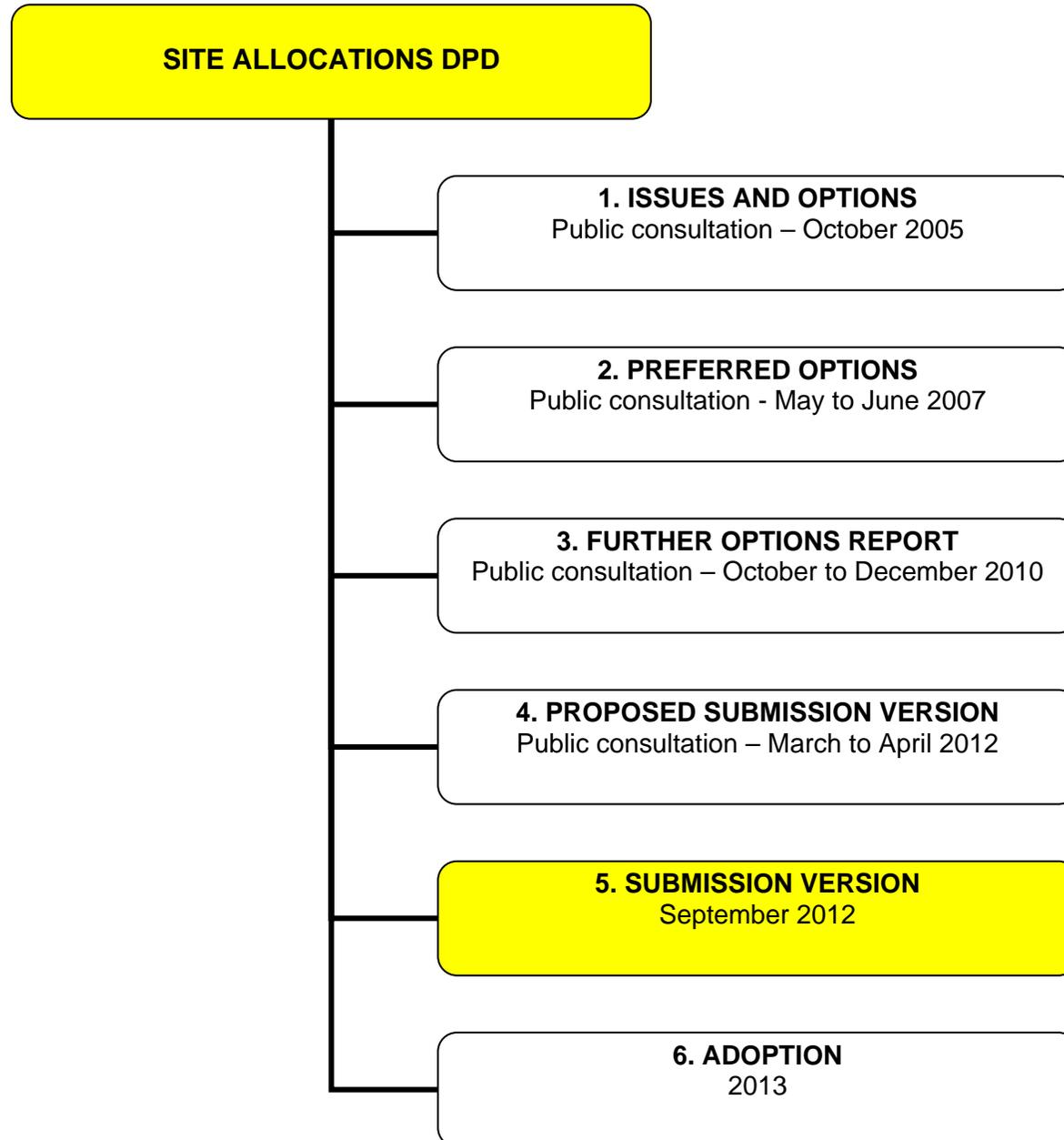
London Borough of Lewisham

Site Allocations Local Plan: Submission Version – September 2012

PAS Legal Compliance Tool



Lewisham Site Allocations Local Plan (SALP) production process



Note:

A Sustainability Appraisal scoping report was undertaken for the whole Local development Framework (LDF) in May 2005. Subsequently, each iteration of the Site Allocations Local Plan has been accompanied by a Sustainability Appraisal and Strategic Environmental Assessment.

Stage One: Inception

Introduction

You should aim to build up the evidence in the tool. This can be done by anticipating the submission requirements and ensuring that the correct procedures are carried out as the development plan document is prepared. The components of the required statements will be progressively put in place as plan preparation proceeds.

Where the 'Possible evidence' column refers to a document that will not be complete until a later stage (for example, the sustainability appraisal report), documents that will contribute to that report are relevant at the earlier stages. This way, the submitted report provides the evidence at submission, with an audit trail back to its source.

In terms of legal compliance, the main issues for the inception stage are in relation to:

- pre-planning for community engagement
- planning the sustainability appraisal (including consultation with the statutory environment consultation bodies)
- ensuring that the plan rests on a credible evidence base, including meeting the Act's requirement for keeping matters affecting the development of the area under review.

Regulation 24 notes that a statement setting out which bodies and people the council invited to make representations under Regulation 25 is one of the proposed submission documents. In this tool, the term 'consultation statement' is used to describe this statement.

Stage 1: Inception

Activity	Legal Requirement	Guidance Reference	Evidence provided
<p>1. Is the development plan document identified in the adopted local development scheme and have you recorded the timetable for its production?</p>	<p>The Act section 15(2); section 19(1)</p>	<p>PPS12 paragraphs 4.50; 4.53-4.58</p>	<p>Yes. Work commenced on the Site Allocations Local Plan (the SALP) under the first Local Development Scheme (LDS), which was adopted on 19 May 2005 (CSD1.3).</p> <p>The LDS has since been through 4 revisions. The latest revised LDS was adopted and came into effect on 23 September 2010 and continues to include the timetable for the SALP (CDS1.4).</p>
<p>2. Have you considered how community engagement will be programmed into the preparation of the development plan document?</p>	<p>1. The Act section 19(3) 2. Regulation 25</p>	<p>PPS12 paragraphs 4.19-4.29</p>	<p>Yes. The Statement of Community Involvement (SCI) for the London Borough of Lewisham (LBL) has been the basis for public consultation since its inception in 2005 and throughout all consultation processes (SALP1.9).</p> <p>The LDS (CSD1.4) schedule is available on the Council's website for the public and is assisted by updates using LDF Newsletters (CSD1.6) and the Annual Monitoring Report (AMR) (CSD1.7).</p>
<p>3. Have you considered the appropriate bodies you should consult?</p>	<p>Regulation 25</p>	<p>1. PPS12 paragraphs 4.25 -4.26 2. Plan Making Manual – Consultee list</p>	<p>Yes. The SCI for LBL contains a base list of both specific and general consultation bodies (SALP1.9).</p> <p>The Consultation Statement (SALP1.11) submitted alongside the SALP contains the following:</p> <ul style="list-style-type: none"> • Detail of the consultation process • The key letters from each consultation relating to the SALP • A list of the specific bodies consulted and the documents sent • A list of the general bodies consulted and the documents sent • A summary of the responses and representations from each consultation <p>Where further detail is required, the full text / original copies of consultation responses and representations are available from our consultation databases on request.</p>

