



Lewisham Council

Catford Broadway Exemption Permits Terms and Conditions

Residents, Market Traders, and business owners of Catford Broadway Pedestrian Zone are entitled for a Catford Broadway exemption permit to travel through our Catford Broadway Pedestrian Zone

Catford Broadway exemptions have been moved to the online permit system.

Catford Broadway Exemption permits can be applied for or renewed online:

If you own a business, please apply [here](#)

If you are a Market Trader, please apply [here](#)

If you are a resident, please apply [here](#)

Permits are free for residents and business owners. Permits are now paperless (e-permits), which means you do not have to display a paper permit in your vehicle.

Automatic Number Plate Recognition (ANPR) cameras can check if your permit is valid using your vehicle registration number.

Before you start

You may also be asked to provide a proof of residency and/or vehicle ownership if we cannot confirm your residency and vehicle information automatically. We will accept scanned copies or photos of supporting documents

You will need:

Catford Broadway Residents Requirements

1. 2 pieces of evidence for proof of address

Proof of address evidence

- Current Council Tax document showing your address on Catford Broadway
- Utility Bill (gas, water or electric), dated within the last three months, showing your address on Catford Broadway
- Formal signed tenancy agreement or solicitor completion letter, showing your address to be on Catford Broadway (current or dated within the last month)

Please note: mobile phone bills will not be accepted as proof of address.

Catford Broadway Businesses

Requirements

1. 1 piece of evidence for proof of business address

Proof of business address evidence

- Business Letterhead

Catford Broadway Market Traders

Requirements

1. 1 piece of evidence for proof of Market Trader licence
2. 1 piece of evidence for proof of vehicle ownership

Proof of Market Trader Licence

- Catford Broadway Market Street Trader Licence
- Letter from Market Services confirming registration to casually trade
- Proof of confirmation of casual license has been accepted

Proof of vehicle ownership

- Front cover of V5C document, displaying name of applicant
- Hire/lease agreement, displaying name of applicant

e-permit FAQs

[• e-permits FAQs](#)

What happens after you apply?

Once you have submitted all the documents required, we will need to approve the application. Your e-permit will start on the date that you have selected in your application.

If your application is not successful, we will contact you to explain why or what you need to do to help us process it.

Your permit will not be valid until we have approved it. Entering Catford Broadway Pedestrian zone without a valid permit will result in liability to a PCN.

+Your entitlement to a permit

- Your permanent address must be in Catford Broadway Pedestrian Zone, Lewisham, if you are applying for a Catford Broadway Resident Exemption Permit.
- You must be the registered keeper of the vehicle
- Your vehicle can be a passenger or a goods vehicle. The overall height must not exceed 2.27m (7'5"), the length must not exceed 5.25m (17'3") and the unloading weight must not exceed 3,500kg (7716.18lb)
- Your vehicle must be registered with the DVLA at the address stated in this application, or you must be the authorised keeper of a company vehicle, or the owner of a foreign registered vehicle. Foreign registered vehicles are only eligible for one permit for a maximum of 3 months

- Failure to supply proof documents within one month of the application will result in cancellation of the permit.
- Your permit will need to be renewed on an annual basis
- It is your responsibility to renew your permit. If your vehicle is not covered by a valid permit, you will be at risk of receiving a Penalty Charge Notice (PCN)
- You can renew your permit up to 2 weeks before its expiry date

You will not be issued an Catford Broadway Exemption permit if:

- Your property is subject to a car free restriction set out in a planning legal agreement
- You cannot be verified as the person residing at the property within your application
- You cannot provide documents on the prescribed list, or you submit fraudulent documents
- You knowingly make a false statement in order to obtain a parking permit
- Your vehicle is not registered with the DVLA at the address stated in the application
- You have been found to have used permits fraudulently

+How and where to use your permit

- If you have an e-permit you will not need to display anything in your vehicle as Automatic Number Plate Recognition (ANPR) cameras can check that a permit is valid using your vehicle registration
- The permit is only valid for the use of Catford Broadway Pedestrian zone, you may not use the permit for other schemes
- e-permits should be validated online via your permit account for the entire time your vehicle is parked in Catford Broadway Pedestrian zone.
- If you live within a Controlled Parking Zone (CPZ) and already have a CPZ permit, you will still have to apply for an exemption permit.

+Residents Exemptions

If you are a resident applying for a Catford Broadway exemption, please see below what exemptions apply:

- Residents who live within the Pedestrian zone and residents needing access to their homes via the Pedestrian zone and can provide the required evidence to demonstrate this.
- Residents can enter at any time.
- Deliveries to residents. Residents can add up to 5 Vehicle registrations to their permits for delivery vehicles that must enter the Pedestrian Zone. We recognise you may have different deliveries. You will need to remove 1 of your 5 saved favourites and add a new one to your permit.

- All other deliveries can use the loading bays at Rushey Green or Catford Road.

+Business Owners and Market Traders Exemptions

If you are a business owner applying for a Catford Broadway exemption, please see below what exemptions apply:

- (Business owners only) Business owners that have deliveries entering the pedestrian zone on Catford Broadway will be required to register vehicles for an exemption permit.
- (Business owners only) Deliveries to businesses are only allowed before **10am and after 4pm**. Vehicles must be delivery vehicles or commercial for delivery. **They will be required by the business owner to add them to their permit**. 5 vehicles can be added to a permit at any time. We recognise you may have different deliveries. You will need to remove 1 of your 5 saved favourites and add a new one to your permit.
- Refuse Vehicles
- Emergency Service vehicles
- Delivery vehicles can use the loading bays at Rushey Green and Catford Road if they do not need to enter the Pedestrian zone.

+Market Traders Exemptions

If you are a Market Trader applying for a Catford Broadway exemption, please see below what exemptions apply:

- Market Traders are permitted to unload/load before **10am and after 4pm**.
- During the hours of **10am-4pm**, vehicles are not permitted to be in the Catford Broadway Pedestrian zone.
- Refuse Vehicles
- Emergency Service vehicles

+Change of vehicle or address

- If you have an existing permit, it will not automatically be valid to use on your new vehicle
- You can apply for a change of vehicle registration or address via your online account
- If you are leaving Lewisham, you must notify us

+Replaced permits for courtesy cars

- You can temporarily add a courtesy car or short-term lease vehicle to your permit free of charge. Please contact the Permit Teams.

+Preventing fraud

- The Council considers fraud and attempted fraud to be an extremely serious matter and will not hesitate to take preventative, remedial, or punitive actions against any person or organisation suspected of fraud or attempted fraud
- If we cancel your permit because of fraud or misuse, then you will not be eligible for a refund
- Permits remain the property of Lewisham Council and we reserve the right to withdraw any permit without giving prior notice or reason, and your vehicle may be issued with a penalty charge notice or removed
- It is an offence under the Vehicle (Excise) Act 1962 (Section 7) to park or keep a mechanically propelled vehicle on a public road if the vehicle is unlicensed

+Disclaimer

If you wish to withdraw consent towards the use of your data, you must email the following address: lewishamparkingpermits@nslservices.co.uk. Please note this may result in your account being removed and any existing permits may be cancelled. If you do not have an exemption and you drive through the restricted area, you may be liable to a PCN.

By applying for a Catford Broadway Exemption Permit, you are agreeing to the Terms and Conditions set out above.

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<https://lewisham.gov.uk/CatfordBroadwayExemptionPermits>

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