



***Example of layout that may be used for the Newspaper Advertisement  
(Must be advertised in a local newspaper within 10 working days of submission)***

**THIS FORM IS TO BE GIVEN / SENT TO THE NEWSPAPER OFFICE**

Take notice that I/we: .....  
**(Insert applicants name/or name of club)**

have made an application to Lewisham Council acting as the Licensing Authority, for a

.....  
**(\*Options at bottom of page)**

in respect of .....

.....  
**(insert name and postal address of premises).**

The details of the application are as follows: .....

.....  
**(Include the details of the activities, type of entertainment and appropriate days and times).**

The application and the Licensing Authority's public register can be inspected at: Lewisham Council, Safer Communities Service, 9 Holbeach Road, London, SE6 4TW by appointment between Monday to Friday (except on public holidays) and between the hours of 9.00 am to 4.00 pm; or at [www.lewisham.gov.uk](http://www.lewisham.gov.uk).

The last date by which responsible authorities or other persons may make representations to the Licensing Authority in relation to this application is: .....  
**(Insert Date)**

Any representations must be made in writing to the above address or by emailing [licensing@lewisham.gov.uk](mailto:licensing@lewisham.gov.uk)

It is an offence knowingly or recklessly to make a false statement in connection with an application and the maximum fine for which a person is liable on summary conviction is unlimited.

- \*New Premises Licence**
- \*Variation of a Premises Licence**
- \*Club Premises Certificate**
- \*Variation to the Club Premises Certificate**