Activity	Legal Requirement	Guidance Reference	Evidence provided
4. Is baseline information being collected and evidence being gathered to keep the matters which affect the development of the area under review?	The Act, section13	PPS12 paragraphs 4.36 – 4.47	<p>Yes. A wide ranging evidence base has been collated by the Council in support of the SALP. The complete set of reports produced and relevant to the SALP has been provided for inspection (see SALP submission library).</p> <p>Key information from these reports is monitored through the AMR process and will continue to be so to ensure it remains up to date (CSD1.7).</p>
5. Is baseline information being collected and evidence being gathered to set the framework for the sustainability appraisal?	The Act section19(5)	<ol style="list-style-type: none"> 1. PPS12 paragraphs 4.50; 4.39-4.43 2. Strategic Environmental Assessment Guide, chapter five 	<p>Yes. The DPD Sustainability Appraisal Scoping Report (SALP2.1) was prepared in May 2005. The report reviewed existing plans, using an appraisal framework to establish key sustainability issues and baseline information. This document was updated (with new plans and programmes and baseline information) in 2010 at the Further Options stage to reflect changing circumstances (SALP2.1a).</p> <p>Further, with consideration to the scoping report, a Sustainability Appraisal Report has been prepared for each version of the DPD (See DPD submission library).</p>
6. Have you consulted the statutory environment consultation bodies for five weeks on the scope and level of detail of the environmental information to be included in the sustainability appraisal report?	Regulations 9 and 13 of The Environmental Assessment of Plans and Programmes Regulations 2004 No 1633.	PPS12 paragraph 4.40 SEA Guide Ch 3	<p>Yes. Copies of the Sustainability Appraisal (SA) Scoping Report (SALP2.1) were sent in May 2005 to:</p> <ul style="list-style-type: none"> • Environment Agency • Countryside Agency • English Heritage • English Nature <p>Alongside the report was a request for comments on the proposed scope and level of details of the information to be included in the final report.</p> <p>In 2010, the SA Scoping Report was refreshed and re-consulted upon. The same process was followed and the same consultees included (SALP2.1a).</p>

Activity	Legal Requirement	Guidance Reference	Evidence provided
			<p>The Consultation Statement (see SALP1.11) submitted alongside the SALP contains the following for both the 2005 and 2010 scoping reports:</p> <ul style="list-style-type: none"> • Detail of the consultation process • The key letters sent out • A list of the specific bodies consulted and the documents sent • A list of the general bodies consulted and the documents sent • A summary of the responses and representations including those from the statutory environment consultation bodies <p>Where further detail is required, the full text / original copies of consultation responses and representations are available from our consultation databases on request.</p>

Stage two: Plan preparation - frontloading phase

Introduction

The council is required to invite specific and general consultation bodies to make representations about the content of the development plan document. The New Regulation 25 section in the Plan Making Manual observes that the requirements of the regulations may be fulfilled by other activities of the council and its partners. You should review all the legal requirements set out in this, as well as the following phase, to satisfy yourself that they are properly addressing all the matters they should.

Information assembled during this phase contributes to:

- showing that the procedures have been complied with
- developing alternatives and options and appraising them through sustainability appraisal and against evidence.

The council should record actions taken during this phase as they will be needed to show that the plan meets the legal requirements. They will also show that a realistic and reasonable approach has been taken to plan preparation.

You can refer to the following sections of the Plan Making Manual:

- Preparation of development plan documents
- Core strategy: managing its development
- Sustainability Appraisals: challenge questions
- Developing the evidence base

Stage 2: Plan preparation - frontloading phase

Activity	Legal Requirement	Guidance Reference	Evidence provided
<ul style="list-style-type: none"> Have you notified the specific consultation bodies that have an interest in the subject of the development plan document and invited them to make representations about its contents? 	Regulation 25(1) and (2)(a)	PPS12 paragraphs 4.24 – 4.29	<p>Yes. All ‘specific consultation bodies’ have been consulted in accordance with the adopted Statement of Community Involvement. The Statement of Community Involvement for Lewisham has been the basis for public consultation since it’s inception in 2005 and throughout all consultation processes (SALP1.9).</p> <p>The Consultation Statement (SALP1.11) submitted alongside the SALP contains the following:</p> <ul style="list-style-type: none"> Detail of the consultation process The key letters from each consultation relating to the SALP A list of the specific bodies consulted and the documents sent A list of the general bodies consulted and the documents sent A summary of the responses and representations from each consultation <p>Where further detail is required, the full text / original copies of consultation responses and representations are available from our consultation databases on request.</p>
<ul style="list-style-type: none"> Have you notified the general consultation bodies that you consider have an interest in the subject of the development plan document and invited them to make representations about its contents? 	Regulation 25(1) and (2)(b)	PPS12 paragraphs 4.24 – 4.29	<p>Yes. All ‘general consultation bodies’ have been consulted in accordance with the adopted Statement of Community Involvement. The Statement of Community Involvement for LBL has been the basis for public consultation since it’s inception in 2005 and throughout all consultation processes (SALP1.9).</p> <p>The Consultation Statement (SALP1.11) submitted alongside the SALP contains the following:</p> <ul style="list-style-type: none"> Detail of the consultation process The key letters from each consultation relating to the SALP A list of the specific bodies consulted and the documents sent A list of the general bodies consulted and the documents sent

Activity	Legal Requirement	Guidance Reference	Evidence provided
			<ul style="list-style-type: none"> A summary of the responses and representations from each consultation <p>Where further detail is required, the full text / original copies of consultation responses and representations are available from our consultation databases on request.</p>
<ul style="list-style-type: none"> Are you inviting representations from people resident or carrying out business in your area about the content of the development plan document? 	Regulation 25(3)	PPS12 paragraphs 4.24 – 4.29	<p>Yes. The Statement of Community Involvement outlines the methodology for communication with residents and business owners. The Statement of Community Involvement for LBL has been the basis for public consultation since it's inception in 2005 and throughout all consultation processes (SALP1.9).</p> <p>Alongside the consultation processes outlined in the Statement of Community Involvement, residents and businesses have been engaged through public forums and events and advertising through local newspapers, libraries and other council offices, leaflet drops, letters and posters. The public have made representations using a variety of formats, such as mail, e-mail, the internet and the public forums.</p> <p>The Consultation Statement (SALP1.11) submitted alongside the SALP contains the following:</p> <ul style="list-style-type: none"> Detail of the consultation process The key letters from each consultation relating to the SALP A list of the specific bodies consulted and the documents sent A list of the general bodies consulted and the documents sent A summary of the responses and representations from each consultation <p>Where further detail is required, the full text / original copies of consultation responses and representations are available from our consultation databases on request.</p>
<ul style="list-style-type: none"> Are you engaging with stakeholders responsible for 	Regulation 25	PPS12 paragraphs 4.4; 4.27 – 4.29; 4.45	<p>Yes. The Statement of Community Involvement outlines the methodology for communication with all stakeholders. Lewisham breaks down its stakeholders by the groupings Statutory, Specific and General. The Statement of Community</p>

Activity	Legal Requirement	Guidance Reference	Evidence provided
<p>delivery of the strategy?</p>			<p>Involvement for LBL has been the basis for public consultation since it's inception in 2005 and throughout all consultation processes (SALP1.9).</p> <p>The Consultation Statement (SALP1.11) submitted alongside the SALP contains the following:</p> <ul style="list-style-type: none"> • Detail of the consultation process • The key letters from each consultation relating to the SALP • A list of the specific bodies consulted and the documents sent • A list of the general bodies consulted and the documents sent • A summary of the responses and representations from each consultation <p>Where further detail is required, the full text / original copies of consultation responses and representations are available from our consultation databases on request. This demonstrates how representations have been considered and any action taken as a result.</p> <p>The Infrastructure Delivery Plan (CSD2.17) establishes the key stakeholders responsible for the delivery of the infrastructure supporting major development in the borough. Additionally, it provides an Infrastructure Delivery Schedule which forms a strategy and proposed timeline for implementation.</p>
<ul style="list-style-type: none"> • Are you taking into account representations made? 	<p>Regulation 25(5)</p>	<p>PPS12 paragraphs 4.19-4.29; 4.37</p>	<p>Yes. Representations have been taken into account at each stage of the DPD preparation.</p> <p>The Statement of Community Involvement outlines the methodology for communication with residents and business owners. The Statement of Community Involvement for LBL has been the basis for public consultation since it's inception in 2005 and throughout all consultation processes (SALP1.9).</p> <p>The Consultation Statement (SALP1.11) submitted alongside the SALP contains the following:</p> <ul style="list-style-type: none"> • Detail of the consultation process

Activity	Legal Requirement	Guidance Reference	Evidence provided
			<ul style="list-style-type: none"> • The key letters from each consultation relating to the SALP • A list of the specific bodies consulted and the documents sent • A list of the general bodies consulted and the documents sent • A summary of the responses and representations from each consultation <p>Where further detail is required, the full text / original copies of consultation responses and representations are available from our consultation databases on request. This demonstrates how representations have been considered and any action taken as a result.</p> <p>The Preferred Options SALP 2007 (SALP2.3) document reflects the representations made during the Issues and Options stage by detailing alternative options and the reason they have not been chosen to progress. The same process was also followed for the SALP Further Options 2010 (SALP2.5) document, which reviewed and plotted the progress of existing options and introduced a number of new options and alternatives.</p>
<p>6. Does the consultation contribute to the development and sustainability appraisal of alternatives?</p>	<ol style="list-style-type: none"> 1. The Act section 19(5) 2. Regulations 12 and 13 of The Environmental Assessment of Plans and Programmes Regulations 2004 No 1633. 	<ul style="list-style-type: none"> • PPS12 paragraphs 4.39-4.43 • SEA Guide, chapter three 	<p>Yes. Each version of the Sustainability Appraisal has been updated to include the contribution of representations from preceding consultation exercises.</p> <p>The Consultation Statement (SALP1.11) submitted alongside the SALP contains the following:</p> <ul style="list-style-type: none"> • Detail of the consultation process • The key letters from each consultation relating to the SALP • A list of the specific bodies consulted and the documents sent • A list of the general bodies consulted and the documents sent • A summary of the responses and representations from each consultation <p>Where further detail is required, the full text / original copies of consultation responses and representations are available from our consultation databases on request. This demonstrates how representations have been considered and any action taken as a result.</p>

Activity	Legal Requirement	Guidance Reference	Evidence provided
			<p>The Sustainability Appraisals for each iteration of the SALP have been included as part of the submitted documents. For Issues and Options 2005 see the Sustainability Appraisal for the Preferred Options SALP 2007 (SALP2.4). For the Sustainability Appraisal of the SALP Further Options 2010 document see SALP2.6 while for the submission SALP it is SALP2.8.</p>
<p>7. Is the participation:</p> <ol style="list-style-type: none"> 1. following the principles set out in your statement of community involvement 1. integrating involvement with the sustainable community strategy 1. proportionate to the scale of issues involved in the development plan document? 	<ol style="list-style-type: none"> 1. The Act s.19(3) 2. Regulation 25 	<p>PPS12 paragraphs 4.19 – 4.26; 4.42</p>	<p>Yes. The Statement of Community Involvement for LBL has been the basis for public consultation since it's inception in 2005 and throughout all consultation processes (SALP1.9).</p> <p>The Lewisham Strategic Partnership (LSP) are responsible for the Sustainable Community Strategy (CSD2.1) in the borough. There is considerable communication at officer level from the Planning Policy Team to ensure close links with the Sustainable Community Strategy's development. Alongside this there is an update presentation of the LDF delivered to the Sustainable Development Partnership (a sub-board of the LSP) regularly.</p> <p>The participation from the public is considered to be in scale with the level of issues. Additionally, the council has used focussed attention where necessary on specific issues.</p> <p>The Consultation Statement (SALP1.11) submitted alongside the SALP contains the following:</p> <ul style="list-style-type: none"> • Detail of the consultation process • The key letters from each consultation relating to the SALP • A list of the specific bodies consulted and the documents sent • A list of the general bodies consulted and the documents sent • A summary of the responses and representations from each consultation <p>Where further detail is required, the full text / original copies of consultation responses and representations are available from our consultation databases</p>

Activity	Legal Requirement	Guidance Reference	Evidence provided
			on request.
<p>8. Are you keeping a record of:</p> <ul style="list-style-type: none"> • the individuals or bodies invited to make representations • How this was done • The main issues raised? 	Regulation 24	PPS12 paragraphs 4.24 – 4.29	<p>Yes. The Consultation Statement (SALP1.11) submitted alongside the SALP contains the following:</p> <ul style="list-style-type: none"> • Detail of the consultation process • The key letters from each consultation relating to the SALP • A list of the specific bodies consulted and the documents sent • A list of the general bodies consulted and the documents sent • A summary of the responses and representations from each consultation <p>Where further detail is required, the full text / original copies of consultation responses and representations are available from our consultation databases on request.</p> <p>Additionally, for particular individual representations requiring further investigation, the council responses and any further correspondence have been retained.</p> <p>The SALP Preferred Options 2007 document (SALP2.3) makes reference to any issues raised in consultation on issues and options, as part of the process of reviewing options and alternatives. The 2010 Further Options document (SALP2.5) takes a similar approach to new policy options.</p>
<p>9. Are you developing a framework for monitoring the effects of the development plan document?</p>	<ol style="list-style-type: none"> 1. The Act section 35 2. Regulation 48 Reg 17 of The Environmental Assessment of Plans and Programmes Regulations 2004 No1363 	<ol style="list-style-type: none"> 1. PPS12 paragraphs 4.39 – 4.43 and 4.47 2. SEA Guide, Chapter five 3. Office of the Deputy Prime Minister monitoring 	<p>Section 5 of the SALP Preferred Options 2007 document (SALP2.3) regarding implementation and monitoring describes the arrangements for monitoring. The same detail is presented in the 2011 Further Options document (SALP2.5) in Section 3.</p> <p>The monitoring process is achieved through the production of the Annual Monitoring Report (AMR). This document explains the context of the reporting and reviews progress on the Local Plan. The First AMR was produced in December 2005 and since then an AMR has been produced each December to regularly monitor progress. The latest iteration is available as CSD1.7.</p>

Activity	Legal Requirement	Guidance Reference	Evidence provided
		guide	<p>The Sustainability Appraisal (at each stage) also proposes a monitoring framework to assess the sustainability effects of implementing the SALP. Note: The Sustainability Appraisal of the DPD Issues and Options 2005 is located as part of the Sustainability Appraisal of the Preferred Options DPD 2007 document (SALP2.4).</p>
<p>10. Have you arranged to send copies of documents used in consultation to the Government Office and Planning Inspectorate?</p>	<p>Not statutory, but will assist in identifying issues leading towards a sound development plan document</p>	<p>Plan Making Manual - New Regulation 25</p>	<p>Correspondence with GOL and PINS occurred on several occasions during the Issues and Options consultation in 2005. Two hard copies and one electronic copy of each of the SALPs were sent to both the Government Office for London and the Planning Inspectorate. This process has continued throughout each stage of the SALP production process (while GOL existed).</p> <p>The Consultation Statement (SALP1.11) submitted alongside the SALP contains the following:</p> <ul style="list-style-type: none"> • Detail of the consultation process • The key letters from each consultation relating to the SALP • A list of the specific bodies consulted and the documents sent • A list of the general bodies consulted and the documents sent • A summary of the responses and representations from each consultation <p>Where further detail is required, the full text / original copies of consultation responses and representations are available from our consultation databases on request.</p>

Stage three: Plan preparation - formulation phase

Introduction

This stage has many legal matters, for process and content, to address. The council should be beginning to formulate the preferred strategy for the core strategy (or whichever vehicle the council chooses to address Regulation 25 requirements). To do this, the council should use the information gathered and previous collaborative work with stakeholders.

For other types of development plan document, the term 'preferred strategy' refers to the preferred site allocations or policies. Paragraphs 4.26 and 4.38 of PPS12 make it clear that explicit consideration of alternatives is a key part of the plan making process. They also state that for significant development plan documents it is usually appropriate to involve the community in considering them. Paragraph 4.5 of PPS12 notes that it is essential that the core strategy makes clear spatial choices about where development should go in broad terms.

You should evaluate the reasonable alternatives identified in 'stage two: frontloading phase – plan preparation' phase against the:

- completed body of information from evidence gathering
- results of sustainability appraisal
- findings from community participation.

This may be written up as a preferred strategy report. The results of participation on the preferred strategy and an accompanying sustainability report will enable the council to gauge the community's response and receive additional evidence about the options. The council can then decide whether, and how, the preferred strategy and policies should be changed for publishing the finished development plan document.

Alternatives developed from the evidence and engagement during the frontloading stage need to be appraised to decide on the preferred strategy. Participation will also need to be carried out on it.

We stress that these matters need to be considered, and dealt with, in good time, and not left until publication. Supporting documents will assist in providing evidence that decisions on alternatives and strategy are soundly based. These documents will, in due course, become part of the proposed submission documents in stage four.

The council should tell all parties that this is the main participation opportunity on the emerging plan. The publication stage will not be a participation or consultation process. Instead, the publication stage is a formal opportunity for anyone to communicate their dissatisfaction with an aspect of the development plan document's soundness. This is carried out with representations made to the inspector for consideration at examination. The more effectively this message is put across, the lower the chance of late changes being brought forward following publication.

Please refer to the following sections in the Plan Making Manual:

9. Core strategy: managing its development
9. Sustainability appraisal
9. Considering alternatives

Stage three: Plan preparation - formulation phase

Activity	Statutory Requirement	Guidance reference	Evidence provided
<p>16. Are you preparing reasonable alternatives for evaluation during the preparation of the development plan document?</p>	<p>Regulation 12 of The Environmental Assessment of Plans and Programmes Regulations 2004 No. 1633</p>	<p>1. PPS12 paragraph 4.38 2. SEA Guide, Chapter five</p>	<p>Options, preferred options and alternatives have been evaluated through both the Preferred Options DPD Report 2007 (SALP2.3) and the SALP Further Options Report 2010 (SALP2.5). For both reports details of the reasons for selecting the preferred option instead of the alternative options is clearly identified.</p> <p>A full draft Sustainability Appraisal was undertaken of the SALP Preferred Options 2007 and published for consultation (SALP2.4) in parallel with consultation on the Preferred Options reports. The Sustainability Appraisal evaluated the emerging options against the Sustainability Objectives that had been developed and provided a commentary on the options, which helped develop the preferred options at that stage.</p> <p>The same process was followed for the SALP Further Options Report 2010, with the Sustainability Appraisal joining the SALP in consultation (SALP2.6).</p>
<p>12. Have you assessed alternatives against: 17. consistency with national policy 18. general conformity with the regional spatial strategy?</p>	<p>The Act section 19(2), section 24</p>	<p>PPS12 4.30 – 33</p>	<p>Yes. Consistency with national and regional policy is required by the Councils Local Development Scheme (LDS). This can be seen in every version of the LDS from the first Adopted LDS in 2006 (CSD1.3) to the current 2010 version 5 (CSD1.4).</p> <p>The national and regional policy context is considered throughout the Preferred Options SALP 2007 (SALP2.3). Each preferred option is followed by a section called “consistency with National and Regional Planning Guidance”. The SALP Further Options 2010 (SALP2.5) document includes an introductory précis of the wider national and regional guidance and further detail following new proposals where appropriate.</p> <p>With regard to the London Plan, the Mayor of London often has the same policy direction as our spatial vision. For example, Objective 2 of the London Plan is ‘To make London a better city for people to live in’ which fits in with Lewisham’s aim to ‘seek to make Lewisham the best place in London to live,</p>

Activity	Statutory Requirement	Guidance reference	Evidence provided
			<p>work and learn’.</p> <p>Correspondence with the Mayor of London took place during all consultations, while GOL were heavily involved in the SALP production before they were dissolved in 2010 (see the Consultation Statement (SALP1.11)).</p>
<p>13. Are you having regard to:</p> <p>1. adjoining regional spatial strategies, the spatial development strategy for London, or Welsh Spatial Plan (as appropriate)</p> <p>1. the National Planning Framework for Scotland?</p>	<p>1. The Act section19(2)</p> <p>2. Regulation 15(1)(g)</p>		<p>Yes. All stages of the preparation of the 2007 Preferred Options and 2010 Further Options reports have taken regard to the Spatial Development Strategy for Greater London (London Plan). Each section of both SALP versions relates to the London Plan individually, as do each of the supporting evidence base documents.</p> <p>Correspondence with the Mayor of London took place during all consultations, while GOL were heavily involved in the SALP production before they were dissolved in 2010 (see the Consultation Statement (SALP1.11)).</p>
<p>17. Are you having regard to:</p> <p>3. the sustainable community strategy of the authority or other authorities whose area comprises part of the area of the council</p> <p>4. any other local development documents adopted by the council?</p>	<p>The Act section19(2)</p>	<p>PPS12 paragraphs 1.6; 4.22 - 4. 23; 4.34 - 4. 35</p>	<p>Yes. The Lewisham Strategic Partnership (LSP) are responsible for the Sustainable Community Strategy (CSD2.1) in the borough. There is considerable communication at officer level from the Planning Policy Team to ensure close links with the Sustainable Community Strategy’s development. Alongside this there is an update presentation of the LDF delivered to the Sustainable Development Partnership (a sub-board of the LSP) regularly.</p> <p>The relationship with the Core Strategy objectives is detailed for every site allocation of the 2010 Further Options report (SALP2.5). The Core Strategy has already been inexorably linked with the Sustainable Community Strategy, through the adoption of the Core Strategy (see Figure 5.1, page 40 of the Core Strategy).</p> <p>The LDS ensures that development documents that are part of the wider Local Plan are given regard to. The first LDS was adopted on 19 May 2005 (CSD1.3) and since the LDS has since been through 4 revisions. The latest revised LDS was adopted and came into effect on 23 September 2010 and continues to</p>

Activity	Statutory Requirement	Guidance reference	Evidence provided
			<p>include the timetable for the SALP (CSD1.4).</p> <p>The Infrastructure Delivery Plan (CSD2.17) has regard to plans and programmes for the delivery of infrastructure within Lewisham Council, the private sector and voluntary sector, including bodies across the borough boundaries.</p>
<ul style="list-style-type: none"> • Do you have regard to other matters and strategies relating to: • resources • the regional development agencies' regional economic strategy • the local transport plan and transport facilities and services • waste strategies • hazardous substances and accidents? 	<ol style="list-style-type: none"> 1. The Act section19(2) 2. Regulation 15 		<p>Yes. The Preferred Options and Further Options reports do not refer specifically to the Economic Development Strategy (EDS) produced by the London Development Agency, but both documents take account of it throughout. It was also integral to the production of the over-arching Core Strategy which sets the vision and objectives for the SALP.</p> <p>Land use planning and transport are interwoven in shaping and developing areas in the most effective and sustainable way. The Lewisham Local Implementation Plan (LIP) (CSD2.28) is a statutory document required by the Mayor of London to show how the borough will implement the Mayor's Transport Strategy with regard to infrastructure. The LIP is a part of the wider SALP evidence base and has direct influence upon the SALP and indirectly through the Core Strategy and other evidence base documents such as the Infrastructure Delivery Plan.</p> <p>Thames Water have commented on both the Preferred Options 2007 and Further Options 2010, relating to water and sewage infrastructure. Consultation responses are summarised in the Consultation Statement (SALP1.11), with further detail available on request from the consultation databases. The National Grid also commented on the Further Options Report 2010, while Transco, EDF Energy and a number of other resource providers have been consulted throughout the Local Plan process and have not made any representations in relation to the SALP.</p> <p>In 2009, the resource providers listed below were contacted again as part of the Infrastructure Delivery Plan production process (CSD2.17).</p>

Activity	Statutory Requirement	Guidance reference	Evidence provided
			<p>Date Company / Authority</p> <p>16 April 2009 London Strategic Health Authority</p> <p>16 April 2009 London Ambulance Service</p> <p>21 April 2009 EDF Energy</p> <p>28 April 2009 National Grid</p> <p>1 May 2009 Scotia Gas Networks</p> <p>8 May 2009 London Ambulance Service</p> <p>26 May 2009 London Borough of Lewisham – Housing Strategy</p> <p>28 May 2009 Thames Water</p> <p>1 June 2009 Lewisham PCT – Mental Health Services</p> <p>2 June 2009 Environment Agency</p> <p>17 June 2009 CGMS Consulting (Metropolitan Police Service)</p> <p>17 June 2009 London Fire Service</p> <p>Prior to submission, the Council will ensure that all utility companies representations have been taken into account in either the submitted document or the accompanying schedule of changes.</p> <p>The Core Strategy sets out how the borough will address its Greater London Authority's (GLA) waste apportionment requirements in order to implement Strategic Objectives 5 (climate change) and 8 (waste management). The relevant Core Strategy policies (CSPs) are CSP7 and CSP13. The total requirement for Lewisham is 323,000 tonnes of waste by 2020 and the Core Strategy has identified sufficient land at the Surrey Canal Strategic Industrial Location (SIL). The three sites that are subsequently safeguarded within the SIL are detailed in the SALP (Further Options Report, page 206 and Submission Report, page 181) as follows:</p> <ul style="list-style-type: none"> • South East London Combined Heat and Power (SELCHP) plant • Hinkcroft Transport Ltd recycling centre • Landmann Way recycling centre

Activity	Statutory Requirement	Guidance reference	Evidence provided
			The EU directive on hazardous substances requires land use policies to take prevention and minimisation of consequences into account.
16. Are you having regard to the need to include policies on mitigating and adapting to climate change?		Annex to PPS1 on climate change	Yes. On the most part, policy relating to climate change is set out in the Core Strategy which already has a comprehensive approach to climate change mitigation and adaptation. Further detail is only included within the Site Allocations DPD on occasions where it is appropriate, such as Waste Site 2 – The reuse & recycling centre - Hinkcroft Transport Ltd, which is an environmentally friendly site and is also a safeguarded site in the SALP.
<ul style="list-style-type: none"> Have you undertaken the necessary sustainability appraisal of alternatives, including consultation on the sustainability appraisal report? 	<ol style="list-style-type: none"> The Act section 19(5) Regulation 12 and 13 of The Environmental Assessment of Plans and Programmes Regulations 2004 No 1633 	<ol style="list-style-type: none"> PPS12 paragraphs 4.38 – 4.43 SEA Guide, Chapter five 	<p>A Sustainability Appraisal was undertaken of the Preferred Options SALP 2007 and published for consultation in April 2007 (SALP2.4) in parallel with consultation on the Preferred Options report. The Sustainability Appraisal evaluated the emerging options against the Sustainability Objectives that had been developed and provided a commentary on the options, which helped develop the preferred options at that stage.</p> <p>The same process was followed for the SALP Further Options report 2010, with the Sustainability Appraisal joining the SALP in consultation in October 2010 (SALP2.6).</p>
<ul style="list-style-type: none"> Are you setting out clear reasons for any preferences between alternatives? 	Regulation 13(1)	PPS12 paragraphs 4.36 – 4.38	<p>It can be shown that the chosen approach has been considered alongside alternatives and is the most appropriate response to the circumstances. The method of choosing the selected approach can be clearly viewed through the various iterations of the SALP (Issues & Options 2005, Preferred Options 2007, Further Options 2010, Proposed Submission 2011 and Submission 2012) and the accompanying Sustainability Appraisals.</p> <p>The Preferred Options version of the SALP (SALP2.3) was produced to take account of the representations received. This document clearly highlights the preferred option, the alternative options available and provides firm justifications for the preferred options selected to take forward by the council</p>

Activity	Statutory Requirement	Guidance reference	Evidence provided
			<p>for each site (pages 228-326).</p> <p>In 2007 the Council were advised by the Government Office for London (GOL) to pause working on the Site Allocations until the Core Strategy was progressed to examination. This meant that no further progress was made with the SALP until 2010. By this time the council felt that it would not be appropriate to move straight to a draft plan and therefore produced an interim Further Options Report 2010 (SALP2.5). This report uses a similar format as the Preferred Options in showing the available alternative options for any new topics that had arisen. For options that had been covered in the Preferred Options document, the same alternatives were assessed and if any amendments were required these were detailed in the report. A review of all consultation responses and the reasons for selecting the preferred option were detailed for all sites.</p> <p>For both the 2007 Preferred Options and 2010 Further Options versions of the DPD there are Sustainability Appraisals (SALP2.4 and SALP2.6) available to support the options process. For the 2007 version, Chapters 5 and identify the options considered and appraise the process in selecting the preferred options, whilst for the 2010 version this is located in Appendix 6. A Sustainability Appraisal also exists for the Proposed Submission version (SALP2.8).</p> <p>For further details on the processes across all three consultations for these documents, please refer to the Site Allocations Consultation Statement (SALP1.11).</p>
<p>19. Have you taken into account any representations made on the content of the development plan document and the sustainability appraisal?</p> <p>20. Are you keeping a</p>	<p>1. Regulations 24, 25(5) and 30(1)(d)(iv)</p> <p>2. Regulation 13(4) of The Environmental Assessment of Plans and Programmes</p>	<p>PPS12 paragraphs 4.19 – 4.29</p>	<p>Yes. The Consultation Statement (SALP1.11) submitted alongside the SALP contains the following:</p> <ul style="list-style-type: none"> • Detail of the consultation process • The key letters from each consultation relating to the SALP • A list of the specific bodies consulted and the documents sent • A list of the general bodies consulted and the documents sent • A summary of the responses and representations from each

Activity	Statutory Requirement	Guidance reference	Evidence provided
record?	Regulations 2004 No 1633		<p>consultation</p> <p>Where further detail is required, the full text / original copies of consultation responses and representations are available from our consultation databases on request.</p> <p>It should be noted that both the 2007 and 2010 SALP should ideally be read alongside their accompanying Sustainability Appraisals. For 2007 see SALP2.4 and for 2010 see SALP2.6.</p>
<p>21. Where sites are to be identified or areas for the application of policy in the development plan document, are you preparing sufficient illustrative material to:</p> <ul style="list-style-type: none"> • enable you to amend the currently adopted proposals map • inform the community about the location of proposals? 	Regulations 9 and 14	PPS12 paragraphs 4.6 - 4.7; 8.1-8.3	<p>A Proposals Map Changes report (SALP1.6) exists detailing proposed changes to the information detailed in the UDP/LDF Proposals Map (updated after the adoption of the Core Strategy) as a result of the site allocations contained in the SALP. This report was completed in January 2012 and consulted on alongside the pre-submission version of the SALP.</p> <p>Additionally the pre-submission / submission version of the SALP has a number of maps that demonstrate the proposed site allocations.</p>
22. Are the participation arrangements compliant with the statement of community involvement?	<ol style="list-style-type: none"> 1. The Act, section 19(3) 2. Regulation 25 	PPS12 paragraphs 4.19-4.29	<p>Yes. The Statement of Community Involvement for LBL contains a base list of both specific and general consultation bodies (SALP1.9).</p> <p>The Consultation Statement (SALP1.11) submitted alongside the SALP contains the following:</p> <ul style="list-style-type: none"> • Detail of the consultation process • The key letters from each consultation relating to the SALP • A list of the specific bodies consulted and the documents sent • A list of the general bodies consulted and the documents sent

Activity	Statutory Requirement	Guidance reference	Evidence provided
			<ul style="list-style-type: none"> • A summary of the responses and representations from each consultation <p>Where further detail is required, the full text / original copies of consultation responses and representations are available from our consultation databases on request.</p>
<p>23. Have you remained in close contact with the Government Office and discussed any emerging issues that might affect the soundness of the development plan document?</p>		<p>Plan Making Manual - New Regulation 25</p>	<p>Yes.</p> <p>Correspondence with GOL occurred on several occasions during the Issues and Options consultation in 2005. Two hard copies and one electronic copy of each of the DPDs were sent to both the Government Office for London. This process continued through the 2007 preferred options stage of production and obviously ceased when GOL ceased to exist.</p> <p>The Consultation Statement (SALP1.11) submitted alongside the SALP contains the following:</p> <ul style="list-style-type: none"> • Detail of the consultation process • The key letters from each consultation relating to the SALP • A list of the specific bodies consulted and the documents sent • A list of the general bodies consulted and the documents sent • A summary of the responses and representations from each consultation <p>Where further detail is required, the full text / original copies of consultation responses and representations are available from our consultation databases on request.</p>

Stage 4: Publication

Introduction

The 2008 Local Development Framework Regulations change the procedure for submission of development plan documents. They bring the period for formal representations forward, which now take place **before** the development plan document is submitted for examination.

When moving towards publication stage, the council should consider the results of participation on the preferred strategy and sustainability appraisal report and decide whether to make any change to the preferred strategy. In the event that changes are required, the council will need to choose either to:

- do so and progress directly to publication

OR

- produce and consult on a revised preferred strategy.

The latter may be appropriate where the changes to the development plan document bring in changed policy or proposals not previously covered in community participation and the sustainability appraisal. It avoids having to treat publication as if it were a consultation, which it is not. It also provides insurance in relation to compliance with the Strategic Environmental Assessment Regulations. Legally, during any participation on a revised preferred strategy, you should:

- comply with the requirements of the statement of community involvement
- update the sustainability appraisal report.

The council should then produce the development plan document in the form in which it will be published. This includes removing of material dealing with the evaluation of alternatives and the finalisation of the text. The council should be fully happy that it wishes to adopt the development plan document in this form, and that it considers it to be sound and fit for examination.

You should make it clear that publication of a development plan document is not public participation, nor a consultation. The six weeks publication period is the opportunity for those dissatisfied (or satisfied) with the development plan document to make formal representations to the inspector about its soundness.

The possibility of change under certain circumstances (which should be exceptional) is allowed for in the new procedures, and is described in 'stage five: Submission'.

Please refer to the following sections of the Plan Making Manual:

- Publication and submission of a development plan document
- Sustainability appraisal
- Considering alternatives

Stage 4: Publication

Activity	Statutory Requirement	Guidance Reference	Evidence provided
1. Have you prepared the sustainability appraisal report?	<ul style="list-style-type: none"> • The Act section 19(5) • Regulation 12 of The Environmental Assessment of Plans and Programmes Regulations 2004 No 1633 	<ul style="list-style-type: none"> • PPS12 paragraphs 4.38 – 4.43 • SEA Guide Chapter five 	Yes. A Sustainability Appraisal and strategic environmental assessment was undertaken on the SALP Pre-Submission Version and published for consultation in March 2011 (SALP2.8) in parallel with consultation on the SALP report itself.
2. Have you made clear where and within what period representations must be made?	Regulation 28(2) and (3)		<p>Yes. The consultation details were made available through a press advert, the Lewisham Life magazine, the Council website and documents in all libraries. This detailed both where and within what period representations were to be made.</p> <p>The statement of representations procedure was produced (see Consultation Statement – SALP1.11) and:</p> <ul style="list-style-type: none"> • sent to all consultees • made available online on the Council’s website • obtainable in all libraries and key public offices where the DPD was available <p>The Consultation Statement (SALP1.11) submitted alongside the DPD details the consultation process undertaken, while the Statement of Community Involvement (see SALP1.9) has been the basis for public consultation since its inception in 2005 and throughout all consultation processes.</p>
3. Have you	Regulation		Yes. All material under consultation was made available to the public for inspection. The

Activity	Statutory Requirement	Guidance Reference	Evidence provided
<p>made copies of the following available for inspection:</p> <ul style="list-style-type: none"> • the proposed submission documents? • the statement of the representations procedure? 	27(a)		<p>Consultation Statement (SALP1.11) submitted alongside the DPD details the consultation process undertaken, while the Statement of Community Involvement (see SALP1.9) has been the basis for public consultation since it's inception in 2005 and throughout all consultation processes.</p> <p>The statement of representations procedure was produced (see Consultation Statement – SALP1.11) and:</p> <ul style="list-style-type: none"> • sent to all consultees • made available online on the Council's website • obtainable in all libraries and key public offices where the DPD was available
<p>4. Have you published on your website the following:</p> <ul style="list-style-type: none"> • the proposed submission documents? • the statement of the representations procedure? • statement and details of where and when documents can be inspected? 	Regulation 27(b)		<p>Yes. The SALP Proposed Submission Version and accompanying sustainability appraisal and consultation statement and the Changes to Proposals Map document can all be found on the Council's website at the location below.</p> <p>http://lewisham-consult.objective.co.uk/portal/planning_policy/site_alloc_sub</p> <p>This web page also includes the details of where and when the documents can be inspected.</p>
<p>5. Have you sent to each of the specific</p>	Regulation 27(c)		<p>Yes. The Consultation Statement (SALP1.11) submitted alongside the SALP contains the following:</p> <ul style="list-style-type: none"> • Detail of the consultation process

Activity	Statutory Requirement	Guidance Reference	Evidence provided
<p>consultation bodies invited to make representations under Regulation 25(1):</p> <ul style="list-style-type: none"> • A copy of each of the proposed submission documents • The statement of the representations procedure? 			<ul style="list-style-type: none"> • The key letters from each consultation relating to the SALP • A list of the specific bodies consulted and the documents sent • A list of the general bodies consulted and the documents sent • A summary of the responses and representations from each consultation <p>Where further detail is required, the full text / original copies of consultation responses and representations are available from our consultation databases on request.</p>
<p>6. Have you sent to each of the general consultation bodies invited to make representations under Regulation 25(1):</p> <ul style="list-style-type: none"> • the statement of the representations procedure? • where and when the documents can be inspected? 	Regulation 27(d)		<p>Yes. The Consultation Statement (SALP1.11) submitted alongside the SALP contains the following:</p> <ul style="list-style-type: none"> • Detail of the consultation process • The key letters from each consultation relating to the SALP • A list of the specific bodies consulted and the documents sent • A list of the general bodies consulted and the documents sent • A summary of the responses and representations from each consultation <p>Where further detail is required, the full text / original copies of consultation responses and representations are available from our consultation databases on request.</p>

Activity	Statutory Requirement	Guidance Reference	Evidence provided
<p>7. Have you given notice by local advertisement setting out:</p> <ul style="list-style-type: none"> • the statement of the representations procedure • where and when the documents can be inspected? 	<p>Regulation 27(e)</p>		<p>Yes. The consultation regarding the SALP Proposed Submission Version was advertised in the South London Press on 9 March 2012. A copy of the advertisement can be viewed in the Consultation Statement (SALP1.11).</p>
<p>8. Have you requested the opinion of the regional planning body (or the Mayor in London) on the general conformity of the development plan document with the regional spatial strategy (or spatial development strategy)?</p>	<ul style="list-style-type: none"> • The Act section 24 • Regulation 29 	<p>PPS12 paragraph 4.21</p>	<p>Yes. Correspondence with the Mayor of London took place during the consultation (see SALP2.9).</p>

Stage five: Submission

Introduction

At the submission stage, the council should receive and collate the representations made at publication stage. Reporting these representations to elected members is not mandatory. However, there may be requirements deriving from other legislation, Standing Orders or council procedures that must be considered.

However, if they are reported, they should report the facts of the representations made, not the results of a consultation process by the council. They should not treat it as a consultation or consider whether to make changes to try to answer representations.

The section called Changing your plan after publication in the Plan Making Manual distinguishes between 'focused changes', 'extensive changes' and 'minor changes'. You should be guided by the manual and its accompanying changes diagram in making decisions on how far to go back in the procedures, or to supplement existing work.

You should ensure you are in legal compliance with the statement of community involvement, the Habitats Directive and the Strategic Environmental Assessment Directive in any additional work. Any formal publication of additional or changed matters would need to allow at least a six-week period for representations to be made.

There are many possible combinations of approaches that could be taken to changes. You should be satisfied that you remain fully compliant with the legal requirements when any changes are made (and any consequential effects on the development plan document as a whole). All decisions and new steps taken should be fully documented and reflected in the 'evidence provided' column.

The PINS guide identifies seven key questions that inspectors will use in relation to legal compliance. These have been incorporated into the tool and are identified by shading in the left-hand 'Question' column.

Apart from notification of the examination, this tool does not deal with the legal requirements that need to be followed after submission. You should refer to the PINS guidance for further advice.

Please refer to the following sections of the Plan Making Manual:

- Publication and submission of a development plan document
- Changing your plan after publication
- Examination of a development plan document

Stage five: Submission

Question	Statutory Requirement	Guidance Reference	Evidence provided
<p>26 Are you ready to submit the DPD?</p> <p>26 Are there any major issues revealed by the representations on publication?</p> <p>26 Are all the relevant documents in place?</p>	<ul style="list-style-type: none"> • The Act section 20(2)(b) • The Act section 20(1) • Regulation 30(1) 		<p>The DPD is ready for submission. See SALP1.1 for the SALP.</p> <p>The Consultation Statement (SALP1.11) submitted alongside the SALP contains a list of the specific and general bodies consulted and the documents sent, followed by a summary of the representations received and the council response.</p> <p>For further detail, the schedule of recommended modifications (SALP1.8) contains any proposed modifications to the submitted SALP as a result of the representations made against the consultation documents at the proposed submission (Reg 28(2)).</p> <p>Additionally, copies of all representations made are available in SALP1.10.</p> <p>Further documents prescribed at Regulation 30(1) for submission:</p> <ul style="list-style-type: none"> • The SALP Submission Version - Sustainability Appraisal and strategic environmental assessment – see SALP1.2 • The SALP – Changes to the Proposals Map – see SALP1.6 • The Statement of Community Involvement for LBL has been the basis for public consultation since it's inception in 2005 and throughout all consultation processes – see SALP1.9 <p>Further, the evidence base is complete and published to accompany the submitted DPD in paper and electronic (cd) format as well as being available on the council website.</p>
<p>26 Has the development</p>	<p>The Act, section</p>	<p>PPS12 paragraph</p>	<p>Yes. The latest iteration of the local development scheme was approved</p>

Question	Statutory Requirement	Guidance Reference	Evidence provided
<p>plan document been prepared in accordance with the local development scheme?</p> <p>26 Does the development plan document's listing and description in the local development scheme match the document?</p> <p>26 Have the timescales set out in the local development scheme been met?</p>	19(1)	4.50; 4.53 – 4.55	<p>by the GLA on 25 August 2010 and subsequently adopted by Lewisham Council on 23 September 2010. See CSD1.4 for the adopted local development scheme document.</p> <p>Further it is considered that the Site Allocation listing and description in the LDS matches the submitted SALP. The production timetable of the SALP is in accordance with the milestones set out in the latest iteration of the local development scheme.</p> <p>Previous versions of the local development scheme are available upon request.</p> <p>It should also be noted that an updated version of the LDS is currently being produced, with an intention to adopt it in summer 2012.</p>
<p>26 Has the development plan document had regard to any sustainable community strategy for its area (like a county and district)?</p>	The Act section 19(2)	PPS12 paragraph 4.34 – 4.35; 4.50	<p>Yes. The Lewisham Strategic Partnership (LSP) are responsible for the Sustainable Community Strategy (see CSD2.1) in the borough. There is considerable communication at officer level from the Planning Policy Team to ensure close links with the Sustainable Community Strategy's development. Alongside this there is an update presentation of the LDF delivered to the LSP at least twice yearly.</p> <p>The SALP Submission Version has regard to the Sustainable Community Strategy and it is referenced in Paragraph 1.14. In addition, section 2.2, page 9 details the links between the SALP and the Core Strategy objectives. The Core Strategy, adopted in 2011 details how its implementation will deliver the objectives of the Sustainable Community Strategy.</p>
<p>26 Is the development plan document in compliance with the statement of community involvement (where one exists)?</p>	<ul style="list-style-type: none"> • The Act s19(3) • Regulation 32(1)(c) 	PPS12 paragraph 4.50; box after paragraph 4.26	<p>Yes. The Statement of Community Involvement for LBL has been the basis for public consultation since its inception in 2005 and throughout all consultation processes (see SALP1.9). Throughout this period, the development of the SALP has been compliant with all requirements of the SCI.</p>

Question	Statutory Requirement	Guidance Reference	Evidence provided
26 Has the council carried out consultation as described in the statement of community involvement?			The Consultation Statement (SALP1.11) submitted alongside the SALP details the consultation process undertaken at each stage of the SALP.
26 Has the development plan document been subject to sustainability appraisal? 26 Has the council provided a final report of the findings of the appraisal?	10. The Act section19(5) 10. Regulation 32(1)(a)	1. PPS12 paragraph 4.39 – 4.43; 4.50 2. SEA Practical Guide, chapter five	The SALP has been subject to sustainability appraisal at each stage of the development process. Copies of the sustainability appraisals are located at the following locations: <ul style="list-style-type: none"> • Scoping Report – SALP2.1 • Preferred Options – SALP2.4 • Further Options – SALP2.6 • Proposed Submission – SALP2.8 • Submission – SALP1.2
26 Is the development plan document to be submitted consistent with national policy?	The Act section20(2) and Schedule 8	PPS12 paragraphs 4.30 – 33; 4.50	Yes. The SALP has been produced to be consistent with national policy. The SALP was produced up to the proposed submission version under the ‘Planning Policy Statement (PPS) system’, which has since been replaced by the new National Planning Policy Framework (NPPF). Accompanying this report is a statement of conformity with the NPPF for the SALP (SALP1.14), which demonstrates that the SALP is consistent with the national policy framework. Minor amendments are suggested to the SALP to recognise the change in nomenclature of the national policy context and to acknowledge the introduction of the NPPF. All proposed modifications are included in two modification schedules, one for main modifications and one for additional modifications (SALP1.8 and SALP1.8a).
26 Does the development plan document contain any policies or proposals that are not in general conformity with the	<ul style="list-style-type: none"> • The Act s 24(1)(a); 24(2) and 24(4) 	PPS12 paragraphs 4.30 – 33; 4.50	No. The DPD is in conformity with regional spatial planning. Responses to the consultation of the Proposed Submission version of the DPD received from the GLA can be viewed in SALP1.10. This provides confirmation of conformity with the London Plan received

Question	Statutory Requirement	Guidance Reference	Evidence provided
<p>regional spatial strategy?</p> <p>26 If yes, is there local justification?</p> <p>26 Has the council got confirmation from the regional planning body about the general conformity of the plan with the regional spatial strategy?</p>	<ul style="list-style-type: none"> Regulation 29 		<p>from the Mayor of London.</p>
<p>26 Does the development plan document comply with the 2004 regulations (as amended)?</p> <p>26 Specifically, has the council published the prescribed documents, and made them available at their principal offices and their website?</p> <p>26 Has the council placed local advertisements?</p> <p>26 Has the council notified the development plan document bodies?</p> <p>26 Does the development plan document contain a list of superseded saved policies?</p>	<ul style="list-style-type: none"> The Act section 20(2), 20(3) and 20(5)(b) Regulations 13(1), 13(2), 13(5) and 30(1) 	<p>PPS12 paragraphs 4.36; 4.50</p>	<p>The DPD Submission Version is compliant with the 2004 regulations (as amended). These regulations were replaced in April 2012 and since that date the council has ensured that the plans have been progressed in compliance with the new regulations.</p> <p>All required documents are available on the council's website and at the principal office (Laurence House, Catford).</p> <p>Local advertisements and notification of the DPD bodies will occur post-submission.</p> <p>Appendix 2 of the Submission Version of the SALP details proposals to be removed.</p>
<p>26 Are there any policies applying to sites or areas by reference to an Ordnance Survey map or</p>	<p>Regulations 13(4) 14 and 30(1)(b)</p>	<p>PPS12 paragraphs 4.6 - 4.7; 8.1-8.3</p>	<p>A number of changes to the Proposals Map are required as a result of the DPD. These can be found in the Proposals Map Changes Document located in SALP1.6.</p>

Question	Statutory Requirement	Guidance Reference	Evidence provided
<p>to amend an adopted proposals map?</p> <p>26 If yes, have you prepared a submission proposals map?</p>			
<p>26 If the development plan document is not a core strategy, is it in conformity with the core strategy?</p>	<p>Regulation 13(6)</p>		<p>Yes. The DPD has been produced to be consistent with the Lewisham Core Strategy (CSD1.5) adopted in June 2011. One of the key objectives of the SALP is to allocate sites in order to meet the Core Strategy's strategic objectives and priorities and implement it's spatial strategies. This is further explained in section 2.2, page 9.</p>
<p>24. Have you prepared a statement setting out:</p> <ul style="list-style-type: none"> • Which bodies and persons were invited to make representations under Regulation 25 • How they were invited • A summary of the main issues raised • How the representations have been taken into account? 	<p>The Act section20(3) Regulation 30(1)(d)</p>		<p>The Consultation Statement (SALP1.11) submitted alongside the SALP contains the following:</p> <ul style="list-style-type: none"> • Detail of the consultation process • The key letters from each consultation relating to the SALP • A list of the specific bodies consulted and the documents sent • A list of the general bodies consulted and the documents sent • A summary of the responses and representations from each consultation <p>Where further detail is required, the full text / original copies of consultation responses and representations are available from our consultation databases on request.</p>
<p>25. Have you prepared a statement giving:</p> <p>3. the number of representations made under Regulation 28(2)</p> <p>4. a summary of the main issues raised</p> <p>OR</p> <p>5. that no representations</p>	<p>The Act section20(3) Regulation 30(1)(e)</p>		<p>The Consultation Statement (SALP1.11) submitted alongside the SALP contains the following:</p> <ul style="list-style-type: none"> • Detail of the consultation process • The key letters from each consultation relating to the SALP • A list of the specific bodies consulted and the documents sent • A list of the general bodies consulted and the documents sent • A summary of the responses and representations from each consultation

Question	Statutory Requirement	Guidance Reference	Evidence provided
were made?			Where further detail is required, the full text / original copies of consultation responses and representations are available from our consultation databases on request.
26 Have you collected together all the representations made under Regulation 28?	The Act section 20(3) Regulation 30(1)(f)		All the representations made under Regulation 28 have been included in as a submission appendix as follows – SALP1.10
27 Have you assembled the relevant supporting documents?	<ul style="list-style-type: none"> • The Act section 20(3) • Regulation 30(1)(g) 		<p>Yes.</p> <p>Assembled Documents:</p> <ul style="list-style-type: none"> • SALP Submission Version – see SALP1.1 • SALP Submission Version - Sustainability Appraisal and strategic environmental assessment – see SALP1.2 • SALP – Changes to the Proposals Map – see SALP1.6 • The Consultation Statement (SALP1.11) contains details of the consultation process and details and responses from each consultation • The Schedule of Changes details where a change to the submission document is as a result of a representation at the proposed submission stage (Reg 28(2)) – see SALP1.8 and SALP1.8a • Additionally, copies of all representations made are available in SALP1.10 • The Statement of Community Involvement for LBL has been the basis for public consultation since its inception in 2005 and throughout all

Question	Statutory Requirement	Guidance Reference	Evidence provided
			<p>consultation processes (see SALP1.9)</p> <ul style="list-style-type: none"> • Evidence Base Documents – Provided in paper and electronic (cd) format as well as being available on the Councils website • Self Assessment Soundness Form – SALP1.12
<p>28 Has your council approved the development plan document for submission?</p>	<p>The Act section20</p>		<p>Yes.</p> <p>Lewisham Full Council approved the SALP for submission at the meeting dated 29 February 2012.</p> <p>The minutes from the meeting are available as SALP1.16</p>
<p>29 Have you sent the Secretary of State (the Planning Inspectorate) a paper copy of the following:</p> <ul style="list-style-type: none"> • the development plan document? • the submission proposals map (unless there are no site allocation policies)? • the documents prescribed in Regulation 30(1)? 	<ul style="list-style-type: none"> • The Act s20(1) and 20(3) 3. Regulations 30(1) and 30(2)(a) 		<p>Yes.</p> <p>The Submission Library containing the DPD, a proposals map changes report and the documents prescribed in Regulation 30(1) was sent to the Planning Inspectorate on the 28/09/12.</p> <p>The submission library index indicates the full suite of documents provided in paper copy format and can be viewed online at the Councils website at: http://www.lewisham.gov.uk/myserVICES/planning/policy/LDF/site-allocations/Pages/submission.aspx</p>
<p>30 Have you sent the Secretary of State (the Planning Inspectorate) an electronic copy of</p>	<ul style="list-style-type: none"> 3. The Act s20(1) and 20(3) 4. Regulations 		<p>Yes.</p> <p>The Submission Library containing the SALP, a proposals map changes report and the documents prescribed in Regulation 30(1) was sent to the Planning</p>

Question	Statutory Requirement	Guidance Reference	Evidence provided
<p>the:</p> <ul style="list-style-type: none"> • development plan document? • submission proposals map (unless there are no site allocation policies)? • documents prescribed in Regulation 30(1)? 	<p>30(1) and 30(2)(b)</p>		<p>Inspectorate on the 28/09/12.</p> <p>The submission library index indicates the full suite of documents provided in electronic format and can be viewed online at the Councils website at: http://www.lewisham.gov.uk/myservices/planning/policy/LDF/site-allocations/Pages/submission.aspx</p>
<p>31. Have you made the following available at the same places where the proposed submission documents were to be seen:</p> <ul style="list-style-type: none"> • The development plan document? • The documents prescribed in Regulation 30(1)? 	<p>Regulation 30(3)(a)</p>		<p>Yes.</p> <p>The following key documents have been made available at the planning reception desk and the borough libraries in paper format (electronic format only at smaller libraries), alongside an electronic copy of the original submission library. The following documents are available for inspection:</p> <ol style="list-style-type: none"> 1. The SALP (SALP1.1) 2. The Schedule of recommended amendments to the SALP (SALP1.8 and 1.8a) 3. The Sustainability Appraisal Report into the SALP (SALP1.2) 4. The Statement of Community Involvement (SALP1.9) 5. The Statement of Consultation regarding representations received (including details of the main issues raised and how they were taken into account) (SALP1.11) 6. Proposals Map changes (SALP1.6) 7. Copies of representations received at the Publication Stage (SALP1.10)
<p>32 On your website, have you published the:</p> <ul style="list-style-type: none"> • development plan document • submission proposals map 	<p>Regulation 30(3)(b)</p>		<p>Yes.</p> <p>The Submission Library containing the SALP and all required supporting documents has been made available on the Councils website. The submission library index indicates the full suite of documents provided in electronic format and can be viewed online at:</p>

Question	Statutory Requirement	Guidance Reference	Evidence provided
<ul style="list-style-type: none"> • sustainability appraisal report • Regulation 30(1)(d) statement • Regulation 30(1)(e) statement • supporting documents (where practicable) • representations made under Regulation 28 (where practicable) • statement as to where and when the development plan document and the documents are available? 			http://www.lewisham.gov.uk/myservices/planning/policy/LDF/site-allocations/Pages/submission.aspx
<p>33 For each specific consultation body invited to make representations under Regulation 25(1), have you sent the:</p> <ul style="list-style-type: none"> • development plan document • submission proposals map • sustainability appraisal report • adopted statement of community involvement • Regulation 30(1)(d) statement 	Regulation 30(3)(c)		<p>Yes.</p> <p>The Submission Library containing the SALP, a proposals map changes report and the documents prescribed in Regulation 30(1) was sent to the specific consultation bodies on the 28/09/12.</p> <p>The submission library index indicates the full suite of documents provided in electronic format and can be viewed online at the Councils website at:</p> <p>http://www.lewisham.gov.uk/myservices/planning/policy/LDF/site-allocations/Pages/submission.aspx</p>

Question	Statutory Requirement	Guidance Reference	Evidence provided
<ul style="list-style-type: none"> • Regulation 30(1)(e) statement • supporting documents you consider relevant to each body • statement as to where and when the development plan document and the documents are available? 			
<p>34 For each general consultation body invited to make representations under Regulation 25(1), have you sent:</p> <ol style="list-style-type: none"> 1. notification that the documents prescribed in Regulation 30(1) are available for inspection 2. where and when they can be inspected? 	Regulation 30(3)(d)		<p>Yes.</p> <p>The Submission Library containing the DPD, a proposals map changes report and the documents prescribed in Regulation 30(1) was sent to the general consultation bodies on the 28/09/12.</p> <p>The submission library index indicates the full suite of documents provided in electronic format and can be viewed online at the Councils website at: http://www.lewisham.gov.uk/myservices/planning/policy/LDF/site-allocations/Pages/submission.aspx</p>
<p>35 Have you given notice by local advertisement setting out:</p> <ul style="list-style-type: none"> • the title of the development plan document? • the subject and area covered by the 	Regulation 30(3)(e)		<p>Yes.</p> <p>A copy of the local advertisement can be found in the submission library as SALP1.20. The submission library index indicates the full suite of documents provided in electronic format and can be viewed online at the Councils website at: http://www.lewisham.gov.uk/myservices/planning/policy/LDF/site-allocations/Pages/submission.aspx</p>

Question	Statutory Requirement	Guidance Reference	Evidence provided
<p>development plan document?</p> <ul style="list-style-type: none"> notification that the documents prescribed in Regulation 30(1) are available for inspection where and when they can be inspected? 			<p>allocations/Pages/submission.aspx</p>
<p>36 Have you given notice to persons who have requested to be notified that submission has taken place?</p>	<p>Regulation 30(3)(f)</p>		<p>Yes.</p> <p>Persons who have requested to be informed of the submission have been included in our consultation database and have therefore been informed as part of the submission and accompanying consultation process.</p> <p>The Consultation Statement (SALP1.11) submitted alongside the SALP (and since updated to contain details of the submission consultation) contains full details of the consultation process.</p>
<p>37 If an examination is being held, at least six weeks before its opening has the Programme Officer:</p> <ul style="list-style-type: none"> published the time and place of the examination and the name of the person appointed to carry out the examination on your website notified those who have made representations on the published development plan 	<p>3. The Act section20</p> <p>4. Regulation 34</p>		<p>The Programme Officer has been appointed and is in place to complete these tasks as they are required.</p> <p>Details of the approximate timescales for the examination have been provided to all consultees with notice that formal details will be made available by the Council as soon as they are available.</p>

Question	Statutory Requirement	Guidance Reference	Evidence provided
document which have not been withdrawn of these details <ul style="list-style-type: none">• advertised these details?			